


An aerial photograph of Saint Leo College and its surrounding area. The image shows a large campus with several buildings, including a prominent white building with a blue roof. A large parking lot filled with cars is visible in the foreground. A multi-lane road runs diagonally across the middle of the image. In the background, there are green fields, a baseball field, and a swimming pool. The text "Saint Leo College Catalogue 1977-1979" is overlaid in white on the upper right portion of the image.

Saint Leo College Catalogue 1977-1979



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SAINT LEO COLLEGE

Saint Leo, Florida 33574



Catalogue 1977 - 1979

That In All Things God May Be Glorified

RECOGNITION

Accreditation: Southern Association of Colleges and Schools
Teacher Education Program Approval - Florida State
Department of Education

Announcements contained in this publication are subject to change without notice, and may not be regarded in the nature of binding obligations on the College. The College reserves the right to change any provision or requirement when such action will serve the interests of the College or its students.

When a student begins attendance at Saint Leo College, he or she comes under the provisions of the college catalogue for that given year. The student may graduate under such provisions for a period of five years even though subsequent catalogues may change. Should new changes be to his or her advantage, the student may graduate under the provisions of the newer catalogue.



Saint Leo College is committed to policies and practices which assure that there shall be no discrimination on the basis of sex, race, color, religion or national or ethnic origin.

This catalogue has been prepared diligently by faculty under the direction of the Vice President for Academic Affairs.

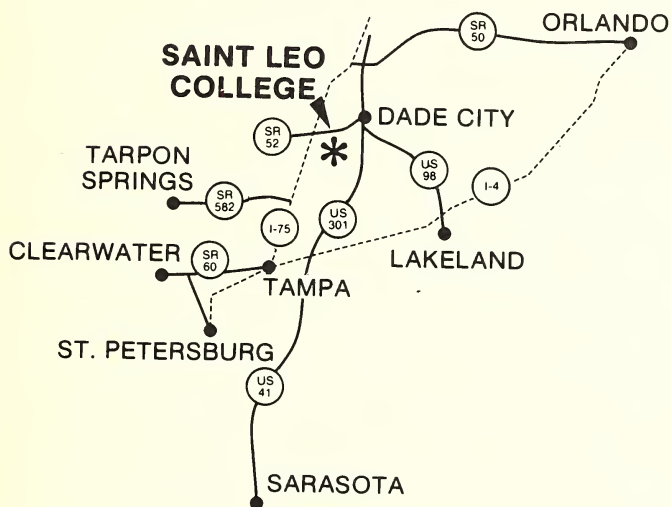
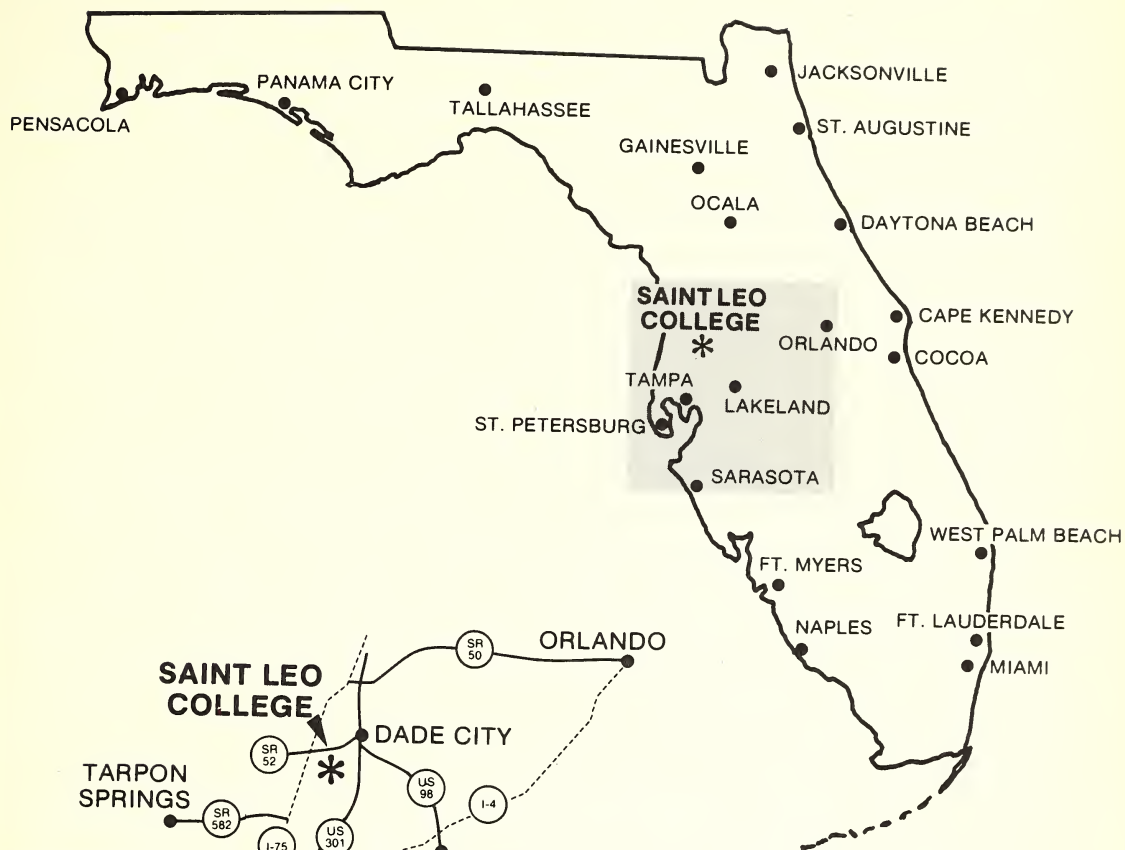
All students are advised to read this publication with great care. If course descriptions are not completely understood an interpretation should be requested.

It is my sincere hope that with the help of this catalogue and counsel of your advisor you can plan together a productive four year program of life preparation.

THOMAS B. SOUTHARD, President

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DIRECTORY OF CORRESPONDENCE

Saint Leo College
Saint Leo, Florida 33574

Telephone (904) 588-2800
Dade City Exchange

Correspondence to the College should be addressed as follows:

Application and Admission Information Director of Admissions
Academic Affairs Vice President for Academic Affairs
Academic Records, Transcripts Registrar
Admissions, Catalogues, General

Information Director of Admissions
Alumni Affairs Vice President for Development
and Public Relations

Athletics Director of Athletics
Continuing Education Director of Educational Services
Counseling Director of Student Services
External Degree Program Director of Educational Services
Gifts and Bequests Vice President for Development
and Public Relations

Financial Affairs Vice President for Business Affairs
Financial Aid Director of Student Services
Housing Vice President for Student Affairs
Library Library Director
Military Education Program Director of Military Education
Placement Director of Student Services
Public Affairs Director of Public Information
Religious Matters Director of Campus Ministry
Student Activities Vice President for Student Affairs
Wills and Bequests Director of Development

College office hours are from 8:00 a.m. until noon, and from 1:00 p.m. until 5:00 p.m., Monday through Friday except legal holidays. Members of the College staff are available at other times for interview by appointment.

Students may be reached by calling dormitory numbers of private student telephones. Please call direct whenever possible. Dormitory numbers are supplied with housing information.

Mail Service to Students Post Office Box _____
Saint Leo College
Saint Leo, Florida 33574

Express Saint Leo College
Dade City, Florida 33525

Air Travel Tampa, Florida

Rail Travel Tampa, Florida

Bus Travel Dade City, Florida

Car ... I-75 to State Road 52 (East) or U.S. 301 to Dade City (West)

ACADEMIC CALENDAR

SAINT LEO
COLLEGE

First Semester 1977-78

Freshmen and New Students Arrive Wednesday, September 7
Orientation, Testing Thursday-Saturday, September 8, 9, 10
Returning Students Arrive Saturday, September 10
Returning Students Advising Sunday, September 11
Registration Sophomore-Junior-Senior Monday, September 12
Last Day to Register Tuesday, September 13
Freshmen, New Student

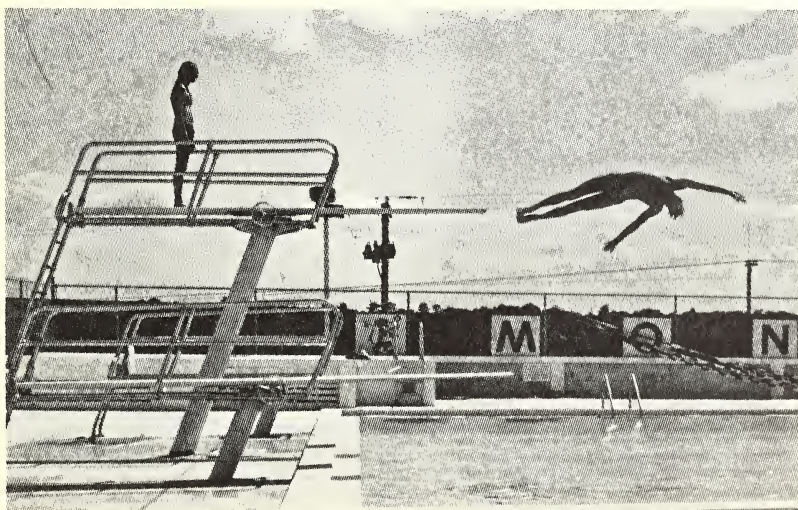
Registration 1:30 p.m. Tuesday, September 13
Classes Begin Wednesday, September 14
Last Day to Add Courses Wednesday, September 21
Mid-Semester Break (No Classes) ... Friday-Sunday, October 21-23
Classes Resume Monday, October 24
Advisory Grades Due Friday, October 28
Last Day to Remove Incompletes Received

in January-May, 1977 Semester Friday, October 28
Advisory Week Week of November 7-11
Last Day to Drop Courses

Without Course Failure Friday, November 11
Advising for Advance Registration Begins ... Monday, November 21
Thanksgiving Break

(No Classes) Thursday-Sunday, November 24-27
Classes Resume Monday, November 28
Last Day to Withdraw from College Without

Course Failure Friday, December 2
Final Examinations Wednesday-Saturday, December 14-17
End of First Semester Saturday, December 17



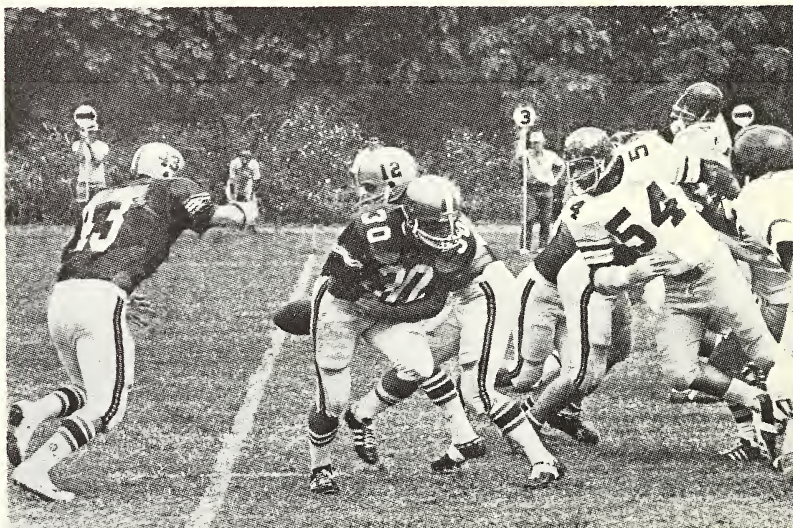
ACADEMIC CALENDAR

Second Semester 1977-78

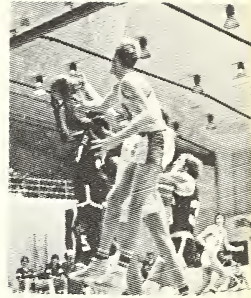
New Students Arrive Thursday, January 5
 New Student Orientation, Academic Advising Friday, January 6
 Official Registration for All Students Monday, January 9
 Last Day to Register Monday, January 9
 Classes Begin Tuesday, January 10
 Last Day to Add Courses Tuesday, January 17
 Mid-Semester Break Friday-Sunday, February 17-19
 Classes Resume Monday, February 20
 Advisory Grades Due Friday, February 24
 Last Day to Remove Incomplete's Received
 In September-December 1977 Semester Friday, February 24
 Advisory Week Monday-Friday, March 6-10
 Last Day to Drop Without Course Failure Friday, March 10
 Advising for Advance Registration Begins Monday, March 20
 Spring Break Thursday-Sunday, March 23-26
 Classes Resume Monday, March 27
 Last Day to Withdraw from College Without
 Course Failure Friday, March 31
 Final Examinations Wednesday-Saturday, April 12-15
 End of Semester II Saturday, April 15
 Graduation Weekend Friday-Sunday, April 21-23

Summer Session 1978

Classes Begin Wednesday, April 26
 Final Examinations, End of Summer Session Friday, June 2



the campus scene



THE HISTORY AND PHILOSOPHY OF THE COLLEGE

Saint Leo College is a Catholic, coeducational, liberal arts institution offering a four-year program leading to the baccalaureate degree. It is a young college, but its roots lie deep in the past.

The Benedictine monks who founded the College have long been known as educators. In the sixth century Saint Benedict of Monte Cassino established a tradition of monasticism which strongly influenced the preservation and passing on of the heritage of Western civilization.

Saint Leo College itself traces its own history back more than three quarters of a century. On June 4, 1889, the Legislature of the State of Florida granted that the Order of Saint Benedict of Florida "shall have and possess the right and power of conferring the usual academic and other degrees granted by any college in this state."

The aim was to provide for the young men of the local area, especially for the Catholic youth, an education of high quality.

The school was known as Saint Leo Military Academy in its early days, but its name was changed to Saint Leo Preparatory School in 1930. Fully accredited, it offered a program of excellence not only for college-bound students, but also for those for whom its program was terminal.

By mid-century the Benedictines of Saint Leo decided to carry the development of the institution into higher education. In 1956 the lower division of Saint Leo College was established and, meeting all standards of state junior colleges for the Associate of Arts degree, it opened its doors to both men and women. The four-year program was introduced in September of 1963, and in April of 1967 the College awarded its first Bachelor's degrees to a charter class of sixty-four graduates. Full accreditation was granted by the Southern Association of Colleges and Schools on November 29, 1967.

As the College developed, a summer institute was added in 1965, and a May Session and summer workshops were introduced in 1967. The structure of the College was reorganized and control vested in an expanded Board of Trustees in January, 1969.

The basic purpose of the College is to provide opportunities whereby its students may work toward a liberal education and, as a result, come to understand themselves and their relationships with other men, the world, and their Creator.

To this end, its curriculum is structured in the following areas: the Division of Business Administration, the Division of Education, the Division of Fine Arts, the Division of Language and Literature, the Division of Natural Science and Mathematics, the Division of Philosophy and Theology, the Department of Physical Education and Intercollegiate Athletics, and the Division of Social Science. Programs are offered off-campus through the Military Education Program, and Educational Services.

As a Catholic institution, the College attempts to assist its students in formulating their values on a Judeo-Christian foundation. At the same time, the Saint Leo Community is pluralistic, and its faculty of diversified background and viewpoint generates a stimulating intellectual atmosphere conducive to the attainment of its goals.

The College believes that the opportunity for higher education should be afforded to as many as possible. Therefore, its admission standards allow not only for those students who have had academic success, but also for those whose past performance may not have been outstanding, but whose potential is promising. However, Saint Leo College does strive for high standards in its courses and does expect specific performance levels of its students. A distinctive mark of the College is the conviction that by dedicated and personal interest its administration and faculty can inspire motivation and achievement in its students.

The atmosphere of residential living, the relative smallness of the student body, and the Benedictine spirit of community afford a continuous opportunity for close relationships and associations between faculty and students outside the classroom setting.

Within this framework, Saint Leo College believes that it offers its students unique opportunities for a liberal education.

THE CAMPUS

Central Florida, of which Saint Leo College is a part, enjoys the many natural advantages which attract people to live, work, and retire in this area. The location is unique in that the pleasing rural atmosphere of the citrus groves, lakes and beaches can be exchanged in an hour or two for the surroundings of two nearby metropolitan areas and Disney World.

Between the two small cities of Dade City and San Antonio lies the campus of Saint Leo College, in the town of Saint Leo, with its rolling hills and richly wooded grounds. The campus edges on Lake Jovita, a large spring-fed lake. There are numerous athletic fields and courts on the campus and available to the College community is an 18-hole golf course located directly across from the campus.

Campus buildings unite the tradition of the past with the objectives of modern education through a pleasing combination of Spanish Florida baroque and contemporary architecture. The landmark of Saint Leo is the Abbey Church tower, whose belfry chimes on the quarter-hour may

THE CAMPUS SCENE



be heard at a distance and lend an air of serenity to the campus. Besides the Abbey Church, on the main quadrangle is Saint Leo Hall, Saint Francis Hall, and Saint Edward Hall in which many classes and offices are housed. Even the eye of the traditionalist, though, must note immediately with pleasure the modern design of many new buildings on either side of the quadrangle which provide classroom, laboratory, residence, dining, and recreational facilities.

Outstanding among the newer buildings is the *Julia Deal Lewis Hall of Science*, a three-story building occupied by the Division of Natural Science and Mathematics. Besides faculty offices, classrooms and a Division Library, the Department of Physics is located on the ground floor and its facilities include two large physics laboratories, an isotope laboratory, and an electrical room.

The Department of Biology occupies the second floor, and in addition to a faculty office, biology, mathematics, and psychology classrooms, there is a psychology laboratory, three biology laboratories, a faculty-student research laboratory, a darkroom, an animal room, preparation and collection rooms, and instrument rooms.

The Department of Chemistry is located on the third floor, and its facilities include a faculty office, classrooms, three laboratories for general, organic, analytical and physical chemistry, an instrumentation laboratory, faculty-student research laboratory, darkroom, balance room, stock and preparation rooms, and a drafting room.

The *William G. and Marie Selby Demonstration Auditorium* adjoins the Hall of Science at the ground and second-floor levels. It is a modern teaching auditorium with tiered seating.

Opposite the Julia Deal Lewis Hall of Science at the main entrance of the College is the Reception Center. Joined by a patio and campus directory are the *Office of Records* and the *Security Office*, which together provide maximum service to visitors, students, faculty and staff.

Nearby *Crawford Hall* provides numerous general classrooms.

The *William P. McDonald Student Center* forms a hub of campus social activities and provides dining as well as recreational facilities. The Office of the Director of Social Programs, the campus store and the bookstore are located on the ground floor, as well as a snack-bar and patio area, both popular places for student gatherings. In addition to a main dining hall on the second floor, Duncan Lounge, Lions Lounge, and the Kent Room provide facilities for on-campus special events, such as concerts, lectures, films, and art exhibits. Significantly, the Center provides an informal climate for the casual meeting of students with faculty outside of their scheduled classes.

Adjacent to the McDonald Student Center is the old gymnasium. Located here are the Student Government Association complex, the student newspaper office and the College Union Board office. The

building also houses music practice and listening rooms, the ceramics studios, and the College Theatre.

The recently completed *Marion Bowman Activities Center* is a teaching - physical education facility. The main gymnasium is also used for lectures and other educational events. A large heated outdoor swimming pool, bowling alleys, physical education classrooms, athletic training rooms, a dance studio, and a weight-lifting room are included in the facilities.

In close proximity to the Activities Center is the *Recreation Center*, more commonly known as the *Caged Lion-Club '67*, which provides another popular meeting place for students, and furnishes a TV room and a snack bar.

The *College Library* provides reading and reference areas grouped around a steadily growing collection of books, periodicals, microforms, phono-records, and other instructional materials. Library stacks now house some 58,000 reference and circulating books and bound periodicals, and more than 600 periodical titles are regularly received. Microform readers, a photo-copy machine, a reader-printer, a variety of film, slide and other projectors, tape and video-corders, etc. are available for student and faculty use. The Library's Audiovisual Center is located in Saint Francis Hall.

Returning to the quadrangle, one is reminded of the Spanish Florida influence in the baroque architecture of *Saint Francis Hall*. Located on the lower level is the Duplicating Room, the Mailroom and the Office of the Knights of Columbus, Abbot Charles Mohr Council 5630. On the first floor are the offices of the President, the Vice President for Academic Affairs, the Vice President for Development and Public Relations, the Director of Public Information, the Alumni Association, the Director of Development, the Director of Educational Services, and the Audiovisual Center. The second floor includes the Business Office, the Office of the Vice President for Business Affairs, the Computer Center, the Office of the Military Education Program, and a Reading Laboratory.

The Saint Leo College Computer Center is a college-wide facility provided for faculty members and students who use extensive numerical calculations or large column data processing. The Computer Center provides the services of an IBM system 3, Model 10 Disc System and other subsidiary equipment.

Adjacent *Saint Leo Hall* is constructed of blocks made by the founding Benedictine monks. Located in Saint Leo Hall first floor is the Division of Language and Literature. On the second floor are the Admissions Office, the Office of Chairman of Catholic Studies, and the Office of Campus Ministry. On the third and fourth floors are the offices and classrooms for the Division of Fine Arts.

Across the Mall is *Saint Edward Hall* which houses male students. It is also the Student Affairs Center, housing the offices of the Vice President for Student Affairs, the Director of Residential Life, the Career Placement Center, Financial Aid Office, the Counseling Center, Director of Student Services, and the Student Health Center.

Located next to Saint Edward Hall is the office building for the Division of Education.

Carmel Hall houses faculty offices of the Division of Philosophy and Theology, the Division of Business Administration, and the Division of Social Science.

Roderick Hall and *Benoit Hall* are residence halls for men. The first and second floors of *Lee Marvin Hall* are occupied by men and the third floor is reserved for women.

THE SOCIAL CALENDAR AND SPECIAL EVENTS

The social calendar at Saint Leo College is a crowded one, but one arranged with regard for the best academic interests of the students. The College is convinced that an essential part of maturity is the ability to adjust pleasure and serious responsibility into an agreeable balanced pattern of living.

Recreation on the campus is stimulating and varied. Dances, lectures, musical programs, college theatre productions, spectator and participation sports, foreign and domestic films, teas and receptions, and a variety of choral groups are all part of the college scene. Greek Weekend, Winter Weekend, *Homecoming, Parents Weekend, and Commencement are all exciting weekends.

Parents Weekend takes place once each year. Among the many activities planned during the three and a half day weekend are the parents' attendance in classes with their sons and daughters, scheduled appointments with individual faculty members, tours of various local attractions, and a Florida barbecue. Highlighting the weekend program is a semi-formal President's Reception, Banquet and Ball on Saturday evening.

The College-Community Artist Series is sponsored by the Division of Fine Arts and the College Union Board of Saint Leo College. This series seeks to make the artistry of superior singers, musicians, and dancers available to the people of Pasco, Hernando, and surrounding counties. The series is a non-profit undertaking and proceeds in excess of expenses are used for music scholarships for deserving young people in the Saint Leo College area. Among the artists who have appeared in this series are the Singing Boys of Monterrey, pianist Leonard Pennario, Thor Johnson's Nashville Little Symphony, Metropolitan Opera soprano Lillian Sukis, the Lubeck Choir of Lubeck, Germany, Preservation Hall Jazz Band, the National Opera Company, the Impact of Brass, and the Berlin Symphony Quartet.

*Alumni

The Art Exhibition Program consists of showings of paintings which usually last about two weeks each, during which time faculty and students exhibit their works. Senior art students hold their own show and various exhibitions are brought to the campus from off-campus showings.

The College Theatre Program is responsible for the on-campus production of four plays every year.

The Modern Concert Dance Company is sponsored by the Division of Fine Arts. This series is a non-profit undertaking and presents two major performances each year.

The annual *May Performance Tour* sponsored by the Division of Fine Arts since 1973 affords theatre and dance students with the opportunity to travel the State of Florida for the month of May and present performances as a touring ensemble to audiences of all age groups.

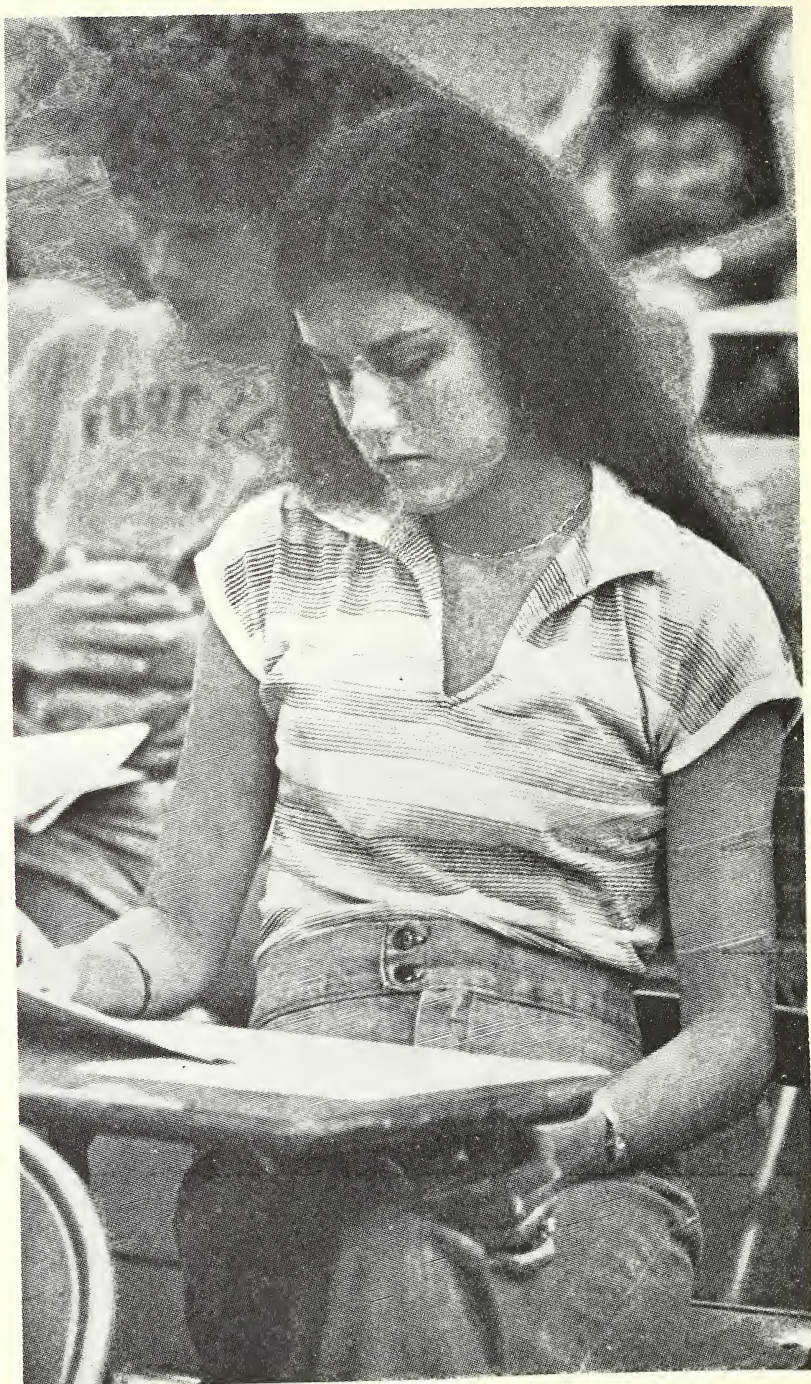
The annual *Greek Weekend* is sponsored by the fraternities and sororities and colorfully symbolizes the brotherhood of man through sports events, social activities, dances, and concerts. Highlights of the Weekend include the marathon torch race, a chariot race, and the lighting of the bowl. The "crowning event" is the selection of the Greek Goddess.

The *Concert Program* sponsors concerts given by the College Choir, the Oratorio Chorus, the Glee Club, the Percussion Ensemble, the Wind Ensemble and the Stage Band. Music recitals are also held, with performances given by junior and senior music students of the College.

The College Union Board schedules all movies, most lectures, entertainment, shopping trips to nearby metropolitan areas and field trips to tourist attractions for the student body, as well as sponsoring the Annual Spring Festival.



THE CAMPUS
SCENE



student life and activities



College has been defined as a place where contemplation in search of meaning is the daily exercise, where teachers ponder the deep questions of life, and students learn the science and art of so doing. For all that, college is not just a preparation for a future full life; it is an experiment in living, a testing principle, a fulfillment in its own right. Saint Leo College sees as part of its vision for its students the cultivation of religious reverence and duty, the pleasure of social contact, the stimulation of physical athletic exercise, the sharing of fraternal association, the development of courage to make decisions, the motivation to find the truth of the matter, and the awakening of civic pride and involvement.

In the broad area of student affairs, the College approaches student life as a means of fulfilling each student's need to be considered an adequate person and a worthy and responsible member of human society. Thus, this need for adequacy, worth, and responsibility is provided for in the various student programs, the religious program, the government and clubs program, the social and athletic programs.

At the heart of the education process should be the discovery and the development of worthwhile values by which men can live full lives. The study and pursuit of these values is not a one-time affair to be relegated to some one class or person. Rather, this study and pursuit must be continuous and must be a part of all activities which interpret the program. As the world contracts and the dimension of time displaces the dimension of space, and the borders of ideologies displace the borders of nations, our own pattern of democratic life is in jeopardy unless academic excellence is enriched by integrity and the perceptive concern which arises through the practice of working with others.

The student life policies provide reasonable order in the life of the college community and serve as a basis for students to live in a free atmosphere. These policies further provide the opportunity for all members of the College to attain their educational objectives by protecting health and safety, maintaining and protecting property, and insuring the opportunity for students to participate in college activities outside the classroom. The *Student Handbook*, published at the beginning of each school year, serves as a current guide for all students.

COUNSELING

Personal counseling is available in the Student Affairs complex, Saint Edward Hall.

The Counseling Center provides services for the student desiring professional assistance in such areas as personal counseling, group counseling, career guidance, psychological and vocational testing, and senior placement. These services are available to assist students in their personal growth and in career planning.

CAMPUS MINISTRY

As a Catholic center for higher education, Saint Leo College has as one of its primary objectives the spiritual growth of every member of the campus community. While providing a context for growth in the Catholic tradition, the College at the same time respects the informed conscience of every individual and welcomes members of other religious traditions to share in its life style. It encourages ecumenical endeavors and supports with fellowship and special services the members of other traditions according to the mind of the Second Vatican Council.

Basic to the religiously oriented college is a hierarchy of values arrived at not only from the "way things are", but also from the "way things ought to be" when viewed from the perspective of faith. From this point of view, the ministerial programs of the College blend understanding with practice—understanding in knowing Judeo-Christian values and practice in living these values. In particular the student is required to take one course in theology and one course in philosophy as part of the program of basic studies and is strongly encouraged to participate fully in the religious program and fellowship of the College as part of his growth experience.

Sunday Eucharist is scheduled in several places for the convenience of the College community, and special Masses are celebrated during the week for various intentions. Members of other church groups are encouraged to attend services planned to meet their needs, to become involved in campus religious fellowship, and to become involved in their local church activities in nearby towns.

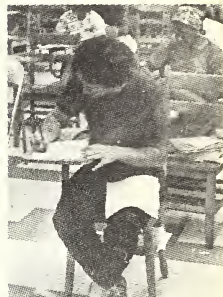
Efforts are also made through the Office of Campus Ministry to direct attention to the needs of the area through contact with the social agencies serving the local community.

The Director of Campus Ministry, Campus Ministry coordinators, priests and religious are available for religious counseling, fellowship and prayer. Everyone is invited to become acquainted with the services offered through the Office of Campus Ministry and share community and worship with this group. Informal conversations and group discussions sponsored by Campus Ministry are another means of keeping in touch with trends in the Church, campus life style, value decisions and other areas related to an integrated religious life.

STUDENT HEALTH SERVICES

The Student Health Center is located on the first floor of Saint Edward Hall. Student health services are available to all students at the times posted at the opening of school.

STUDENT LIFE AND ACTIVITIES



All regular services of the Student Health Center are available without charge. There will, however, be a charge for loaned items that are not returned. Prescription medications are not available from the Student Health Center; local area pharmacies provide this service.

The College makes available a group health insurance program in which all students can participate. Information regarding this program can be obtained by contacting the Student Health Center.

Assistance is given, as necessary, in getting appointments with local physicians and dentists and in obtaining information about specialists in the surrounding area. When referral to a physician is necessary, transportation is the student's responsibility except in cases of emergency. Dade City provides both ambulance and rescue squad services. Charges for medical and ambulance services are the responsibility of the student and parents. Some services function on a check-cash basis; others are willing to bill parents. Students must have their health-hospitalization insurance card available when using hospital emergency room services. If students require hospitalization at a local hospital during the school year, the Student Health Center will give assistance as necessary.

All students are required to complete the Medical Datamation health history survey prior to their registration for classes.

PHYSICAL EDUCATION, RECREATION, AND INTERCOLLEGIATE PROGRAM

Saint Leo College believes that physical education and athletics make their own special contribution to education. Each student is required to participate in the physical education program. Learning to swim and developing an individual skill are prime objectives of the program. Through these instructions our students develop valuable recreational interest lasting through their lives.

Further, the College encourages students to apply their knowledge and skills in an exciting and active intramural athletic program. Activities for individuals and teams are provided.

Since intercollegiate athletics makes its own special contribution to the individual, as well as the College, a strong and growing intercollegiate program is conducted.

As a member of the National Collegiate Athletic Association's College Division II, the College offers a men's program of five sports: Baseball, Basketball, Golf, Soccer, and Tennis.

A women's intercollegiate program offers Volleyball, Bowling, Tennis, Basketball, and Softball.

In addition, a Club Sports program is in operation and strong programs exist in Football and Karate.

The Sailing and Outing Club sponsors activities which include overnight camping trips, tubing expeditions, deep sea fishing, scuba

diving, canoeing, and sailing as well as coordinating Boathouse activities at the campus lakefront.

To provide each student the opportunity for recreation, the College offers an Activities Center featuring a two-basketball court gymnasium, volleyball and badminton courts, a weight training room, dance studio, eight lanes of bowling, and an outdoor heated swimming pool. All indoor facilities are air-conditioned.

In addition to the Activities Center there are lighted racquetball and tennis courts, an eighteen-hole golf course, outdoor basketball courts, football, soccer, baseball and softball fields, a running track and a lakefront facility that includes sailboats and canoes.

STUDENT GOVERNMENT ASSOCIATION AND OTHER STUDENT ORGANIZATIONS

Through the Student Government Association and other campus organizations and through several publications, all students have many opportunities to express themselves responsibly, to cultivate their particular interests, and to form close relationships.

All students become members of the Student Government Association upon registration. As a segment of the political society in which we live, they are given the opportunity to learn and exercise the procedures of a larger society through this Association. Consequently, all students have their share in shaping their environment and in debating the issues of the day.

The College Union Board, an independent branch of the Student Government Association, is responsible for sponsoring and coordinating the various social and cultural activities on campus.

ELIGIBILITY RULE

Students who are on academic or disciplinary probation cannot be active members of a recognized campus organization nor can they participate as a representative of any organization in extracurricular activities without the approval of both the student's academic advisor and the Vice President for Student Affairs. First-semester freshmen are not eligible to pledge a fraternity or sorority. The Athletic Department abides by the academic standards of the National Collegiate Athletic Association. In order to participate in athletics, students also must be free from College disciplinary action.

RESIDENTIAL REQUIREMENTS

Freshmen and sophomore students are required to live in campus residence halls. Exceptions will include married students, veterans, and permanent residents of the local community. Junior and senior students may reside off-campus.

RESIDENTIAL LIVING

Resident women live in several attractive buildings located on the west side of campus: MARMION HALL and SNYDER HALL, connected by a central lobby and lounge, overlook Lake Jovita; the VILLA for junior and senior women; and PRIORY HALL. The men's residence halls include LEE MARVIN HALL, which accomodates men on the first two floors and women students on the third, named for the actor Lee Marvin who attended Saint Leo Preparatory School; picturesque SAINT EDWARD HALL; BENOIT HALL, and RODERICK HALL. Each residence hall is under the supervision of a Head Resident, and all floors are staffed by student Resident Assistants.

All residence halls are air-conditioned and centrally heated during the cooler months. Maid Service and Linen Service are offered on an optional basis. Laundry facilities (coin-operated washers and dryers) are available in all women's halls, while men's halls have access to a campus laundromat.

McDonald Center and Marmion Cafeteria provide food service for all resident students. In addition, Snack Bars are located in the lower level of McDonald Student Center, the Caged Lion-Club '67, and in Marmion Cafeteria.

Most resident rooms are designed for double occupancy. Special attention is given to the selection of roommates who are likely to be congenial, and friends who ask to room together are given this privilege, when possible. However, the College reserves the right to make final assignments.

More detailed information regarding Residence Hall policies, services and programming is found in the STUDENT HANDBOOK.

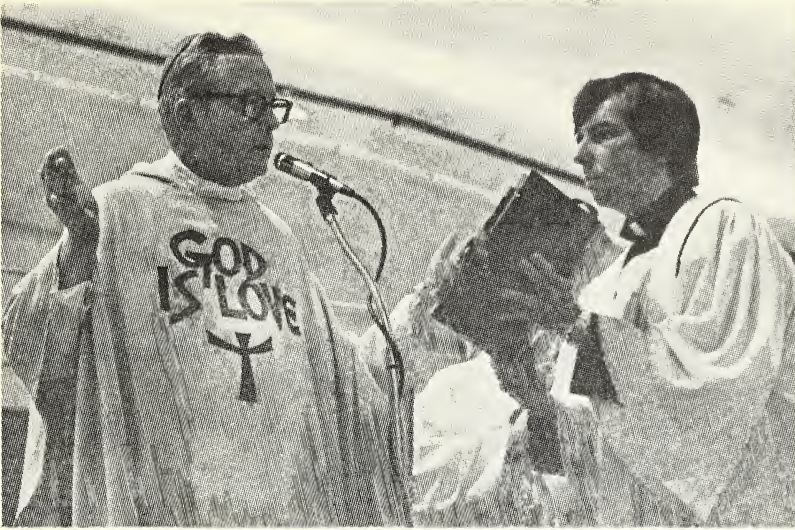
MOTOR VEHICLES ON CAMPUS

All students are eligible to register and use motor vehicles as long as they comply with the College traffic regulations. Vehicles must be registered with the Director of Security. There will be a registration and parking fee payable to the College at the time of registration. Proof of insurance is a prerequisite for registration.

DISCIPLINE

The government and discipline of the College are administered by the President. The College does not outline in detail either its requirements or its prohibitions. Students are met on a plane of mutual regard and helpfulness and honor. The ideals of the College are those of modern civilization in its best sense. The conventions and proprieties of refined society obtain here. A student may forfeit his connection with the College without any overt act if he is not in accord with its standards.

Any student or student organization whose conduct, on or off campus, is damaging to the College's special interests as an academic community may expect disciplinary action.



THE ALUMNI ASSOCIATION

Established in 1967 by the charter senior class of Saint Leo College, the Alumni Association through its constitution and bylaws is governed by a Board of Directors elected from the membership. Officers of the Association are elected annually by and from the Board. All graduates of Saint Leo College and recipients of honorary degrees are members of the Association. Former students who completed one year and whose entering class has been graduated are eligible for membership. Including the junior college graduates of 1961 through 1964 and the senior college graduates of 1967 through 1977, membership in the Alumni Association has now surpassed 3,800.

Alumni clubs, covering 70% of the Association's members, have been organized in Chicago, Connecticut, the District of Columbia-Maryland-Virginia area, Dade City, Hernando County, Jacksonville, Massachusetts, Miami, New Jersey, New York, Orlando, St. Petersburg, Tampa and West Palm Beach. All Saint Leo Clubs are chartered by the Board of Directors of the Alumni Association and operate under a standard club manual issued by the Board. Eligible for membership in the clubs are those individuals holding degrees from Saint Leo College, former students, spouses of alumni, and graduates of the Saint Leo College Preparatory School.

Class reunions are held on the campus during Alumni Homecoming for all Saint Leo graduates and their families from the senior college, the junior college and the prep school. Highlighted are the five-year anniversary classes from the 5th reunion to the 50th.

The Alumni Office, located in Saint Francis Hall, maintains the names and addresses of the alumni as well as all records of the Association.



admission



ENTRANCE REQUIREMENTS

The admission policy of Saint Leo College is governed by the general principles that the student who applies and is accepted possesses the ability to do college level work. Admission is open to any qualified applicant regardless of creed, race or national origin.

The basic requirement for admission to Saint Leo College is graduation from a secondary school with a satisfactory academic record. Satisfactory scores on the College Entrance Examination Board Scholastic Aptitude Test and positive recommendation from the High School Guidance Counselor are also required.

Students seeking admission to the freshman class must present evidence of graduation from high school with 16 units, including the following:

English	4 units
Mathematics (Algebra and Geometry)	2 units
Natural Science	1 unit
History	1 unit

Not more than 4 units in vocational and/or non-academic subjects may be included in the minimum of 16 high school units.

Saint Leo College accepts qualified applicants throughout the year (rolling admissions). Time of admission depends on the applicant's credentials.

1. Applicants may be assured of admission in the fall of their senior year if they present evidence of a "B" average in the first three years of a college preparatory program, rank in the upper half of their class, outstanding S.A.T. scores, and recommendation from the guidance counselor.
2. Applicants may be assured of admission after receipt of their first senior grades, if they present evidence of a "C" average in a college preparatory program, good S.A.T. scores, and recommendation from the guidance counselor.
3. Applicants who do not meet the above criteria will be considered for admission after receipt of high school transcript including first semester senior grades, S.A.T. scores, recommendation from the guidance counselor, and recommendation from a senior year instructor.

Applicants receiving satisfactory scores on the General Education Development (GED) Tests may be admitted on the presentation of a State High School Equivalency Diploma.

EARLY ADMISSION

High school students who have completed the 11th grade and have demonstrated outstanding academic achievement and who wish to enter college without completing the 12th grade may do so under the following conditions:

1. Approval of the high school principal.
2. Approval of the office of the superintendent of schools having jurisdiction over the student's high school.
3. Completion of an Early Admission Permit form prior to registration at Saint Leo College.

CREDIT BANK

The credit bank is designed to allow high school students to earn college credit while still in high school. Ordinarily, this permission will be given to students only to enable them to take some subject which is not offered by the high school. Procedure for enrolling is as follows:

- a. Approval of high school principal.
- b. Complete the Credit Bank Permit form prior to registration.

CREDIT BY EXAMINATION

Saint Leo College awards credit for the CLEP General Examinations and the Subject Examinations. Up to 30 credits may be earned through the General Examinations.

Information about CLEP may be obtained from the Admissions Office or directly from the College Entrance Examination Board, Box 592, Princeton, N. J. 98540.

RECOGNITION OF CREDIT FROM INSTITUTIONS OF HIGHER LEARNING

Saint Leo College recognizes credit only from regionally accredited institutions.

ADVANCED PLACEMENT

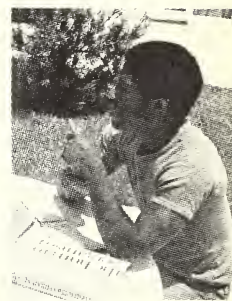
Saint Leo College invites applications from students who have taken College Board Advanced Placement Examinations. The College will evaluate the results of these tests with the possibility of offering both college credit and advanced placement. Students with scores of 3 (credit), 4 (honors), and 5 (high honors) will be considered for credit (awarded only at the end of the first scholastic year) as well as for advanced placement.

JUNIOR COLLEGE GRADUATES—A.A., A.A.S., A.S.

Saint Leo College will accept students holding the Associate degrees from a Junior College into its Bachelor of Arts program.

TRANSFER STUDENTS

A student is classified as a transfer student if he has previously registered at any other college or university regardless of the amount of time spent in attendance or credit earned.



Work in which a student has made a grade of "D" or better will be transferred if he achieved an overall minimum grade point average of 2.0 at the institution where the credits were earned. If the student did not achieve an overall average of 2.0 only those grades of "C" or better will be transferrable. Transfer courses must also be applicable to the student's program at Saint Leo College.

MATURE (NON-DEGREE-SEEKING) STUDENT

Mature persons (21 or older) may, by providing evidence (a. an acceptable high school record; or b. acceptable test scores; or c. an acceptable recommendation) that they are qualified to do the proposed work, enroll as non-degree-seeking students without meeting the requirements established for degree programs. They may transfer to degree programs later if their work as non-degree-seeking students indicates the likelihood of success. Work taken for credit as a non-degree-seeking student may later be counted toward a degree program if such work is applicable and of satisfactory grade. Persons under 21 years of age wishing to enter as non-degree-seeking students must meet the same admission requirements or earn a minimum of 15 semester hours with a minimum grade point average of 2.0 (C).

MILITARY SERVICE CREDITS

Saint Leo College recognizes Defense Activity for Non-Traditional Educational Support (DANTES) self-study or group-study courses.

Credit will be granted for completion of DANTES College Level Examination tests at the discretion of the Registrar.

The College grants credits for military service or for military schools attended or Service Extension Courses completed while in the service.

FOREIGN STUDENTS

Saint Leo College does not provide facilities to teach foreign students the English language. Therefore, the foreign student must prove to have sufficient knowledge of English to enable him to pursue a full course of study for credit. Acceptable proof of knowledge is a satisfactory score on the Test of English as a Foreign Language, which is given quarterly by the Educational Testing Service at various testing centers around the world for a fee of ten dollars (\$10.00).

SPECIAL STUDENTS

The College is prepared to admit a limited number of qualified applicants who wish to take selected courses for credit, but who do not wish to study for a degree at Saint Leo College. Such applicants must submit evidence of graduation from a secondary school. A student in attendance at another college may present a statement from his dean that he is in good standing and has permission to pursue courses at Saint

Leo College. A special student is subject to the same academic regulations and discipline as other students.

READMISSION

A student who voluntarily or involuntarily withdraws from the College loses degree-seeking status. It is, therefore, necessary for a student who wishes to return to the College to re-apply through the Office of Admissions. If a student has attended another institution during his absence from Saint Leo College, it will be necessary to have all his academic credentials sent to the Admissions Office.

DEGREE-SEEKING AND NON-DEGREE-SEEKING STUDENTS

An applicant seeking admission to the College applies as a degree-seeking or a non-degree-seeking student (special student). The candidate may apply as a full-time or part-time student. Following admission to Saint Leo College, non-degree-seeking students may apply for degree-seeking status through the Admissions Office.

ADMISSION PROCEDURES

Application forms may be obtained from the Office of Admissions, Saint Leo College, P. O. Box 2008, Saint Leo, Florida 33574.

A student must have the following material filed with the Admissions Office before the registration deadline of the session he is planning to attend:

1. Completed application form, including high school guidance counselor's recommendation.
2. A \$5.00 application fee, which is neither refundable nor applicable against school fees.
3. An official transcript of high school credits, or GED diploma sent directly from the high school to the Office of Admissions. Students who have completed two years of college work need not submit a high school transcript.
4. Scores on the College Entrance Examination Board (CEEB) Scholastic Aptitude Tests. (Information on testing dates and location of testing centers can be obtained from high school counselors or directly from the College Entrance Examination Board, P. O. Box 592, Princeton, New Jersey 08540).
5. An official transcript of courses taken at each college where he has attended.
6. A statement from the previous college that he is in good standing and eligible to return.

EVALUATION OF THE APPLICANT

If the application forms and other required records of the applicant are complete and in proper order, the application will be submitted to

ADMISSION

the Admissions Committee for evaluation. Final acceptance of each applicant will be determined by the Director of Admissions. Acceptance of admission by the transfer student is regarded as acceptance of the evaluation of credits for transfer. Appeal may be made to the Admissions Committee through the Director of Admissions.



financial information



FINANCIAL INFORMATION

Student Fees 1977-78

	Resident Per Semester	Resident Per Year	Day Student Per Semester	Day Student Per Year
Tuition	\$1200	\$2400	\$1200	\$2400
Usual Room Charge	275	550		
Facility & Support Fee			50	100
Student Government Assessment	25	50	25	50
Total	\$1500	\$3000	\$1275	\$2550

Meals

The College will provide an optional boarding program for all students except freshmen. All freshmen will be required to be on one of the following meal plans. This will insure that the student has a proper diet and will enable them to better adjust to college life without the added responsibility of budgeting for all meals. Meals served in the dining hall are on an unlimited basis (take one serving and come back for more) with the exception of the main entree. Special event dinners will be served each month.

This program consists of four optional plans:

1. Five (5) days (Monday-Friday) - Ten (10) Meals. Breakfast or lunch plus dinner \$275.00
2. Seven (7) days - Seven (7) Meals - dinners only \$235.20
3. Seven (7) days - Fourteen (14) Meals - breakfast or lunch plus dinner \$299.52
4. Seven (7) days - Twenty (20) Meals \$360.00

For those students not on a meal plan, the dining hall will serve meals on a flat price basis.

Linen

Resident students are responsible for supplying their own linens. Those who wish may sign up with a linen service upon arrival. Actual cost will depend upon the commercial rates prevailing at the time. The cost per semester will be about \$18.00.

Laundry

Coin machines are available on and off campus. Limited laundry service is also available.

Part-Time Tuition Rates

Hours	Charge	Hours	Charge
1	\$ 35	7	\$550
2	70	8	700
3	105	9	850
4	200	10	1000
5	300	11	1100
6	400	12	1200

Schedule of Payments

First Semester	Date	Resident Students	Day Student
Advance Payment (\$100. non-refundable) — to be paid by all new students upon acceptance and returning students.			
On or before	June 1	\$ 100	\$100
Deposit due	July 1	750	750
Balance due	One week before registration	650	425
Lab and Special Fees	October 1	(as billed)	(as billed)
*Total for First Semester		\$1500	\$1275

Second Semester

Advanced Payment (\$100. non-refundable)-to be paid by all new students upon acceptance and returning students.

On or before	November 15	\$100	\$100
Deposit due	December 1	500	50
Balance due	One week before registration	900	1125
Lab and Special Fees	February	(as billed)	(as billed)
*Total for Second Semester		\$1500	\$1275

*The above does not include meals. Please add the appropriate amount as indicated under meals.

COURSE AND LABORATORY FEES

Introductory courses in science	per course	\$15 per session
Advanced courses in science	per course	25 per session
Art: Ceramics	per course	25 per session
Music: Private Instruction	per course	50 per session
(Instruments are available for rental through the Division of Fine Arts)		
Typing	per course	15 per session

FINANCIAL INFORMATION



FINANCIAL INFORMATION

Internship	25 per session
Karate	30 per session
Bowling	10 per session
Sailing	20 per session
Senior Life Saving	10 per session
Water Safety	20 per session
Course and Laboratory fees are non-refundable.	

SPECIAL FEES

Application	\$ 5
Orientation Fee (all new students entering in the Fall and Spring)	15
Late Registration Fee	5
Add one course after registration	5
Drop one course after registration	5
Deferred examinations	
Final	10
Mid-term	5
Overload-in excess of 18 credit hours (per credit hour)	50
Graduation (regardless of participation)	50
Transcripts (after first one)	2
I.D. Cards (after first one)	2
Motor Vehicle registration and parking	6
Residence hall room changes	25
Special fees are non-refundable.	

Post Office Boxes

Post Office box rental is payable at the U.S. Post Office located on the campus.

Business Office Policies

1. The advance payment for each semester is non-refundable unless the student becomes academically ineligible. Laboratory and special fees are non-refundable.
2. All regular charges are payable on or before the stated dates for each semester. Veterans attending under the G.I. Bill may, under special circumstances, arrange with the Business Office for an adjustment in payment schedule.
3. Grants and loans administered by the College are credited to the student's account at the rate of one-half the amount of the award each semester. A student receiving an award from outside sources must present written evidence of the amount of the award and the manner in which it is to be paid, if credit is to be allowed against semester charges. Students on the Work-Study Program are paid by check bi-weekly for hours worked and may apply a portion of this toward their fees, if they so desire.

4. No student will be permitted to register if any charges from a previous semester are unpaid.

Refunds

In case of withdrawal from the College it is the responsibility of the student to make formal application through the Student Affairs Office before any refunds will be made. Refunds are calculated on the basis of the amount payable, not on the amount actually paid. Any student asked to withdraw from the College for disciplinary reasons will receive no refunds.

Refunds are made on the following schedules after deductions for non-refundable amounts:

Tuition:

Within the first week after classes begin	80 per cent
Within the second week after classes begin	60 per cent
Within the third week after classes begin	40 per cent
After three weeks	No refund

Room Charge:

Within the first week after classes begin	80 per cent
Within the first month after classes begin	50 per cent
Within the second month after classes begin	25 per cent
After two months	No refund

FINANCIAL RESPONSIBILITY

No transcripts, letters of recommendation, certificates of attendance, or any other official documents will be made available to any student with financial indebtedness of any kind to Saint Leo College.

PERSONAL PROPERTY

The College is not responsible for loss, nor for damage to, the personal property of students. Ordinarily the insurance carried by a parent automatically provides for this or can be extended for this purpose. Students are encouraged to establish bank accounts at a local bank.

HEALTH INSURANCE

The College makes available a group health insurance program for students. Information regarding this program may be obtained by contacting the Student Health Center.

STUDENT FINANCIAL AID

TIME PAYMENTS

The College cooperates with insurance and tuition-plan companies to make monthly installment payments possible. All arrangements and contracts are made directly with the financing company.

A. ACADEMIC MANAGEMENT SERVICES, INC. (AMS).

AMS offers a plan enabling you to budget all or part of the annual fees over a ten-month period at no interest. Total cost, including Life Benefit Coverage, is \$30.00 per year. There are no other charges.

To apply, write to the College Student Services Office, Saint Leo College, or directly to:

Academic Management Services, Inc.
Post Office Box 1000
Pawtucket, RI 02861

B. INSURED TUITION PAYMENT PLAN

This plan is available for any amount of expenses over any number of years. The initial fee is \$25.00 with a small monthly fee for life and disability insurance.

To apply, write to the College Student Services Office, Saint Leo College, or directly to:

Insured Tuition Payment Plan
1500 Atlantic Bank Building
200 W. Forsyth Street
Jacksonville, Florida 32202

SCHOLARSHIPS, GRANTS, LOANS AND EMPLOYMENT

Saint Leo College participates in State and Federal Student Financial Aid programs. Financial aid is awarded regardless of sex, age, national origin or religious affiliation; however, these programs require that the recipients be United States citizens or permanent residents of the United States. Some scholarships are available for non-United States nationals.

Financial need is determined on the basis of the financial information provided on the Family Financial Statement (FFS) or the Financial Aid Form (FAF) which must be submitted for processing to the office indicated on the form. These forms are available through high school guidance personnel or the College's Student Services Office. The Financial Aid Form may also be obtained directly from College Scholarship Service, P. O. Box 176, Princeton, N. J. 08540, and the Family Financial Statement may be obtained from ACT Student Assistance Programs, 2201 North Dodge Street, P. O. Box 1000, Iowa City, Iowa 52240.

Since financial conditions vary from year to year, a new FFS or FAF must be submitted for each academic year, preferably in January or February preceding the Fall Semester.

Financial aid awards are not transferable from one college or university to another.

Because it takes six to eight weeks to process the documents necessary to establish financial aid eligibility, prospective financial aid recipients are encouraged to make application as early as possible:

January preceding Fall Semester entrance and October preceding Spring Semester entrance.

Priority is given to applicants whose application is complete by April 15th for the Fall Semester, and November 15th for the Spring Semester. A complete application includes a Need Analysis from the College Scholarship Service or ACT Student Assistance Programs, a Student Eligibility Report from the Basic Grant Program, a certified copy of the previous year's income tax return (certified by the Internal Revenue Service or by the agency which prepared the return), proof of having applied for a state grant if available from the state, and a completed Saint Leo College financial aid application form.

FEDERAL FINANCIAL AID PROGRAMS

United States Citizenship or Permanent Visa is required in order to be eligible to participate in federal aid programs.

Basic Educational Opportunity Grants (BEOG). These grants are for students enrolled in classes at least half-time. Applications are available from high school guidance counselors or Student Services Office, Saint Leo College. Apply as early as January for Fall entrance. When you receive your Student Eligibility Report (SER), submit all three copies to the Student Services Office, Saint Leo College, for calculation of your award. All students must have applied for this grant before being considered for other aid at the College. Special Students are not eligible for this program.

Supplemental Education Opportunity Grants (SEOG). These grants are available to students with the greatest determined financial need. The minimum grant is \$200. per year which must be matched with other aid. Apply directly on the College financial aid application form which is available from the Student Services Office. Either a Family Financial Statement (FFS) or a Financial Aid Form (FAF) must be on file.

College Work-Study Program (CWSP). Under this program students with the greatest need are given the opportunity to earn an average of \$300 per semester, depending on available funds. Application is made directly on the College financial aid application form and either an FFS or FAF must be on file.

Guaranteed Student Loans. These loans are available from a bank, credit union, savings and loan association, or other participating lenders who are willing to make the educational loan to the individual student. The loan is guaranteed by a state or private non-profit agency or insured by the Federal Government. Repayment starts nine months after the student leaves school. The maximum per year loan is \$2500 with a maximum cumulative total of \$7500 for the undergraduate program. Apply directly to your lending institution or state agency. You may be eligible for federal interest benefits, which means you will not have to pay interest on the loan until after you leave school. For further

information, contact the Student Loan Officer at your bank or write the Office of Student Services, Saint Leo College.

Law Enforcement Education Program (LEEP). Grants and loans are available primarily to students who are employed full-time by a law enforcement agency. Application is made to the Director of Educational Services, Saint Leo College.

Veterans Benefits. Veterans and dependents of veterans enrolled at Saint Leo College are eligible for educational benefits from the Veteran's Administration. Application is made directly to your area Veterans Administration Office. Student status is designated by the Veterans Administration for each semester as follows:

12 or more semester hours	full time
9-11 semester hours	three-quarter time
6-8 semester hours	one-half time
5 or fewer semester hours	less than one-half time

Social Security Benefits. These benefits are available to unmarried sons and daughters of deceased or disabled and retired parents. For information, contact your area Social Security Office.

Jr. G. I. Bill. This program provides educational benefits to students whose parents died or are permanently disabled as a result of disease or injury incurred while in the Armed Services. Children of Missing in Action and Prisoners of War widows and wives may also be eligible. Contact your area Veterans Administration Office.

STATE FINANCIAL AID PROGRAMS

Most states have higher education grants or scholarships. While some of these grants may be used only within the state, certain states do permit these grants to be used in other states. Check with your high school counselor or a financial aid director in a local college or university to learn about the grants made available by your state, or contact your State Department of Education. Florida residents can also contact the Student Services Office, Saint Leo College.

Florida Student Assistance Grants. Grants ranging from \$200 to \$1200 per year are awarded to applicants who demonstrate the greatest financial need and the most promise for academic success. To be eligible for the Florida Student Assistance Grant, a student must be a legal resident of Florida for at least the two years immediately preceding the beginning of the academic year for which application has been made. Students interested in receiving this grant must file an FFS or FAF and designate the Florida Department of Education as one of the need analysis recipients. Deadline to apply is March 1st. Additional information is available from the Student Services Office, Saint Leo College.

Other States. The following states have a grant program available to students who attend a school out of state:

Connecticut	Deadline to apply-February 15th
Delaware	Deadline to apply-July 1st
Massachusetts	Deadline to apply-entering freshmen, November; upperclassmen, February
New Jersey	Deadline to apply for 1st time award, November; Renewals, April
Pennsylvania	Deadline to apply-May
Rhode Island	Deadline to apply-December 12
Vermont	Deadline to apply-March

In addition to these student grant programs, most states have Student Loan Programs. Some states have Student Grant Programs for children of disabled or deceased veterans. Each state has a program for handicapped persons and blind persons. Please check with your high school counselor or write directly to your State Department of Education.

SAINT LEO COLLEGE SCHOLARSHIPS

Any student is eligible to apply for Saint Leo College scholarships. The primary bases on which the selection is made are financial need and the specific criteria of the special awards; character and academic record are also considered. Recipients of Saint Leo College scholarships must reapply for each academic year. Priority consideration is given to students whose applications are received by March 1st and whose application forms are completed by April 15th of each year. Students may apply for several scholarships, but due to the limited number of scholarships, it is unlikely that the Scholarship Committee will award more than one scholarship to any one student.

Applications should be obtained from the Saint Leo College Student Services Office as early as December of the senior year in high school.

Athletic Scholarships. Athletic scholarships are awarded to outstanding basketball and baseball players. Apply directly to the Director of Physical Education and Intercollegiate Athletics.

Catholic Scholarships. Scholarships in the amount of \$500 per year are awarded to Florida residents who are practicing Catholics. These scholarships are based on merit and financial need. Apply to the Director of Student Services, Saint Leo College.

Honor Scholarships. Scholarships in the amount of \$1,000 per year are awarded to students with a minimum high school grade point average of 3.0 or a college grade point average of 3.25, when "A" equals 4 points, combined scores of 1000 on SAT or 22 on ACT. These scholarships are available only in selected areas of study. Apply to the Director of Student Services, Saint Leo College.

Presidential Grants. Grants in various amounts are awarded on the basis of need and outstanding service to the College community. Apply to the Director of Student Services, Saint Leo College.

Tri-County Scholarships. Scholarships of up to \$300 yearly are awarded to residents of Pasco County, Hernando County or Citrus County on the basis of need. Apply to the Director of Student Services, Saint Leo College.

Family Tuition Reduction. Families with more than one child attending Saint Leo College at the same time benefit from the following tuition reduction schedule:

2 children	\$50 reduction per semester per child
3 children	\$100 reduction per semester per child
4 children	\$150 reduction per semester per child

SCHOLARSHIP ENDOWMENT FUNDS

John Peter Heatherton Family Scholarship Fund. Income from this fund is to be used for educational scholarships.

Gilmar and Margil Scholarship Fund. Income from this fund will be granted to a student with the greatest determined need and with the highest academic standing, and who is preferably a student of Spanish background.

Charles F. Henderson III Scholarship Fund. Income from this fund will be used to assist students who show qualities of leadership, loyalty and service to Saint Leo College, and who demonstrate financial need.

Renee Cueto Scholarship Fund. Income from this fund will be used to assist the most deserving theatre concentrators.

Marion Elizabeth Flagg Scholarship Fund. Income from this fund will be used to assist deserving students in music.

Dennis E. Vacenovsky Scholarship Fund. Income from this fund will be used to assist students who show qualities of leadership, loyalty and service to Saint Leo College, and who demonstrate financial need.

Dr. Herbert F. Wolf Scholarship Fund. Income from this fund will be used to assist deserving students in science and mathematics.

Memorial Scholarships. Income from these funds make it possible to assist deserving students:

Saint Leo Abbey, John Barron, Saint Charles Borromeo, J. M. Boucher, Bertha Brown, Charles K. Campbell, David Cannon, Mary Ann Cass, Clerf family, Mary Kay Coppedge, Patrick & Margaret McCabe, Rev. John F. O'Boyle, Mary Ann Riley, Right Rev. Msgr. George T. Rockett, Robin Stockberger.

Apply to the Director of Student Services, Saint Leo College.

SCHOLARSHIPS

Dade City Kiwanis Club Scholarship. Six Hundred Dollars is awarded annually to a Pasco Comprehensive High School graduate who exemplifies the ideals of a Kiwanian in service and character. Saint Leo College matches the scholarship in an equal amount. Apply to the President of the Kiwanis Club, Dade City, Florida.

Lou & Lillian Padolf Foundation Scholarships. Awarded to the residents of Clearwater, Largo, Dunedin, Seminole or Tarpon Springs who graduate in the top 25% of their class. Apply to Lou & Lillian Padolf Foundation, c/o Trust Department, the First National Bank of Clearwater, P. O. Box 179, Clearwater, Florida 33517.

Selby Foundation Scholarships. These scholarships are awarded to Florida residents on the basis of need. Apply to William G. Selby & Marie Selby Foundation, P. O. Box 2018, Sarasota, Florida 33578; deadline June 1st.

Hazel Whitman Scholarship. The Saint Leo College Women's Club awards an annual scholarship to an area resident. Contact the Director of Student Services, Saint Leo College.

Anclote Psychiatric Center Scholarship Award. This annual scholarship of \$500 is made possible by Mr. and Mrs. James C. Trezevant and is to be given to a student majoring in psychology and related fields. The student must be the best in the field and need is not to be considered in any way. It is an award for excellence.

Miscellaneous Holy Name Prior Scholarships. The Benedictine Sisters of Holy Name Priory, Saint Leo, Florida, offer several scholarships each year. They are: The Holy Name Priory Scholarships; Mother Rose Marie Easley, O.S.B., Scholarship; Ramon Mascorro Memorial Scholarship; Sister Christine Delgaard, O.S.B., Memorial Scholarship.



For information regarding these scholarships, write directly to: Scholarship Committee, P. O. Drawer H., Saint Leo, Florida 33574 by March 15th or write to the Director of Student Services, Saint Leo College.

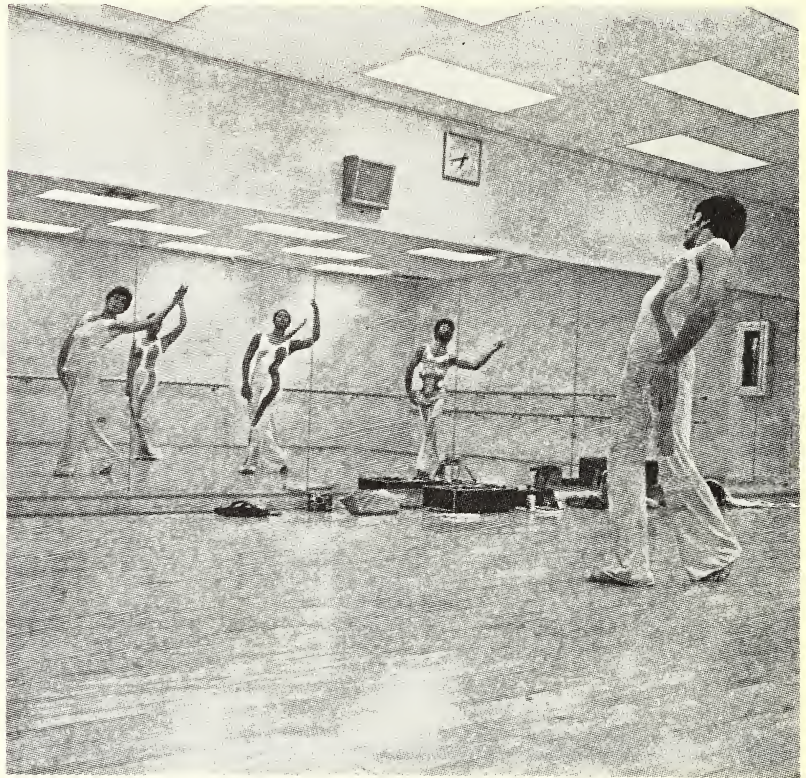
CAMPUS EMPLOYMENT

All student employment is coordinated through the Office of Student Services. A number of positions are available to students in offices, on the grounds crew, in the cafeteria and in the maintenance department. Please apply to the Office of Student Services, Saint Leo College.

LOSS OF AID

Whenever a student fails to make satisfactory academic progress as determined by either the previous semester or cumulative grade point average, and drops below a 2.0, that student will not be eligible to receive financial aid for the following semester.

Any questions regarding financial aid should be addressed to the Director of Student Services, Saint Leo College.



academic regulations



ACADEMIC REGULATIONS

Saint Leo College complies with the Family Education Rights and Privacy Act of 1974.

REGISTRATION

All students are registered for their courses during the registration period immediately preceding the fall and spring semesters.

GRADING

Grading System

A	Superior Performance 4 quality points per credit hour
B+	Excellent Performance 3.5 quality points per credit hour
B	Very Good 3 quality points per credit hour
C+	Above Average 2.5 quality points per credit hour
C	Average 2 quality points per credit hour
D	Below Average 1 quality point per credit hour
F	Failure 0 quality points per credit hour
I	Incomplete 0 quality points per credit hour
FA	Failure due to excessive absences 0 quality points per credit hour
W	Withdrawn	
WE	Withdrawn Excused (Due to extended temporary duty of student in Military Education Program only).	
AU	Audit	

A limited number of courses may be graded on a Pass/Fail basis and are not computed in the grade point average.

Incomplete work (I) will be counted as failure (F) unless the work is made up by mid-semester of the following session.

FAILURE AND REPEATED COURSES

Any course required for graduation which has been failed must be repeated as soon as possible.

A student may repeat any course that he wishes and only the higher grade will be computed in the student's cumulative grade point average.

GRADE CHANGES

A grade may be changed only by the faculty member administering the course. Changes in grade are permitted only when a computational error was made. The student who feels that he has received an improper grade must notify the faculty member immediately upon receipt of the grade.

GRADE POINT AVERAGE

The grade point average (GPA) is determined by dividing the total of the quality points earned by the total academic credits attempted. The following sample illustrates a grade point average of 2.10 obtained by dividing 31.50 by 15.

Course	Hours Attempted	Hours Earned	Grade	Quality Points
FA 121	3	3	A	12.00
SH 111	3	3	B	9.00
CY 121	3	0	F	0.00
HY 121	3	3	D	3.00
EH 121	3	3	C+	7.50
Total	15	12		31.50

$$15 \overline{) 31.50} \begin{array}{r} 2.10 \\ \end{array} \quad \text{GPA} = 2.10$$

CREDIT BY EXAMINATION

Full-time students may receive credit and quality points by successfully completing a comprehensive examination. Students must have prior consent of the instructor and pay a \$50.00 fee. To receive credit the student must achieve a grade of "C" or above. If the student fails, no grade will appear on his permanent record but record will be made of the unsuccessful attempt.

Students may also earn credit by examination through the General and Subject examinations of the College Level Examination Program.

A student may not take more than one-third of the courses required for graduation through credit by examination.

STUDENT LOAD, AUDIT, AND CLASS ATTENDANCE

Twelve credits is the minimum course load which a student may take and still be considered a full-time student. Students may normally carry 16 to 18 credits. The permission of the Vice President for Academic Affairs is required for those students who wish to take 20 credits or more.

Students may take one course for audit above the normal load with the permission of their advisor. Audit students must be regular in attendance and must make regular class preparation. No tests or



examinations are required. No grade or credit is given. Fees are the same for both credit and audit courses.

Upon approval of the Vice President for Academic Affairs the student may take the course for credit. A change from audit to credit will not be permitted after the first week of the semester.

The professor distributes an attendance policy in each of the classes and students are obliged to comply with it. The student's failure to accept this responsibility will result in a grade of "FA".

DROPS AND ADDS

A student who registers for any course — audit or credit, required or elective — is expected to complete the course. During the first week of a semester, the student may replace a course he has dropped by adding another, providing he meets the qualifications for it. The fee to drop one course is \$5.00. The fee to add one course is \$5.00. This charge will not be levied when the change is the result of faulty counseling.

Each student has the prerogative of dropping a course until two weeks after the advisory grades are due in the Office of the Registrar. A student who withdraws after the deadline will receive a grade of "F" for any course which he drops. Official recording date of all Drops will be the last day to drop classes.

VETERANS

Veterans must maintain a "C" average (2.00) in order to continue to be in good standing for VA educational benefits and graduation. They must also keep in mind any regulation regarding changes in concentrations which may affect their standing.

SCHOLASTIC DEFICIENCY

A student whose grade point average for any semester falls below 2.00 will be placed on academic probation. The College reserves the right to initiate remedial action which may include changing curriculum, repetition of specific courses or lightening class load. Students who are on academic probation are not eligible to be members of any recognized extracurricular activity without the prior approval of the student's academic advisor and the Vice President for Student Affairs.

Any student who has attempted at least 24 hours with a cumulative grade point average of less than 1.50 shall be placed on academic suspension. Any student who has attempted at least 57 semester hours with a cumulative grade point average of less than 1.70 shall be placed on academic suspension. Any student who has attempted at least 84 semester hours with a cumulative grade point average of less than 1.90 shall be placed on academic suspension. The sanction of academic suspension shall ordinarily be imposed once each academic year at the end of the second semester.

WITHDRAWALS FROM THE COLLEGE

If a student finds it necessary to withdraw from the College for any reason, he must do so officially to obtain honorable academic withdrawal.

Forms are available in the Office of Student Affairs and the procedure outlined therein must be followed. Students who fail to carry out these procedures will receive a failure (F) in all courses for the semester in which they withdraw. In such cases, the official withdrawal date for the permanent record will be the last day of the semester.

Since early withdrawal cannot be officially recognized until the student completes the procedures for withdrawal, there can be no refund of tuition or residence payments until such form is filed and receipted. The effective date of withdrawal will be the date the completed form is filed in the Records Office.

CLASSIFICATION OF STUDENTS AND ACADEMIC STANDING

Students are classified according to the number of credit hours earned. Listed below are the requirements for the respective classifications:

Freshman — a student who has less than 30 earned credit hours.

Sophomore — a student who has at least 30 and less than 60 earned credit hours.

Junior — a student who has at least 60 and less than 90 earned credit hours.

Senior — a student who has at least 90 earned credit hours.

Special — a non-degree-seeking student.

DEGREE REQUIREMENTS

To earn the bachelor's degree the student must satisfy the following academic requirements:

1. Complete a minimum of 120 credits, exclusive of the general physical education requirements.
2. Complete the Basic Studies Program.
3. Complete a minimum of 40 hours at the 300-400 level.
4. Attain a minimum cumulative grade point average of 2.00.
5. Complete all the requirements of his Division and his concentration.
6. Attain a minimum cumulative grade point average of 2.00 in his concentration.
7. Complete such comprehensive examinations as may be required by the College.

The student must also satisfy the following non-academic requirements:

1. Fulfill the residence requirements.
2. Satisfy all financial obligations.

RESIDENCE REQUIREMENTS

Four academic years or eight semesters are ordinarily required to earn the bachelor's degree. Students must be in residence (attendance) at least one full academic year immediately preceding their graduation and must complete a minimum of 30 credit hours at Saint Leo College.

Requirements for off-campus students enrolled in the External Degree Program may be found in the Catalogue under Military Education Program and Educational Services.

APPLICATION FOR GRADUATION

Students must make formal application through the Records Office to graduate. A \$50.00 fee is required for graduation, even if the student chooses not to participate in the commencement exercises. In order to provide time for the graduation committee to completely research the applicant's record, these applications must be submitted by the end of the first semester of the school year in which he expects to graduate.

The College has one formal (with academic regalia) graduation each year after the completion of the spring semester.

THE DEAN'S LIST

At the end of each semester those full-time students who have earned a semester grade point average of 3.25 or better are recognized by placement on the Dean's List.

GRADUATION WITH HONORS

The degree is conferred: summa cum laude, on students who have a cumulative grade point average of at least 3.75; magna cum laude, on students who have a cumulative grade point average of at least 3.50; cum laude, on students who have a cumulative grade point average of at least 3.25. To graduate with any of the above honors a student must have been in attendance at Saint Leo College for his last 45 credit hours.

An External Degree Program student who earns his last 45 credit hours with Saint Leo College is eligible for the above honors.

External Degree Program students who complete at least 30 but less than 45 credit hours with Saint Leo College and who have a cumulative grade point average of at least 3.25 will upon graduation be awarded the degree "With Honors".



AWARDS

The following awards are given to members of the graduating class:

1. The **Clara McDonald Olson Scholarship Award** to the graduating student earning the highest scholastic average and exhibiting the qualities of a true scholar. He must have attended the full four years.
2. The **John I. Leonard General Excellence Award** to the member of the graduating class who best embodies the qualities of character, scholarship, service, leadership, and general excellence for which Saint Leo College stands.
3. The **Abbot Marion Bowman Activities Award** to the member of the graduating class whose participation and leadership in extracurricular activities have been of the highest order.

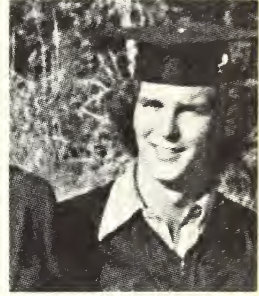
THE FLOREAT AWARD

The award may be given at graduation by the Board of Trustees in recognition of distinguished benefaction to Saint Leo College and to Catholic education in the State of Florida. Recipients are:

- 1961 Right Reverend Monsignor MacEachen
- 1962 Mr. Robert A. Brown
- 1963 Mr. Leo N. Hierholzer
- 1964 Mrs. R. Hill Bolling
- 1967 Mrs. Bertha Evans Brown



academic programs



The liberal arts curriculum of Saint Leo College is designed to enable a student to present himself as a person of culture and conscience in our time. To this end, the academic program first acquaints the student with the discipline and philosophies of the major areas of human knowledge — the humanities, science, and the social sciences — and allows him to pursue a concentration in the area of his interest and talent. Throughout, the program encourages the student to relate the vast aggregate of human knowledge with the principles of his chosen concentration in order to gain a knowledge of himself, concern for others, and a perspective of his options and responsibilities in the modern world.

Saint Leo College offers the following degrees:

The Associate of Arts degree in Secretarial Science; the Bachelor of Science degree with a concentration in Medical Technology; and the Bachelor of Arts degree with a concentration in any of the following areas:

Accounting	Physical Education
Art	Political Science
Biology	Pre-Law
Criminal Justice	Psychology
Criminology	Real Estate
Elementary Education	Religious Education
English	Social Work
History	Sociology
Human Resources Administration	Special Education
Management	Theatre-Dance
Music	Theology

In addition to the concentrations listed above, students who take the required professional education courses may be certified to teach in the following areas: Art, Biology, Business, Early Childhood, English, History, Music, Political Science, and Social Science.

The Bachelor of Arts degree, with a concentration in Human Resources Administration, is available in the Educational Services Program and the Military Education Program.

The Associate of Arts and Bachelor of Arts degrees, with a concentration in Criminal Justice, are available in the Educational Services Program.

The Associate of Arts and Bachelor of Arts degrees, with a concentration in Real Estate, are available in the Military Education Program.

THE BASIC STUDIES PROGRAM

Saint Leo College places strong emphasis on a basic series of studies, recognizing the need for its students to become acquainted with the major areas of human knowledge. The academic program is flexible in many ways in order to allow the student enough freedom of selection to begin to satisfy his own enthusiasm. Faculty advisors work with each student to guide him in selecting the courses that will best contribute to his specific educational and vocational goals. The Basic Studies Program offers the student two major advantages: it provides a liberal exposure to the arts and sciences; it provides sufficient time to develop an area of concentration particularly suited to his interests, needs, and talents.

The Basic Studies Program consists of two components; Basic Studies I and Basic Studies II and is a requirement for all Bachelor Degree Programs. In addition, there is a general education requirement in Physical Education.

No course may be used to satisfy both Basic Studies I and Basic Studies II requirements.

BASIC STUDIES I

The Basic Studies I requirement consists of a minimum of thirty semester credit hours (ten courses).

English Composition

(two courses)

EH 121 Composition

EH 122 Composition and Literature

Humanities

English

(one course)

EH 221 Survey of English Literature I

EH 223 Survey of American Literature I

EH 225 World Literature I

ART 121

FA 123

MC 123

DE 125

TE 121

Fine Arts

(one course)

Visual Fundamentals I

Introduction to Film

Introduction to Music

Introduction to Dance

Fundamentals of Theatre Arts

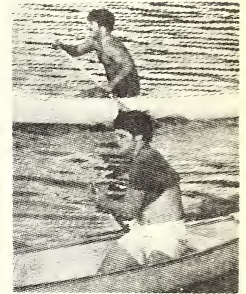
Theology

(one course)

TY 124 Introduction to the Old

Philosophy

(one course)



ACADEMIC PROGRAMS

PY 121	Introduction to Philosophy	TY 125	Testament Introduction to the New Testament
PY 222	Philosophy of Man	TY 131	Introduction to Religion
PY 224	Ethics	TY 221	Religions of the World
		TY 233	Survey of Catholic Theology I

Mathematics (one course)

MS 115	Introduction to Mathematics
MS 117	College Mathematics
MS 123	Precalculus Algebra and Trigonometry

Natural Sciences (one course)

BLY 121	Introduction to Biology
BLY 123	General Biology
CY 121	Chemistry and Society
PS 121	Fundamental Concepts of Physics

Social Science

	(one course)		(one course)
HY 121	United States History to 1865	PSY 121	Introduction to Psychology
HY 122	United States History Since 1865	PSY 222	Psychology of Adjustment
HY 123	Western Civilization to 1500	SY 121	Introduction to Sociology
HY 124	Western Civilization Since 1500	SY 222	Social Problems
PCL 121	Introduction to Political Science	SW 221	Introduction to Social Work
PCL 123	The Law and Society		
PCL 223	American Federal Government		

BASIC STUDIES II

To further enhance the liberal arts education of the student, the Basic Studies II requirement consists of a minimum of fifteen credit hours (five courses) in which the student selects one course from each of the following five groups of courses.

GROUP I

English

EH 221	Survey of English Literature I
EH 222	Survey of English Literature II
EH 223	Survey of American Literature I
EH 224	Survey of American Literature II

GROUP II

Fine Arts

ART 121	Visual Fundamentals I
ART 122	Visual Fundamentals II
DE 125	Introduction to Dance
FA 123	Introduction to Film
MC 123	Introduction to Music
TE 121	Fundamentals of Theatre Arts

EH 225 World Literature I
 EH 226 World Literature II
 EH 227 Basic Journalistic
 Writing

TE 123 Technical Theatre

ACADEMIC PROGRAMS

GROUP III

Philosophy and Theology

PY 121 Introduction to
 Philosophy
 PY 222 Philosophy of Man
 PY 223 Logic
 PY 224 Ethics
 PY 234 Contemporary Moral
 Issues
 TY 124 Introduction to the Old
 Testament
 TY 125 Introduction to the New
 Testament
 TY 131 Introduction to Religion
 TY 221 Religions of the World
 TY 234 Survey of Catholic
 Theology II

GROUP IV

Science and Mathematics

BLY 121 Introduction to
 Biology
 BLY 123 General Biology
 BLY 220 Human Anatomy and
 Physiology
 CY 123 General Chemistry I
 CY 124 General Chemistry II
 MS 117 College Mathematics
 MS 123 Precalculus Algebra &
 Trigonometry
 MS 124 Introductory Calculus
 MS 125 Introduction to
 Computers
 PS 123 General Physics I
 PS 124 General Physics II

GROUP V

Social Science

HY 121 United States History to 1865
 HY 122 United States History Since 1865
 HY 123 Western Civilization to 1500
 HY 124 Western Civilization Since 1500
 PCL 121 Introduction to Political Science
 PCL 123 Law and Society
 PCL 223 American Federal Government
 PCL 224 American State & Local Government
 PSY 121 Introduction to Psychology
 PSY 222 Psychology of Adjustment
 SY 121 Introduction to Sociology
 SY 222 Social Problems
 SW 221 Introduction to Social Work

GENERAL REQUIREMENTS IN PHYSICAL EDUCATION

Requirements in Physical Education include a two-year sequence: PHE 101, 201, 202, and one course from the PHE 301 activities courses. A special two-year sequence is designed for the students who, for physical causes, are unable to take the required program.

Students transferring with junior classification (other than junior college graduates) from institutions not requiring physical education must complete one year of physical education.

The following students are not required to complete this program:

1. Students with two years of military service.
2. Students over thirty-five years of age.
3. Junior college graduates.

PLACEMENT TESTING

Students entering Saint Leo College as freshmen must demonstrate their proficiency in reading, in writing, and in mathematics so that they may be directed into courses compatible with their level of preparation and thereby benefit more effectively from the overall College curriculum.

All Freshmen, therefore, are required to take placement tests in reading, writing, and mathematics. Transfer students whose records reveal a deficiency in any of these subjects will be required to take one or more of the tests.

Reading. The Reading proficiency test determines comprehension, vocabulary, and reading rate. Students whose reading ability is determined to be unsatisfactory must enroll in EH 112, Reading Improvement, for one semester of their freshman year.

English Requirement. The English proficiency test determines student eligibility for the regular sequence of freshman English courses: EH 121, Composition and EH 122, Composition and Literature. The regular sequence of freshman English courses for speakers of other languages is EH 121S and EH 122S. They are the same courses as EH 121 and EH 122 except that they emphasize English idiomatic expression.

Students who pass the proficiency test enroll directly in EH 121 (or EH 121S). Students who fail the test must enroll in EH 120, Composition, or EH 120S for the first semester of their freshman year. The course is designed to remedy the special problems of students with marked deficiencies in verbal skills.

Students with verbal scores of 550 or above on the Scholastic Aptitude Test (SAT) are eligible to take an examination for credit for EH 121. Successful completion of this examination allows the student to enroll in EH 122 and to receive three hours of credit for EH 121 after one year of residence.

Mathematics. The Mathematics proficiency test determines ability in basic mathematics skills. Students who fail the test must enroll in MS 115, Introduction to Mathematics, during the freshman year. Students who pass the test may enroll in MS 115, or they may take another appropriate mathematics course, such as MS 117, College Mathematics, or MS 123, Precalculus Algebra and Trigonometry.

JUNIOR COLLEGE GRADUATES PROGRAM

Saint Leo College will admit students holding any Associate degree into its Bachelor of Arts program.

In order to earn a Bachelor of Arts degree the Associate of Arts degree holder must elect one of Saint Leo College's offered concentrations, satisfy all requirements, and complete a minimum of 60 credit hours.

In order to earn a Bachelor of Arts degree, the Associate of Science or the Associate of Applied Science degree-holder must earn a minimum of 60 credit hours, as well as satisfy all ordinary graduation requirements. He may elect his A.S. or A.A.S. degree program as his concentration; complete a minimum of 45 hours in the Basic Studies Program either from the degree-granting Junior college or from Saint Leo College or a combination of both, completing a minimum of 60 credit hours. Or he may elect one of Saint Leo College's offered concentrations, complete the Basic Studies requirement above, and satisfy all requirements of the concentration, completing a minimum of 60 credit hours.

CONCENTRATION

In order to secure a concentrated focus on advanced work, the student usually selects his field of concentration before the completion of his sophomore year. However, he may begin his concentration as early as the first semester of his freshman year if he is certain about his educational and vocational goals. In fact, if he expects to enter a graduate or professional school upon graduation from Saint Leo College, the student should decide early on his concentration. If he plans to teach, particularly in the secondary schools, he should not delay his decision beyond the first semester of his sophomore year in order to complete the required professional courses in education in the normal four-year period.

Intensive study in a concentration usually begins in the first semester of the junior year. Prior to beginning his study, the student is assigned to an advisor by the Chairman of the Division in which he is concentrating. Inasmuch as the interests, needs, and talents of each student may differ from those of any other, he may choose electives outside his concentration in individual conference with his advisor.

Students who plan to teach at the secondary level should complete, as electives, the professional courses in education in addition to all the courses required in their concentration.

The student must attain at least a 2.00 grade point average in his concentration in order to graduate.

LECTURES

Periodically a guest lecturer, distinguished nationally or internationally for his achievement, vision, and leadership in some field of

knowledge or endeavor, is invited to give lectures on the Saint Leo College campus. These special guests often hold seminars for the students and faculty.

FLEXIBILITY

Because the academic program is student-centered, it is flexible in order to meet individual differences in background and purpose. In general, the program's flexibility provides the student with several areas of academic option:

Advanced Placement - High school students scoring high on the College Board Advanced Placement Examinations may be admitted to the College as freshmen at the end of their third year of high school. In addition students of special ability or background may waive certain lower-level courses and replace each with a higher-level course.

Credit by Examination - Full-time students may receive credit in courses by successfully completing a comprehensive examination.

Independent Study and Research - All students with permission of the Division Chairman may embark on such a program of independent study and research in their junior and senior years. These courses may be repeated for credit. This independent study and research may take the form of library research through a directed reading program, an action research program in education or social sciences, or a formal laboratory research program in the sciences.

PREPARATION FOR PROFESSIONS

Saint Leo College is primarily a liberal arts institution. However, basic preprofessional courses leading to graduate study or to entrance into professional schools are offered in a number of fields: law, medicine, dentistry, osteopathy, nursing, social work, veterinary science, and others.

The student who expects to use the liberal arts as a foundation for more specialized study at another institution is advised to consult the advisor in his special field of interest for a suggested outline of required subjects, and also to consult the catalogue of the institution at which he intends to continue his studies. Requirements are fairly uniform within a given field, but vary somewhat among professional and graduate schools.

Students who wish to combine three years of undergraduate study at Saint Leo College with the first year in an accredited professional school in order to receive the Bachelor of Arts degree from this institution must comply with the minimum requirements defined below.

1. Earn 90 hours of credit in the College (under proper circumstances credit may be accepted in transfer from another undergraduate institution and may be used to reduce the number of hours of Saint Leo College credits presented for graduation. In

every case, however, a student must complete at least 60 hours in residence at Saint Leo College).

2. Have a grade point average of at least 2.50 in all work taken at Saint Leo College.
3. Complete with an average of at least "C" the year of off-campus work accepted as fulfilling fourth-year requirements.
4. Satisfy all requirements for the Bachelor of Arts degree, including concentration requirements, by a combination of credits earned at Saint Leo College and the professional school.

THE SUMMER SESSION

Saint Leo College provides a summer session of approximately six weeks' duration following the spring semester. Students find this session useful as a make-up term or as a means to earn additional credit for early graduation. The normal student course load for the session is two three-credit courses plus a one-credit course in Physical Education. Enrollment in the Summer Session is optional.

THE SUMMER SESSION ABROAD

Saint Leo College participates in an overseas study program during the Summer Session. In 1969 the first of these study trips was made to Europe, with academic credit offered for courses in Political Science. Subsequent trips have been made each year, including trips to the Soviet Union, Europe, and the Bahamas. Announcement of the trip for the current academic year is made during the fall semester.

PROGRAMS OF STUDY

Programs of study and specific course requirements for the various concentrations offered by Saint Leo College are presented within the following Divisions and Departments. Course requirements are fulfilled within a program component consisting of four phases: (1) Basic Studies I; (2) Basic Studies II; (3) Foundation Courses; and (4) Concentration Requirements. Many Basic Studies courses may be taken in either Basic Studies I or Basic Studies II. Furthermore, certain Foundation Courses may be used to satisfy Basic Studies requirements. Please check requirements carefully.

THE DIVISION OF BUSINESS ADMINISTRATION

The Division of Business Administration in cooperation with all other Divisions, stresses education for the whole man. The Division specializes as needed to provide a basis for understanding the economic structure of our society. Those who enter the business world, the world of products and services, buying and selling must be prepared to support all other segments of our society. The Division endeavors to

prepare the student to accept his share of this commitment by placing the emphasis on an educational program to develop a well-rounded person, capable of creative analytical thought and communication.

The Division of Business Administration aims to impart knowledge to students in programs leading to a degree in accordance with the liberal arts ideal.

The programs in the Division of Business Administration are designed as preparation for graduate study in business, for careers in business, industry, government and education, and for admission to law school. The Division offers a concentration for the Associate of Arts degree in Secretarial Science and the Bachelor of Arts degree with concentrations in Accounting and Management. A program in Business Education is offered for those students who desire to become certified to teach within the business area. Additionally, those who concentrate in Accounting will be qualified to sit for the professional accounting examination.

ASSOCIATE OF ARTS PROGRAMS

SECRETARIAL SCIENCE

Requirements are: MS 117; SSC 121, 122, 123, 124, 221, 223 and 227. ACC 201; MGT 301, 321, and one general elective. SSC 121, through 124 may be waived for students demonstrating sufficient previous training.

SECRETARIAL SCIENCE (ASSOCIATE OF ARTS)

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include MS 117).	
Foundations Courses	10
SSC 121 Elementary Shorthand (3)	
SSC 122 Intermediate Shorthand (3)	
SSC 123 Elementary Typing (2)	
SSC 124 Intermediate Typing (2)	
Concentration Requirements	17
SSC 221 Secretarial Practice (3)	
SSC 223 Advanced Shorthand (3)	
SSC 227 Advanced Typing (2)	
ACC 201 Principles of Accounting I (3)	
MGT 301 Principles of Management (3)	
MGT 321 Communications for Management (3)	
Physical Education Requirements	2
PHE 101, 301	
Electives	3
Total Credits	62

REAL ESTATE

Requirements are: RE 201 plus 15 hours of other Real Estate courses.

**REAL ESTATE
(ASSOCIATE OF ARTS)**

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Concentration Requirements	18
RE 201 Real Estate Principles and Practices (3)	
Five other courses in Real Estate (15)	
Electives	12
Total Credits	60

**BACHELOR OF ARTS PROGRAMS
ACCOUNTING**

Requirements are: MS 117; ACC 201, 202, 301, 302, 331, 401, 411, 421; ECS 201, 202, 325; FIN 325; GBA 251, 431, 432; MGT 301, 321 and MKT 301.

ACCOUNTING

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include MS 117)	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	15
ACC 201 Principles of Accounting I (3)	
ACC 202 Principles of Accounting II (3)	
ECS 201 Principles of Macroeconomics (3)	
ECS 202 Principles of Microeconomics (3)	
GBA 251 Principles of Electronic Data Processing (3)	
Concentration Requirements	39
ACC 301 Intermediate Accounting I (3)	
ACC 302 Intermediate Accounting II (3)	
ACC 331 Cost Accounting (3)	
ACC 401 Advanced Accounting (3)	
ACC 411 Auditing (3)	
ACC 421 Federal Taxes (3)	

**ACADEMIC
PROGRAMS**

ECS 325	Business Statistics	(3)	
FIN 325	Principles of Finance	(3)	
GBA 431	Business Law I	(3)	
GBA 432	Business Law II	(3)	
MGT 301	Principles of Management	(3)	
MKT 301	Basic Marketing	(3)	
Physical Education Requirements		4
PHE 101, 201, 202, 301			
Electives		21
Total Credits			124

HUMAN RESOURCES ADMINISTRATION

Requirements are: MS 117; PY 223, and one of PCL 123 or SY 222. ECS 202, 325; MGT 301, 311, 321. PSY 422; SW 319; SY 320 and 321. HRA 498, and 499 plus three other upper division (300-400 level) courses from selected areas.

HUMAN RESOURCES ADMINISTRATION

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include MS 117)	
Basic Studies II	15
Refer to page 54 for requirements. (Include PY 223)	
Foundation Courses	3-6
ECS 202 Principles of Microeconomics (3)	
One course selected from: (3)	
PCL 123 The Law and Society, or	
SY 222 Social Problems	
(The course selected above may be taken in Basic Studies I or II)	
Concentration Requirements	39
ECS 325 Business Statistics (3)	
MGT 301 Principles of Management (3)	
MGT 311 Human Behavior in Organizations (3)	
MGT 321 Communications for Management (3)	
PSY 422 Learning and Motivation (3)	
SW 319 Stress and Crisis (3)	
SY 320 Methods of Social Research (3)	
SY 321 Social Structure and Social Organization (3)	
HRA 498 Seminar in Decision Making and Problem Solving (3)	
HRA 499 Seminar in Human Resources Administration (3)	

(Three other upper division (300-400 level)
courses selected from the areas of ACC, ECS, FIN,
GBA, MGT, MKT, PCL, PSY, SY or GBA 251).

Electives	30-33
Total Credits	120

MANAGEMENT

Requirements are: MS 117; ACC 201, 202, 326; ECS 201, 202, 301, 325;
FIN 325, 331; GBA 431; MGT 301, 311, 321, 499; MKT 301, 433 plus two
other upper division (300-400 level) courses from business.

MANAGEMENT

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.(Include MS 117).	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	12
ACC 201 Principles of Accounting I (3)	
ACC 202 Principles of Accounting II (3)	
ECS 201 Principles of Macroeconomics (3)	
ECS 202 Principles of Microeconomics (3)	
Concentration Requirements	42
ACC 326 Managerial Accounting (3)	
ECS 301 Managerial Economics (3)	
ECS 325 Business Statistics (3)	
FIN 325 Principles of Finance (3)	
FIN 331 Principles of Investment (3)	
GBA 431 Business Law I (3)	
MGT 301 Principles of Management (3)	
MGT 311 Human Behavior in Organizations (3)	
MGT 321 Communications for Management (3)	
MGT 499 Seminar in Organizational Development (3)	
MKT 301 Basic Marketing (3)	
MKT 433 Marketing Problems (3)	
(Two other upper division courses (300-400 level) from ACC, ECS, FIN, GBA, MGT, MKT).	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	21
Total Credits	124

REAL ESTATE

Requirements are: MS 117; ACC 201, 202; ECS 201, 202, 325; FIN 325, and GBA 431; MGT 301, 321; MKT 301, and RE 201, 305, 308, 309, 312, 406, and two courses from FIN 477; MKT 305; RE 307, 403, 407, 408, 415, and SY 325.

REAL ESTATE

Program Component

		Semester Hours
Basic Studies I		30
	Refer to page 53 for requirements. (Include MS 117).	
Basic Studies II		15
	Refer to page 54 for requirements.	
Foundation Courses		15
ACC 201	Principles of Accounting I (3)	
ACC 202	Principles of Accounting II (3)	
ECS 201	Principles of Macroeconomics (3)	
ECS 202	Principles of Microeconomics (3)	
RE 201	Real Estate Principles and Practices (3)	
Concentration Requirements		39
ECS 325	Business Statistics (3)	
FIN 325	Principles of Finance (3)	
GBA 431	Business Law I (3)	
MGT 301	Principles of Management (3)	
MGT 321	Communications for Management (3)	
MKT 301	Basic Marketing (3)	
RE 305	Real Estate Finance (3)	
RE 308	Real Estate Appraisal (3)	
RE 309	Real Estate Brokerage and Management (3)	
RE 312	Real Property Management (3)	
RE 406	Real Estate Law (3)	
	(Two courses from: FIN 477; MKT 305; RE 307, 403, 407, 408, 415, and SY 325) (6)	
Electives		21
	Total Credits	120

BUSINESS EDUCATION

Students who plan to prepare themselves to become certified to teach in Business Education must complete certain professional courses in Education in addition to the prescribed courses in Business. The students should consult with the Chairman of the Division of Business Administration for the specific requirements.

THE DIVISION OF EDUCATION

The Division of Education offers personalized Teacher Education Programs that are approved by the Florida State Department of Education.

The Division's curriculum is firmly anchored in the study of teaching as both a science and an art. Through classroom instruction and early involvement in the schools, students obtain a thorough knowledge of form, structure, and process in their discipline. Guided by the Division faculty, students gain greater confidence in themselves as persons, and as future leaders of youth. The student in a Teacher Education Program is expected to perform above average in professional studies courses and is expected to demonstrate a high level of moral and ethical principles within his or her academic program as well as personal life as a Saint Leo College student.

Under the direction of the Chairman, the Division of Education embraces four functions:

1. It directs and authorizes the development, implementation, and evaluation of all Teacher Education Programs of the College.
2. It cooperates with local schools in providing mutually beneficial preinternship classroom experiences for education students.
3. It offers its services for advancing education throughout the College and the larger community.
4. It initiates, channels, and tests ideas, projects, and experiments directed toward improving learning and teaching on local, state and national levels.

Students may work toward teacher certification in a state approved program in the areas listed below.

Art (K-12)
Elementary Education (K-6)*
English (7-12)
History (7-12)
Music (K-12)
Physical Education (K-12)
Political Science (7-12)
Social Science (7-12)
Special Education: Mental Retardation (K-12)

*Early Childhood certification is available as an adjunct study.

A student who is graduated from an approved program is automatically recommended to the Florida State Department of Education for certification.

ACADEMIC PROGRAMS

In addition to the state-approved teacher certification programs mentioned above, Saint Leo College course offerings make available teacher certification by transcript evaluation in the following fields:

Biology
Business Education
Religious Education
Theatre/Dance

Students certified for teaching in Florida benefit from Florida certification agreements with 27 other states.

Alaska	New York
California	North Carolina
Connecticut	Ohio
Delaware	Oklahoma
Hawaii	Pennsylvania
Idaho	Rhode Island
Indiana	South Dakota
Kentucky	Utah
Maine	Vermont
Maryland	Virginia
Massachusetts	Washington
Nebraska	West Virginia
New Hampshire	Wisconsin
New Jersey	

Saint Leo College is accredited by the Southern Association of Colleges and Schools, so a graduate who completes a comprehensive teacher education program at Saint Leo College may obtain other state certification for teaching by submitting an official college transcript for evaluation by the Certification Department of the state in which he plans to teach.

Prospective guidance counselors are advised to prepare for regular teacher certification since a minimum of two years of teaching experience is usually required for school counseling.

TEACHER EDUCATION PROGRAMS

The Bachelor of Arts Teacher Education Programs are available to all students who secure formal acceptance into a Teacher Education Program. Application for admission is usually made in the sophomore year, or, in the case of junior college graduates or upper division transfer students, during the first semester in residence.

Students must complete the Basic Studies Program and fulfill the requirement in Physical Education.

REQUIREMENTS FOR ADMISSION TO TEACHER EDUCATION PROGRAMS

1. Completion of a minimum of 45 semester hours, including 12 hours that must have been earned at Saint Leo College.

2. Satisfactory completion of at least three education courses: EN 112, Foundations of Education; EN 210, Pre-Internship (instructional); and EN 221, Human Growth and Development.
3. A minimum cumulative grade point average of 2.0 and a minimum grade of "C" earned in each of the Education courses.
4. Completion of application form; recommendation of student's Division Chairman.
5. Satisfactory performance in basic competency skills (communications skills and mathematics).
6. Approval of Teacher Education Program selection committee.

Students are responsible for contacting the Division of Education regarding Teacher Education Program admission requirements.

ADMISSION TO INTERNSHIP (EN 410)

Students are admitted to the Internship at the completion of their sixth or seventh semester providing the following requirements are satisfied:

1. Admission to a Teacher Education Program.
2. Cumulative grade point average of at least 2.0 and a minimum of "C" in each professional education course.
3. Successful completion of a major portion of the professional education sequence, including all methods courses.
4. A negative chest X-ray or tuberculin skin test report.
5. Completion of application for internship by February 15th of the year **prior** to interning.
6. Approval of the Chairman of the Division of Education or his designee.

Students are responsible for contacting the Division of Education office regarding Internship admission requirements. The Chairman of the Division of Education coordinates the placement and supervision of teacher interns.

ELEMENTARY EDUCATION (K-6)

The Teacher Education Program in Elementary Education is designed for students who plan to teach in the elementary grades (K-6). Required for a concentration in Elementary Education are the following courses: EN 110, 112, 210, 221, 225, 227, 310, 321, 323, 328, 331, 332, 334, 335, 410, 450; Art 326; MC 325 and PHE 320.

General Education course requirements include: ART 121; GY 221; HY 122; MC 123; MS 115; SPH 221; and at least one science course from each of the three fields of biology, chemistry and physics.

Certification in Early Childhood is possible through transcript evaluation by the Florida State Department of Education. Requirements

may be satisfied by completing the Elementary Education program plus EN 300 and EN 301.

ELEMENTARY EDUCATION (K-6)

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
(Required in Basic Studies I and II are: ART 121, HY 122, MC 123, MS 115, and two science courses)	
Foundation Courses	28-29
EN 110 Internship: Non-Instructional (2)	
EN 112 Foundations of Education (3)	
EN 210 Internship: Instructional (2)	
EN 221 Human Growth and Development (3)	
ART 326 Art in the Elementary School (3)	
MC 325 Music in the Elementary School (3)	
PHE 320 Physical Education in the Elementary School (3)	
GY 221 Introduction to Physical and Cultural Geography (3)	
SPH 221 Fundamentals of Speech (3)	
A science course (3-4)	
Concentration Requirements	44
EN 225 Social Studies in the Elementary School (3)	
EN 227 Mathematics in the Elementary School (3)	
EN 310 Internship: School Support Personnel (2)	
EN 321 The School Program (3)	
EN 323 Method: Theory and Practice (3)	
EN 328 Natural Science in the Elementary School (3)	
EN 331 Children's Literature (3)	
EN 332 Language Arts Development (3)	
EN 334 Introduction to Teaching Reading in the Elementary School (3)	
EN 335 Diagnosis and Remediation of Reading Problems (3)	
EN 410 The Internship (12)	
EN 450 Foundations of Measurement and Evaluation (3)	

Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	2-3
Total Credits	124

SPECIAL EDUCATION (K-12)

Students who intend to work in the area of exceptional child education with the trainable or educable mentally retarded may elect the program in Mental Retardation. Students in this program are certified to teach both the mentally handicapped (grades K-12) and Elementary school children of normal ability (K-6) by following a carefully planned program. Though it may be possible to complete the dual major within a regular four year period, an additional semester may be necessary to satisfy requirements for both Mental Retardation and Elementary Education certification.

In addition to the Elementary Education concentration requirements, the program in Mental Retardation requires the following professional education courses: EN 304, 405, 406, 407, 408 and 460.

General Education course requirements include: ART 121, HY 122, MC 123, MS 115, PSY 121 and SW 221, and two science courses in two different fields selected from biology, chemistry and physics. Recommended courses include: PHE 329, SPH 221, SPH 321 and SY 322.

SPECIAL EDUCATION (K-12)

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
(Required in Basic Studies I and II are: ART 121, BLY 121 or 123, CY 121 or PS 121, HY 122, MC 123 and MS 115.)	
Foundation Courses	22
EN 110 Internship: Non-Instructional (2)	
EN 112 Foundations of Education (3)	
EN 210 Internship: Instructional (2)	
EN 221 Human Growth and Development (3)	
GY 221 Introduction to Physical and Cultural Geography (3)	
ART 326 Art in the Elementary School (3)	
MC 325 Music in the Elementary School (3)	
PHE 320 Physical Education in the Elementary School (3)	
Concentration Requirements	62

**ACADEMIC
PROGRAMS**

EN 225	Social Studies in the Elementary School	(3)
EN 227	Mathematics in the Elementary School	(3)
EN 304	The Exceptional Child	(3)
EN 310	Internship: School Support Personnel	(2)
EN 321	The School Program	(3)
EN 323	Method: Theory and Practice	(3)
EN 328	Natural Science in the Elementary School	(3)
EN 331	Children's Literature	(3)
EN 332	Language Arts Development	(3)
EN 334	Introduction to Teaching Reading in the Elementary School	(3)
EN 335	Diagnosis and Remediation of Reading Problems	(3)
EN 405	Foundations of Mental Retardation	(3)
EN 406	Curriculum and Methods for the Educable Mentally Retarded	(3)
EN 407	Curriculum and Methods for the Trainable Mentally Retarded	(3)
EN 408	Educating the Mentally Retarded for Modern Society	(3)
EN 410	The Internship	(12)
EN 450	Foundations of Measurement and Evaluation	(3)
EN 460	Individualizing Instruction	(3)
Physical Education Requirements		4
PHE 101, 201, 202, 301		
Total Credits		133

SECONDARY EDUCATION

Students who plan to teach at the junior or senior high school level (7-12) elect a concentration in their chosen subject field. It is necessary, therefore, for such students to enroll in the Division that offers the area of specialization for which they desire certification. Areas of concentration are: Biology, Business Education, English, History, Political Science, and Social Science.

In addition to each subject matter concentration requirements, the following courses from the Division of Education are required: EN 110, 112, 210, 221, 310, 321, 323, 336, 410, 450, and 489. Also required is SPH 221. The student must be admitted to the Teacher Education Program before enrolling in EN 410 (Internship). Application to the Teacher Education Program should be made in the sophomore year, or in the case of transfer students, during the first semester in residence.

MUSIC (K-12)

The Teacher Education Program in Music is intended for the student who wishes to teach music in elementary and/or secondary schools. The student must complete the requirements for a concentration in Music Education which includes the following education courses: EN 112, 210, 221, 310, 321, 323, 336, 410 and 450. Also required is SPH 221. Application to the Teacher Education Program should be made in the sophomore year, or in the case of transfer students, during the first semester in residence.

ART (K-12)

The student in the Art Teacher Education Program may fulfill the certification requirements for teaching in elementary and/or secondary schools by completing the Art Education concentration which includes the following education courses: EN 112, 210, 221, 310, 321, 323, 336, 410 and 450. Also required is SPH 221. The student must be admitted to the Teacher Education Program before enrolling in EN 410. Application to the Teacher Education Program should be made in the sophomore year, or in the case of transfer students, during the first semester in residence.

PHYSICAL EDUCATION (K-12)

Students must complete the Basic Studies Program and fulfill the concentration requirements in Physical Education.

Required courses for a concentration in Physical Education (K-12) are: PHE 101, 121, 201, 221, 225, 301 - Golf, 301 - Gymnastics, 301 - Tennis, 303, 304, 305, 306, 320, 321, one course selected from PHE 323, 325 or 327, 329, 350, 423 and one Physical Education elective; BLY 220; EN 112, 210, 221, 310, 336, 450 and SPH 221. Students desiring to complete an approved teacher education program must take EN 410.

THE DIVISION OF FINE ARTS

The Division of Fine Arts provides opportunities in creative and aesthetic expression for personal enrichment and enjoyment. Courses are offered to guide the student into a deeper appreciation for the cultural experiences which bring particular satisfaction in his dealing with others. The areas of Art, Dance, Film, Humanities, Music and Theatre allow the student a wide variety of activities in which he may participate both as a beginner and as an advanced student. The realization of self-expression allowed in these courses of study is unique to the areas of this Division and is essential to the total development of the liberal ideal. LA 100, Survey of the Humanities, is a course offered by the Division for students in the Military Education Program.

Concentrations in Art, Music, and Theatre-Dance are offered by the Division.

Students who plan to prepare themselves to teach in the fine arts should complete as electives the professional courses in education as prescribed by the Division advisor.

ART

A concentration in Art is designed as preparation for graduate work in art, for employment in the creative art fields, and teaching in the elementary and/or secondary schools.

Before graduation, an art concentrator must present an exhibit showing his ability to create in various art media.

Required courses for a concentration in Art: ART 121, 122, 221, 223, 321, 322, 323, 421, 499 and three other upper division courses chosen on the basis of the student's particular area of study to meet the minimum requirement for the concentration. The policies and regulations concerning concentration in Art are outlined in detail in the Art Student's Handbook, published separately by the Division of Fine Arts.

Additional requirements for students concentrating in Art Education are ART 326 and 327 and professional courses in education as prescribed by the Division advisor.

ART

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include ART 121)	
Basic Studies II	15
Refer to page 54 for requirements. (Include ART 122)	
Foundation Courses	6
ART 221 Drawing (3)	
ART 223 Beginning Painting (3)	
Concentration Requirements	24
ART 321 Studio I (2-6)	
ART 322 History of Art I (3)	
ART 323 History of Art II (3)	
ART 421 Studio II (2-6)	
ART 499 Senior Seminar in Art (3)	
Three other upper division (300-400 level)	
Art courses (9)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	45
Total Credits	124

MUSIC

A concentration in Music is designed as preparation for graduate work in music, for employment in the creative art fields, and for teaching in the elementary and/or secondary schools.

The Certificate of Performance is offered to encourage more intensive study in applied music and to recognize performing ability beyond the requirements of the degree. The certificate indicates the area of performance e.g., "Certificate of Performance in Piano." The Certificate is awarded only in connection with a degree granted by Saint Leo College. It may be awarded at the time the bachelor's degree is conferred or it may be earned after graduation.

Instruments are available for rental through the Division of Fine Arts.

Required courses for a concentration in Music: MC 103, 104, 121, 122, 123, 203, 204, 221, 222, 321, 322, 323, 324, 327b, p, r, and w, 397 (not required of students concentrating in Music Education), 425, 426, 497 and 499. MC 120, 220, 320, or 420 and participation in at least one ensemble is required during each semester in residence. A proficiency examination in keyboard, sight-singing, and dictation is required for graduation. Upper level electives to complete the concentration will be chosen on the basis of the student's particular area of study. The policies and regulations concerning concentration in Music are outlined in detail in the Music Student's Handbook, published separately by the Division of Fine Arts.

Additional requirements for students concentrating in Music Education are MC 310, 325, 326 and professional courses in education as prescribed by the Division advisor.

MUSIC

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include MC 123).	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	32
MC 103 Theory Drill I (1)	
MC 104 Theory Drill II (1)	
MC 121 Music Theory I (3)	
MC 122 Music Theory II (3)	
MC 203 Theory Drill III (1)	
MC 204 Theory Drill IV (1)	
MC 221 Music Theory III (3)	
MC 222 Music Theory IV (3)	

ACADEMIC PROGRAMS

(MC 120, 220, 320, or 420 and participation in at least one ensemble is required during each semester in residence).		(16)	
Concentration Requirements		21
MC 321	Music History I	(3)	
MC 322	Music History II	(3)	
MC 323	Conducting	(2)	
MC 324	Advanced Conducting	(2)	
MC 327	Class Instruments	(4)	
MC 397	Junior Recital	(0)	
MC 425	Choral Literature	(2)	
MC 426	Symphonic Literature	(2)	
MC 497	Senior Recital	(0)	
MC 499	Senior Seminar in Music	(3)	
Physical Education Requirements		4
PHE 101, 201, 202, 301			
Electives		22
Total Credits			124

THEATRE-DANCE

A concentration in Theatre-Dance is designed as preparation for graduate study in theatre or dance, for employment in the creative art fields, or for teaching theatre in the secondary schools.

Students specializing in theatre must enroll in College Theatre each semester in residence. The Saint Leo College Theatre offers four main student performances per year.

Students specializing in dance must participate in Dance Company for a minimum of six semesters and are also required to participate in at least one dance technique course each semester.

Required courses for a specialization in Theatre: TE 121, 123, 221, 421, 423, 499 and EH 322. At least two courses chosen from the following: TE 222, 321, 322, 325 and one from the following: EH 422, FA 123, DE 125, SPH 223 and TE 429. Upper division electives will be chosen to meet the minimum credit hour requirement for the concentration.

Students preparing to teach theatre in the secondary schools are required to complete professional courses in education as prescribed by the Division advisor.

Required courses for a specialization in Dance: DE 125, 225 (9 hours minimum), 325 (6 hours minimum), 329/429 (9 hours minimum), TE 421, 423, DE 425 and DE 499.

THEATRE-DANCE (Theatre Specialization)

ACADEMIC
PROGRAMS

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include TE 121; MS 115; PS 121)	
Basic Studies II	15
Refer to page 54 for requirements. (Include DE 125)	
Foundation Courses	6
TE 123 Technical Theatre (3)	
TE 221 Performance I (3)	
Concentration Requirements	31-34
Two courses selected from:	
TE 222 Performance II, or	
TE 321 Directing, or	
TE 322 Directing II, or (6-7)	
TE 325 Playwriting	
One course selected from:	
FA 123 Introduction to Film, or	
SPH 223 Phonetics & Articulation, or	
EH 422 Shakespeare, or (3)	
TE 429 Special Topics	
TE 421 History of Theatre I (3)	
TE 423 History of Theatre II (3)	
TE 499 Senior Seminar in Theatre (3)	
EH 322 World Drama (3)	
Upper Division (300-400 level)	
Theatre-Dance Electives (10-12)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
(DE 110 may be substituted for PHE 301)	
Electives	35-38
Total Credits	124

THEATRE-DANCE (Dance Specialization)

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include DE 125; MS 115; PS 121; PSY 121)	

ACADEMIC
PROGRAMS

Basic Studies II	15
Refer to page 54 for requirements. (Include TE 121)	
Foundation Courses	15
BLY 220 Human Anatomy & Physiology (3)	
PSY 222 Psychology of Adjustment (3)	
DE 225 Intermediate Dance (9)*	
*Must be taken three times beginning in sophomore year.	
Concentration Requirements	30
DE 325 Ballet (6)**	
**Must be taken twice beginning in junior year.	
DE 329 Special Topics, and/or	
DE 429 Special Topics (9)	
TE 421 History of Theatre I (3)	
TE 423 History of Theatre II (3)	
DE 425 Composition I (3)	
DE 499 Senior Seminar in Dance (3)	
Upper division (300-400 level)	
Dance-Theatre Electives (3)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
(DE 110 may be substituted for PHE 301)	
Electives	30
Total Credits	124

THE DIVISION OF LANGUAGE AND LITERATURE

The Division of Language and Literature provides the student the basic communications skills necessary for successful completion of his college career. In composition the student learns to read intelligently, to think logically, and to write effectively; in literature he studies the use of language as art.

The English concentration is designed as preparation for graduate study and for teaching in secondary school. Students who plan to teach English should complete as electives the professional courses in Education prescribed by the Division of Education in addition to all the courses in their concentration.

ENGLISH

To earn the Bachelor of Arts degree with a concentration in English the student must complete the Basic Studies Program and fulfill the requirement in Physical Education.

Required courses for a concentration in English: EH 221, 222, 223, 224, 422, and 499. In addition the concentrator must elect, in consultation with his advisor, the following courses: one from EH 419 or 420; two from EH 321, 425, 427, or 431; and three other English courses to meet the minimum requirement for the concentration.

Students who plan to teach English in secondary schools must complete: EH 221, 222, 223, 224, 323, 326, 422, 433, 499; SPH 221; two other English courses; and additional courses in Education as advised.

FOREIGN LANGUAGES

No concentrations are offered in foreign languages. For those students who desire to study a foreign language, elementary and intermediate courses are offered in French and Spanish.

SPEECH

There is no concentration in speech. One or more speech courses are required in certain concentrations.

ENGLISH

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	12
EH 221 Survey of English Literature I (3)	
EH 222 Survey of English Literature II (3)	
EH 223 Survey of American Literature I (3)	
EH 224 Survey of American Literature II (3)	
Concentration Requirements	24
EH 422 Shakespeare (3)	
EH 499 Senior Seminar (3)	
One course from:	
EH 419 English Drama, or	
EH 420 Medieval English Literature (3)	
Two courses from:	
EH 321 The English Novel, or	
EH 425 World Drama, or (6)	
EH 427 Restoration and Eighteenth Century English Literature, or	
EH 431 Nineteenth Century English Literature	

**ACADEMIC
PROGRAMS**

Three other English courses	(9)	
Physical Education Requirements		4
PHE 101, 201, 202, 301		
Electives		39
	Total Credits	124

THE DIVISION OF NATURAL SCIENCE AND MATHEMATICS

The Division of Natural Science and Mathematics deals with the nature of the universe about us and the methods employed to discover the laws underlying the observed phenomena.

Concentrations in Biology and Medical Technology are offered by the Division. Students who plan to teach Biology in the secondary school should complete the professional courses in Education prescribed by the Division of Education in addition to all the courses required in the concentration.

Students must complete the Basic Studies Program and fulfill the requirement in Physical Education.

LA 101, Survey of the Sciences (3 credits) is a course offered by the Division for students in the Military Education Program. The course is a survey of the physical and biological sciences, and mathematics.

PRE-PROFESSIONAL PROGRAM

Courses applicable to pre-medical, pre-dental, pre-veterinary science, pre-pharmacy, pre-medical technology, and pre-engineering are designed for students interested in beginning their course work at Saint Leo College. Variations in course requirements for those areas are made to conform to the requirements of the college the student will attend to complete his academic work. For guidance within these pre-professional programs, students should confer with the Divisional Chairman.

BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

A student concentrating in Medical Technology will spend three academic years at Saint Leo College with the fourth year being spent at an affiliated hospital. During the first three years the student must complete 90 semester hours. These will include the Basic Studies Program, as well as 24 semester hours in biology, 16 semester hours in chemistry, 8 semester hours in mathematics and 8 semester hours in physics. In addition the student must fulfill the requirement in Physical Education. Upon completion of the above, the student may apply for

admission to the clinical program at an affiliated hospital. The student will be registered at Saint Leo College during this period and receive 30 semester hours of credit distributed among the following courses:

Microbiology	MED 410 - 6 cr.
Hematology	MED 420 - 5 cr.
Chemistry, general	MED 430 - 4 cr.
Chemistry, automated	MED 431 - 3 cr.
Chemistry, special	MED 432 - 2 cr.
Blood Banking	MED 421 - 3 cr.
Parasitology	MED 411 - 2 cr.
Urinalysis	MED 412 - 2 cr.
Serology	MED 422 - 2 cr.
Isotopes/Nuclear	MED 433 - 1 cr.

MEDICAL TECHNOLOGY

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include BLY 123)	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	16-24
CY 123 General Chemistry I (4)	
CY 124 General Chemistry II (4)	
MS 123 Precalculus Algebra and Trigonometry (4)	
MS 124 Introductory Calculus (4)	
(Two of the above courses may be taken in Basic Studies I and II)	
CY 221 Organic Chemistry I (4)	
CY 222 Organic Chemistry II (4)	
Concentration Requirements	20
BLY 324 Cell Physiology (4)	
BLY 421 Modern Genetics (4)	
BLY 422 Immunology (4)	
BLY 424 Parasitology (4)	
BLY 425 Microbiology (4)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	1-9
Clinical Program	30

The clinical program is taken during the senior year at an affiliated hospital. Total Credits 124

BIOLOGY

A concentration in Biology is designed as preparation for graduate study, teaching in the secondary schools, and for professional schools of medicine, dentistry, veterinary science, nursing, medical technology, and physical therapy.

Required courses for a concentration in Biology include the following: BLY 123, 221, 222, 223, 321, 324, and 421. Also required are CY 123, 124, 221, and 222; MS 123, 124. PS 123 and 124 are recommended and required for entrance into graduate school or professional training.

BIOLOGY

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include BLY 123)	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	16-24
CY 123 General Chemistry I (4)	
CY 124 General Chemistry II (4)	
MS 123 Precalculus Algebra and Trigonometry (4)	
MS 124 Introductory Calculus (4)	
(Two of the above courses may be taken in Basic Studies I and II)	
CY 221 Organic Chemistry I (4)	
CY 222 Organic Chemistry II (4)	
Concentration Requirements	32
BLY 221 Invertebrate Zoology (4)	
BLY 222 Vertebrate Zoology (4)	
BLY 223 Plant Morphology (4)	
BLY 321 Vertebrate Embryology (4)	
BLY 324 Cell Physiology (4)	
BLY 421 Modern Genetics (4)	
Two other upper division (300-400 level) courses in Biology (8)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	19-27
(PS 123, 124 recommended)	
Total Credits	124

CHEMISTRY, MATHEMATICS AND PHYSICS

No concentrations are presently offered in chemistry, mathematics or physics. However, sufficient courses are available to satisfy the related course requirements of other programs, and to form the basis for a program in science for teaching in the secondary school.

ACADEMIC
PROGRAMS

THE DIVISION OF PHILOSOPHY AND THEOLOGY

Philosophy and Theology serve a vital role in the educational program at Saint Leo College. One course in Philosophy and one course in Theology and a third course from either discipline are required of all students for graduation. Both Philosophy and Theology focus on the meaning of life, exploring the fundamental questions concerning values inherent in human existence. The understanding of oneself, one's relationship with society, with the world, and with the Creator are examined philosophically to achieve an empirically sound, rationally coherent and pragmatically successful world-view. A complementary and added dimension is attained by addressing these questions in the light of divine revelation in the courses in Theology.

Concentrations in Theology and in Religious Education are offered by the Division. A teaching minor in Religion is also available to Education concentrators.

Students must complete the Basic Studies Program and fulfill the requirement in Physical Education.

PHILOSOPHY

The philosophy courses explore a range of fundamental questions including the nature of man, the procedures for logical thought, man's moral beliefs, contemporary moral issues, and the existence and nature of the divine.

RELIGIOUS EDUCATION

A concentration in Religious Education is designed as preparation for teaching religion in parochial schools and for coordinating CCD programs.

Required content courses: TY 124, 125, 131, 221, 233, 234, 431, 433; PY 224 or 234; PY 236; and one of the following: TY 325, 326, 327.

Required professional preparation courses: REN 209, 409 and one of the following: REN 224, 225, 227. REN 212 is recommended as an elective.

RELIGIOUS EDUCATION

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include TY 124)	
Basic Studies II	15
Refer to page 54 for requirements. (Include TY 125)	
Foundation Courses	23
PY 224 Ethics, or	
PY 234 Contemporary Moral Issues (3)	
PY 236 Religion and Atheism (3)	
REN 209 Pre-Internship in Religious Education (2)	
One course selected from:	
REN 224 Montessori Methods and Other Methods of Early Childhood Education, or	
REN 225 Methods and Materials in Elementary Religious Education, or (3)	
REN 227 Methods and Materials in Secondary Religious Education	
TY 131 Introduction to Religion (3)	
TY 221 Religions of the World (3)	
TY 233 Survey of Catholic Theology I (3)	
TY 234 Survey of Catholic Theology II (3)	
Concentration Requirements	15
REN 409 Internship in Religious Education (6)	
One course selected from:	
TY 325 The Gospels of Matthew, Mark and Luke, or	
TY 326 The Gospel of John and Related Writings, or (3)	
TY 327 The Life and Writings of Paul	
TY 431 Liturgy (3)	
TY 433 The Second Vatican Council (3)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	37
(REN 212 recommended)	
Total Credits	124

THEOLOGY

A concentration in Theology is designed as a preparation for graduate study in Theology and Religion and for teaching on the college level.

Required courses for a concentration in Theology: TY 124, 125, 233, 234, 433, and any other courses in Theology to meet the requirement of 30 hours.

THEOLOGY

Program Component

Semester Hours

Basic Studies I	30
Refer to page 53 for requirements. (Include TY 124)	
Basic Studies II	15
Refer to page 54 for requirements. (Include TY 125)	
Foundation Courses	6
TY 233 Survey of Catholic Theology I (3)	
TY 234 Survey of Catholic Theology II (3)	
Concentration Requirements	18
TY 433 The Second Vatican Council (3)	
Five other courses in Theology (15)	
Physical Education Requirements	4
PHE 101, 201, 202, and 301	
Electives	51
Total Credits	124

TEACHING MINOR IN RELIGION FOR EDUCATION CONCENTRATORS

The teaching minor in Religion is designed for those education concentrators who wish to teach courses about religion in the public school system. The teaching minor was developed according to suggestions from the State of Michigan Department of Education.

Required courses: The student must take the courses necessary for an Education concentration plus TY 124, 125, 131, 221, 233, 234, and REN 401.

THE DIVISION OF SOCIAL SCIENCE

The Division of Social Science provides the opportunity to assess the multiplicity of social problems, issues, and decisions from different points of view. Courses are offered to assist the student to discover meaning for himself or herself as a person functioning with others in groups, in the larger society, and in the modern world.

Concentrations in History, Political Science, Pre-Law, Psychology, Social Work, Sociology, and Criminology are offered by the Division.

The Associate of Arts and Bachelor of Arts degrees with a concentration in Criminal Justice and a Bachelor of Arts program for registered nurses are offered in the External Degree Program through the Office of Educational Services.

Students must complete the Basic Studies Program and fulfill the requirement in Physical Education.

Students who plan to teach in the secondary schools should complete the professional courses in Education prescribed by the Division of Education in addition to all the courses required in their concentration. That program currently consists of thirty-seven (37) hours in the following courses: EN 110, 112, 210, 221, 321, 323, 336, 410, 450, and 489. The Department of Education of the State of Florida has granted program approval to students who concentrate in History or Political Science and also complete those required courses in Education. Such students are automatically certified to teach in Florida and 27 other states which recognize this certification.

GEOGRAPHY

No concentration in Geography is offered. The courses are designed especially for prospective elementary and secondary school teachers, as well as for students desiring a general background in the area.

HISTORY

A concentration in History is designed as preparation for graduate study in History, for teaching in secondary schools, as part of a Pre-Law program, or as part of a general liberal education.

Required courses for a concentration in History: HY 121, 122, 123, 124, 329, 427, 499 and five other upper division courses in History to meet the minimum requirement for the concentration.

The Department of Education of the State of Florida has granted program approval to students who concentrate in History and also complete these thirty-seven (37) hours of required courses in Education: EN 110, 112, 210, 221, 321, 323, 336, 410, 450, and 489. Such students are automatically certified to teach History at the secondary level in Florida and 27 other states which recognize this certification. Students should consult the Chairman of the Division of Education for more detailed information.

Prospective teachers are also encouraged to qualify for "course-by-course" certification in social studies so as to provide themselves with a stronger chance for a teaching position. In addition to completing the thirty-six (36) hours in History and the thirty-seven (37) hours in Education, students need to take 18 additional hours: six hours in

Political Science, including PCL 223; three hours in Economics; GY 221 and GY 421; and three hours in Sociology. Such students would be certified to teach social studies in Florida but would have to apply to other states for their certification.

HISTORY

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include HY 121)	
Basic Studies II	15
Refer to page 54 for requirements. (Include HY 123)	
Foundation Courses	6
HY 122 United States History	
Since 1865	(3)
HY 124 Western Civilization Since 1500	(3)
Concentration Requirements	24
HY 329 Readings in History	(3)
HY 427 History of Ideas	(3)
HY 499 Senior Seminar	(3)
(Five other upper division (300-400 level) courses).	(15)
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	45
Total Credits	124

POLITICAL SCIENCE AND PRE-LAW

Two programs of concentration are offered in this department.

A concentration in Political Science is designed as preparation for graduate study in Political Science, for teaching in secondary schools, for a career in politics or public service, or as part of a general liberal education. Required courses are: PCL 121, 223, 224, 311, 312, 323, 499, and five other upper division courses in Political Science to meet the minimum requirement for the concentration.

The Department of Education of the State of Florida has granted program approval to students who concentrate in Political Science and also complete these thirty-seven (37) hours of required courses in Education: EN 110, 112, 210, 221, 321, 323, 336, 410, 450, and 489. Such students are automatically certified to teach Political Science at the secondary level in Florida and 27 other states which recognize this certification. Students should consult the Chairman of the Division of Education for more detailed information.

Prospective teachers are also encouraged to qualify for certification in Social Studies so as to provide themselves with a stronger chance for a teaching position. In addition to completing the thirty-six (36) hours in Political Science and the thirty-seven (37) in Education, students need to take 24 additional hours: HY 121, HY 122, and six other hours in non-U. S. History; three hours in Economics; GY 221 and GY 421; and three hours in Sociology. Such students should be certified to teach Social Studies in Florida but would have to apply to other states for their certification.

A concentration in Pre-Law is designed for students who plan to enter law school. Required courses are: PCL 121, 123, 223, 224, 326, and 425; HY 121, 122; ECS 201, 202; PY 223; SY 121; EH 111, and SPH 221 to meet the minimum requirement for the concentration. Suggested courses are: ACC 201, 202; MS 123; PSY 222, 327; SY 222, 325, 421; and, in particular, additional courses in History and Literature.

POLITICAL SCIENCE

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	3-9
PCL 121 Introduction to Political Science (3)	
PCL 223 American Federal Government (3)	
PCL 224 American State Local Government (3)	
(Two of the above courses may be taken in Basic Studies I and II).	
Concentration Requirements	27
PCL 311 Political Theory I (3)	
PCL 312 Political Theory II (3)	
PCL 323 Comparative Government (3)	
PCL 499 Senior Seminar (3)	
Five other upper division courses in Political Science (15)	
Physical Education	4
PHE 101, 201, 202, 301	
Electives	39-45
Total Credits	124

PRE-LAW

ACADEMIC PROGRAMS

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include PCL 121 and SY 121)	
Basic Studies II	15
Refer to page 54 for requirements. (Include HY 121)	
Foundation Courses	12
PCL 123 The Law and Society (3)	
HY 122 U.S. History Since 1865 (3)	
EH 111 Vocabulary Building (3)	
SPH 221 Fundamentals of Speech (3)	
Concentration Requirements	24
PY 223 Logic (3)	
ECS 201 Macroeconomics (3)	
ECS 202 Microeconomics (3)	
PCL 223 American Federal Government (3)	
PCL 224 American State and Local Government (3)	
PCL 326 United States Constitutional Law (3)	
PCL 425 Pre-Law Seminar (6)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	39
Total Credits	124

PSYCHOLOGY

A concentration in Psychology is designed as preparation for graduate study in Psychology, a career in counseling, or as part of a general liberal education. Required courses are PSY 121, 222, 225, 226, 324, 499 and six other upper division courses in Psychology to meet the minimum requirement for the concentration. Biology, Mathematics, Sociology, Philosophy, and History are suggested as electives.

PSYCHOLOGY

Program Component	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15

ACADEMIC
PROGRAMS

Refer to page 54 for requirements. (Include	
Foundation Courses	6-12
PSY 121 Introduction to Psychology (3)	
PSY 222 Psychology of Adjustment (3)	
(The above courses may be taken in Basic Studies I & II)	
PSY 225 Descriptive Statistics (3)	
PSY 226 Inferential Statistics (3)	
Concentration Requirements	24
PSY 324 Experimental Psychology (3)	
PSY 499 Senior Seminar in Psychology (3)	
(Six other upper division (300-400 level) courses in Psychology) (18)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	39-45
Total Credits	124

SOCIOLOGY AND CRIMINOLOGY

Two programs or concentrations are offered in this department.

A concentration in Sociology is designed as preparation for graduate study in Sociology or as part of a general liberal education. Required courses are: SY 121, 222, 225, 320, 322, 323, 324, 327, and four other upper division courses in Sociology or Social Work to meet the minimum requirement for the concentration. Students are urged to take SY 226 in addition.

A concentration in Criminology is designed to prepare students for careers in Law Enforcement or for graduate study in Criminology. Required courses are: SY 121, 222, 322, 324, 325, 326, 421, and 430; SW 319; PSY 121 or 222; PCL 123; ECS 201 or 202; GBA 251; MGT 301; and one other upper division course in Sociology to meet the minimum requirement for the concentration.

Students interested in Criminology but planning to pursue careers in Probation, Parole, or Youth Services should concentrate in Social Work, which is the usual course of study for those fields.

SOCIOLOGY

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	

Foundation Courses	3-9
SY 121 Introduction to Sociology (3)	
SY 222 Social Problems (3)	
(The above courses may be taken in Basic Studies I or II)	
SY 225 Descriptive Statistics (3)	
Concentration Requirements	27
SY 320 Methods of Social Research (3)	
SY 322 Race and Ethnicity in American Culture (3)	
SY 323 Sociological Theory (3)	
SY 324 Marriage and the Family (3)	
SY 327 Cultural Anthropology (3)	
Four other upper division (300-400 level) courses in Sociology (12)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	39-45
Total Credits	124

CRIMINOLOGY

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	12-21
PCL 123 The Law and Society (3)	
One course selected from:	
PSY 121 Introduction to Psychology, or	
PSY 222 Psychology of Adjustment (3)	
SY 121 Introduction to Sociology (3)	
SY 222 Social Problems (3)	
(Three of the above courses may be taken in Basic Studies I and II)	
One course selected from:	
ECS 201 Principles of Macroeconomics, or	
ECS 202 Principles of Microeconomics (3)	
GBA 251 Principles of Electronic Data Processing (3)	
MGT 301 Principles of Management (3)	

ACADEMIC
PROGRAMS

Concentration Requirements	24
SY 322 Race and Ethnicity in American Culture (3)	
SY 324 Marriage and the Family (3)	
SY 325 Urban Sociology (3)	
SY 326 Criminology (3)	
SY 421 Juvenile Delinquency (3)	
SY 430 Penology (3)	
SW 319 Human Behavior in Stress and Crisis (3)	
One other upper division (300-400 level) course in Sociology (3)	
Physical Education Requirements	4
PHE 101, 201, 202, 301	
Electives	30-39
Total Credits	124

CRIMINAL JUSTICE
(Educational Services Program)

Program Components	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements. (Include PCL 123, PSY 222)	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	12
ECS 202 Microeconomics (3)	
SY 222 Social Problems (3)	
PSE 230 Police Academy (6)	
Concentration Requirements	36
PCL 325 Public Administration (3)	
SY 322 Minority Group Relations (3)	
SY 326 Criminology (3)	
PSE 321 Criminal Law I (3)	
PSE 329 Independent Study & Research (3)	
MGT 321 Principles of Management (3)	
One course from:	
SY 324 Marriage & Family, or	
SY 424 Family Analysis	
SY 421 Juvenile Delinquency (3)	
PSE 421 Criminal Law II (3)	
PSE 425 Criminal & Delinquent Behavior (3)	
PSE 443 Police Organization & Administration (3)	
PSE 499 Senior Seminar - Criminal Justice (3)	
Electives	27
Total Credits	120

SOCIAL WORK

A concentration in Social Work is designed to prepare students for direct employment in the field of Social Work or in one of the helping professions, or as preparation for graduate study in Social Work or related areas. Required courses are: SW 221, 319, 333, 334, 422; SY 121, 225, 320, 322; one of the following: SW 420, 427, or 428; and SW 425 to meet the minimum requirement for the concentration. Suggested courses are: SY 222, 323; SW 441; PSY 121 or 222, 326, 427; SPH 221; PCL 223, 224; and BLY 220.

Students who desire to pursue careers as School Social Workers or Visiting Teachers can accomplish this goal with a concentration in Social Work. To become eligible for a Rank III Certificate from the State of Florida as a Visiting Teacher (School Social Worker), students should take three additional courses along with their 45-hour Social Work concentration: EN 112, EN 321, and either EN 221 or PSY 326.

SOCIAL WORK

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements.	
Foundation Courses	3-9
SY 121 Introduction to Sociology (3)	
SW 221 Introduction to Social Work (3)	
SY 225 Descriptive Statistics (3)	
(Two of the above courses may be taken in Basic Studies I and II)	
Concentration Requirements	36
SW 319 Human Behavior in Stress and Crisis (3)	
SW 333 Methods of Social Work Practice I (3)	
SW 334 Methods of Social Work Practice II (3)	
SW 422 Social Welfare as a System (3)	
SW 425 Field Placement in Social Work (15)	
One course selected from:	
SW 420 Small Group Processes, or	
SW 427 Community Organization, or (3)	
SW 428 Counseling Principles and Practice	
SY 320 Methods of Social Research (3)	

ACADEMIC
PROGRAMS

SY 322 Race and Ethnicity in American Culture	(3)	
Physical Education Requirements		4
PHE 101, 201, 202, 301		
Electives		30-36
Total Credits		124

THE DEPARTMENT OF PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS

The Department of Physical Education and Intercollegiate Athletics offers a broad concentration designed to expose the student to the general areas of the field, meet state teacher certification requirements, and provide a background for graduate study.

Course offerings for men and women are the same. A special advantage of this arrangement is that it provides for the needs of both groups in a small liberal arts college and helps to develop in future teachers a better understanding of the total program needs of both groups which will pay great dividends in professional situations.

Additional programs leading to specialty certification may also be obtained in water activities (aquatic specialist); and a corrective therapy program is being planned.

Courses that have been chosen for the concentration, and for possible electives within the concentration are in tune with the physical education of the present with an eye toward the needs of the future.

Students must complete the Basic Studies Program and fulfill the concentration requirements in Physical Education.

Required courses for a concentration in Physical Education (K-12) are: PHE 101, 121, 201, 221, 225, 301-Golf, 301-Gymnastics; 301-Tennis, 303, 304, 305, 306, 320, 321, one course selected from PHE 323, 325, or 327; PHE 321, 323, 329, 350, 423, and one Physical Education concentration elective; BLY 220; EN 110, 112, 210, 221, 321, 323, 336, 410, 450 and SPH 221.

PHYSICAL EDUCATION

Program Component

	Semester Hours
Basic Studies I	30
Refer to page 53 for requirements.	
Basic Studies II	15
Refer to page 54 for requirements. (Include BLY 220)	

Foundation Courses 23

EN 110	Pre-Internship:	
	Non-Instructional	(2)
EN 112	Foundations of Education	(3)
EN 210	Pre-Internship: Instructional	(2)
EN 221	Human Growth and Development	(2)
PHE 121	Introduction to Physical	
	Education	(3)
PHE 201	Beginning Swimming	(1)
PHE 221	Principles of Physical	
	Education	(3)
PHE 225	Standard First Aid, Personal	
	Safety and Cardio-pulmonary	
	Resuscitation (C.P.R.)	(3)
SPH 221	Fundamentals of Speech	(3)

Concentration Requirements 56

PHE 301	Golf	(1)
PHE 301	Gymnastics	(1)
PHE 301	Tennis	(1)
PHE 303	Concentrators Activities	(2)
PHE 304	Concentrators Activities	(2)
PHE 305	Concentrators Activities	(2)
PHE 306	Concentrators Activities	(2)
PHE 320	Physical Education in the	
	Elementary School	(3)
PHE 321	Physical Education in the	
	Secondary School	(3)
One course selected from:		
PHE 323	Teamsports for Women, or	
PHE 325	Coaching Football & Track,	
	or	(3)
PHE 327	Coaching Basketball &	
	Baseball	(3)
PHE 329	Adaptive Physical Education	(3)
PHE 350	Physiology of Exercise	(3)
PHE 423	Administrations of Physical	
	Education and Athletics	(3)
EN 321	The School Program	(3)
EN 323	Method: Theory and Practice	(3)
EN 336	Reading in the Middle and	
	Secondary Schools	(3)
EN 410	The Internship	(12)
EN 460	Foudations of Measurement	
	and Evaluation	(3)

One other Physical Education concentration
course.

Total Credits 124

THE EDUCATIONAL SERVICES PROGRAM

Educational Services has responsibility for the development of quality programs for adults unable to attend regular daytime classes. To this end Educational Services provides programs and opportunities through the External Degree Program, Summer Sessions, and various special institutes both on and off campus.

The following specific objectives serve to extend the resources of the College to the adult community.

1. To provide a broad curricular program at the college level which will aid those who cannot normally pursue an educational program during the day in advancing goals ordinarily sought by full-time students.
2. To provide courses and programs of value and interest to adults which meet specialized needs not ordinarily satisfied by the regular college day program.
3. To provide educational extension services for in-service teachers.
4. To provide an extension of the day school which will increase the number of class sections to accommodate more students and allow greater flexibility in registration.
5. To be cognizant of community and area needs for educational Programs and to serve as the liaison between the community and the departments of the College for the use of faculty and facilities.
6. To maintain a quality External Degree Program to all qualified adults unable to participate in the normal college program.
7. To develop such specialized conferences and seminars so as to enhance the community, faculty, and student body.

THE EXTERNAL DEGREE PROGRAM

Through the Office of Educational Services, Saint Leo College offers the Associate of Arts degree and the Bachelor of Arts degree in the External Degree Program.

The program may be completed with a minimum of on-campus study. Students in this program are urged to take advantage of the College Level Examination Program (CLEP) general and subject examinations. In some instances the student may be given academic credit for career or military experience. Interested persons should contact the Director of Educational Services.

The External Degree in Criminal Justice. This program provides for the completion of the Bachelor of Arts Degree without having to be in residence on the Saint Leo College campus. In many cases, independent study may be utilized to complete course work in the home. All courses, however, are not available by independent study.

Academic requirements for graduation in the External Degree Program are the same as those for the resident program with the exception of the physical education requirement.

Non in-service students may apply for admission into the External Degree Program in Criminal Justice. These students must complete a six credit practicum during their senior year. Arrangements will be made by the College for placement in the practicum.

A minimum of thirty credits must be earned through the Saint Leo College program to receive the Bachelor of Arts degree.

Police Experience. Saint Leo College recognizes in-service law enforcement work and will award academic credit based on length of service, type of instruction, source of instruction, and accreditation of instruction. Course work from the F.B.I. National Academy, the Southern Police Institute and certified accredited Polygraph schools have been determined to represent academic credit. In addition, some courses offered by national agencies and the Police Standards Board of Florida have been recognized as credit courses. Verification of such courses rests with the individual student.

The Associate of Arts Degree in Criminal Justice. In-service law enforcement officers or interested students may apply for admission for the Associate of Arts degree. Requirements consist of the 30 credit Basic Studies Program I, and completion of 30 additional credits, for a total of 60 credits. A minimum of 6 credits must be in the Saint Leo College Program. All provisions for the Bachelor of Arts degree in the External Degree Program apply to the Associate of Arts degree. No specific concentration shall apply to the Associate of Arts degree.

The External Degree for Registered Nurses. The Bachelor of Arts degree for registered nurses was developed to meet the needs of the Registered Nurse for further academic study in a program with emphasis in sociology and psychology. **This is not a degree in nursing.** Course work may be completed either in on or off-campus classes. Some courses may be taken by Independent Study.

The Registered Nurse holding an Associate degree from an accredited institution and the Registered Nurse not holding an Associate degree must complete a minimum of 60 semester hours to complete the Bachelor of Arts degree. In both instances credit is granted in recognition of clinical experience and training.

Course work, completed with a grade of C or better, beyond the R. N. program from an accredited institution may be transferred to Saint Leo College. However, a minimum of 30 semester hours must be completed in the Saint Leo College program.

CONTINUING EDUCATION PROGRAM

The Continuing Education program provides evening courses on and off-campus and develops special programs and institutes to meet the

needs of the community. Many of the courses listed in the Catalogue will be taught in evening and off-campus programs.

THE MILITARY EDUCATION PROGRAM

Saint Leo College offers external degree programs on selected military installations leading to the Associate of Arts and the Bachelor of Arts degrees. There presently are 15 Resident Extension Centers as follows:

RESIDENT CENTERS

England Air Force Base, Louisiana
Fort Eustis, Virginia
Fort Lee, Virginia
Fort McPherson, Georgia
Fort Stewart, Georgia
Homestead Air Force Base, Florida
Hunter Army Air Field, Georgia
Hurlburt Field/Eglin Air Force Base, Florida
Key West Naval Air Station, Florida
Langley Air Force Base/Fort Monroe, Virginia
MacDill Air Force Base, Florida
Myrtle Beach Air Force Base, South Carolina
Naval Amphibious Base, Virginia
Seymour Johnson Air Force Base, North Carolina
Shaw Air Force Base, South Carolina

From time to time, according to need, classes are also scheduled at satellite facilities in the close vicinity of several of the above installations. Saint Leo College is a Serviceman's Opportunity College and participates in Project Ahead.

Admission Requirements

The Military Education Program is designed to meet the unique needs of military personnel and their families. As a matter of practice and subject to limitations required by military authorities and/or laws or regulations of civil authorities and the Veterans Administration, eligible students include:

Military service personnel; active and retired.
Families of the above.
Civilian employees of the installation.
Veterans and other civilians residing in the local area.

Other admission standards published in this Catalogue are also applicable to the Military Education Program.

Residency Requirements

All credits earned at Resident Extension Centers are considered resident credits, and are fully transferable to on-campus programs.

1. A minimum of 15 semester hours of coursework with Saint Leo College is required for the Associate of Arts degree.

2. A minimum of 30 semester hours of coursework with Saint Leo College is required for the Bachelor of Arts degree.

Non-Traditional Credit

In addition to credits for applicable coursework completed at Saint Leo College or other accredited colleges or universities, the College awards credit toward graduation as indicated below as consistent with the requirements of the study concentrations of the various degree programs. Credit for service courses and for military or career experience is given as general elective credit and may not exceed the total number of general electives permitted in the degree program.

Credit by Examination

College Level Examination Program
College Level GED Program
College Level Subject Examinations
USAFI End of Course Examinations
DANTES Subject Standardized Tests
Advanced Placement Examinations; College Level

Credit for Service Courses and Military Specialty Training

Credit may be granted as recommended by the American Council on Education and/or based upon individual course evaluations by the Registrar of Saint Leo College on a case by case basis.

Credit for Career Experience

Credit (up to a maximum of 9 semester hours) may be granted for military service or career experience based upon individual evaluations of official records by the Registrar of Saint Leo College.

Transfer of Credits

Transfer of credit policy as published in this catalogue for on-campus students is applicable to the Military Education Program.

Requirements for Degrees

The academic requirements for degree completion in the Military Education Program are the same as for on-campus students as published in this Catalogue with the exception that requirements for physical education courses are waived. In summary:

Certificate Program (Real Estate)

18 semester hours	Real Estate Courses
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Associate of Arts

30 semester hours	Basic Studies
30 semester hours	General Electives*

60 semester hours Total

*Students who plan to pursue a Bachelor of Arts degree should obtain counseling to guide them in selecting additional basic study courses in the elective portion of the Associate of Arts program in order to simultaneously fulfill the basic studies requirement of the Bachelor of Arts program.

ACADEMIC PROGRAMS

Associate of Arts (with study concentration in Real Estate)

30 semester hours

Basic Studies

12 semester hours

General Electives*

(as above)

18 semester hours

Real Estate

60 semester hours Total

Bachelor of Arts

45 semester hours

Basic Studies

36-54 semester hours

Electives (depending on the
study concentration)

120 semester hours Total

Students Receiving Veteran's Benefits

Saint Leo College has established policies and practices for veterans who are being granted educational benefits to pursue a college degree. These policies and procedures pertain to attendance, satisfactory progress, conduct and changes in enrollment status. Students receiving benefits from the U.S. Veterans Administration have the responsibility of complying with these policies and procedures. Further information may be obtained from the Resident Center Coordinator located at each military installation or at the Military Education Program Office on campus.

Honors

Bachelor of Arts degree graduates in the Military Education Program may earn honors designations as published in this Catalogue for on-campus students provided they have completed a minimum of 45 semester hours of coursework with Saint Leo College.

A special designation "With Honors" has been reserved for those Bachelor of Arts degree graduates of the Military Education Program who have completed a minimum of 30 semester hours of coursework with Saint Leo College and who have a grade point average of 3.25 or higher.

Dean's List Certificates are awarded twice a year for those students who have completed a minimum of 12 consecutive semester hours and have maintained a grade point average of 3.25 or higher.

Tuition and Fees

Tuition \$32 per semester hour.

Admission/Evaluation fee ... \$15 (a one-time fee)

Diploma fee \$10

Transcript Requests

Requests must show social security number (SSN) and contain the signature of the requestor (required by the Family Education Rights and Privacy Act of 1974).

Students must be financially cleared. Saint Leo College will not send transcripts unless all obligations due the College have been paid.

For Additional Information

Write or call:

Saint Leo College

Military Education Program

Post Office Drawer 2227

Saint Leo, Florida 33574

Telephone: (904) 588-3501

Autovon to MacDill AFB, FL

968-1110 ask for 223-3166

ACADEMIC
PROGRAMS





course descriptions



Presented in the following pages are descriptions of courses of instruction offered by Saint Leo College. Courses are listed in alphabetical order according to subject area.

Courses listed represent the normal offerings. Some courses are offered only in alternate years. Consult the class schedule each semester for exact course offerings. Any course may be withdrawn from the schedule if insufficient enrollment or other factors warrant such action.

The number of credits listed opposite the title of each course refers to the number of semester hours of credit granted for the successful completion of the course. In general, each hour of credit implies one hour of classroom work per week throughout the semester, except for laboratory and studio courses and certain other courses of instruction.

ACCOUNTING (ACC)

ACC 201 PRINCIPLES OF

ACCOUNTING I 3 credits

An introduction to the preparation and use of accounting information as found in financial and operating statements as a basis for measuring performance and making business decisions. Three hours per week.

ACC 202 PRINCIPLES OF

ACCOUNTING II 3 credits

Prerequisite: ACC 201.

A continuation of ACC 201 with emphasis on problems of measurement of income and expense, working capital, and investments. Includes material on partnerships, corporations, cost accounting, taxes, funds-flow analysis, and interpretation of financial statements. Three hours per week.

ACC 301 INTERMEDIATE

ACCOUNTING I 3 credits

Prerequisite: ACC 202

Principles underlying financial statements, including important ratios, price level changes, capital structure, and funds-flow analysis. Three hours per week. Offered Semester I only.

ACC 302 INTERMEDIATE

ACCOUNTING II 3 credits

Prerequisite: ACC 301

Short and long-term investments and liabilities, interpretation of accounting data. Three hours per week. Offered Semester II only.

ACC 326 MANAGERIAL

ACCOUNTING 3 credits

Prerequisite: ACC 202

A study of the use by managers of financial and cost accounting data in planning and controlling business operations. Three hours per week.

ACC 329 INDEPENDENT STUDY

AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular area at an advanced level.

ACC 331 COST

ACCOUNTING 3 credits

Prerequisite: ACC 202

A study of relevant costs for decision-making; capital budgeting; inventory planning and control; standard job order and process costing. Three hours per week. Offered Semester II only.

ACC 401 ADVANCED

ACCOUNTING 3 credits

Prerequisite: ACC 302

Quantitative application of accounting for partnerships, non-profit organizations, and business combinations. Three hours per week. Offered Semester I only.

ACC 411 AUDITING 3 credits

Prerequisites: ACC 302, ACC 331, ECS 325

Principles and procedures of internal and public auditing. The ethics, responsibilities, standards, and reports of professional auditors. Three hours per week. Offered Semester II only.

ACC 421 FEDERAL TAXES 3 credits
Prerequisite: ACC 202

A study of the federal income tax structure with emphasis on the taxation of

individuals. Three hours per week. Offered Semester I only.

ACC 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular area at an advanced level.

ART (ART)

ART 121 VISUAL FUNDAMENTALS I 3 credits

Introduction to the principles of art through individual creative development, two-dimensional design and three-dimensional design. Six hours of studio per week.

ART 122 VISUAL FUNDAMENTALS II 3 credits

Prerequisite: ART 121

A continuation of ART 121. Six hours of studio per week.

ART 221 DRAWING 3 credits

Prerequisite: ART 121

Freehand drawing from landscape, live models, and objects with emphasis on training to see, to understand, and to report through drawing. Six hours of studio per week.

ART 223 BEGINNING PAINTING 3 credits

Prerequisite: ART 121

Introduction to studio painting. Investigation and experimentation with mixed media with primary emphasis on oil painting. Six hours of studio per week.

ART 224 BEGINNING SCULPTURE 3 credits

Prerequisite: ART 121

Introduction to three-dimensional work in various media with emphasis on the development of understanding and effective use of space and volume through planes, shapes, positive/negative space

relationships, and color. Six hours of studio per week.

ART 225 GRAPHICS 3 credits

Prerequisite: ART 121

Creative processes and projects in relief, intaglio, and planographic techniques. Six hours of studio per week.

ART 227 CERAMICS 3 credits

Prerequisite: ART 121

Materials, processes, and techniques involved in producing ceramics by hand-craft means. Six hours of studio per week. \$25.00 fee.

ART 321 STUDIO I 2-6 credits

Prerequisite: Permission of Division Chairman.

Individual development according to talent in one of the following fields: painting, sculpture, graphics, design, ceramics, and crafts. May be repeated for credit. Two hours of studio per week per hour of credit. \$25.00-\$50.00 fee only in ceramics.

ART 322 HISTORY OF ART I 3 credits

Prerequisite: ART 121 or permission of Division Chairman.

General survey of the cultural development of mankind from earliest times through the present, as reflected in painting, architecture, and sculpture. Three hours per week.

ART 323 HISTORY OF

ART II

3 credits

Prerequisite: ART 121 or permission of Division Chairman.

Studies in modern art as related to cultural development, beginning with the late Nineteenth Century and continuing through the present, with emphasis on the contemporary scene. Three hours per week.

ART 326 ART IN THE ELEMENTARY SCHOOL

3 credits

Prerequisite: ART 121

Theory and practice of art activities in the elementary school. Understanding of the creative experience in visual arts through workshop activity, familiarity with art education theory, and acquaintance with design and presenting meaningful art experiences. Planned for elementary education concentrators. Three hours per week. Offered Semester II only.

ART 327 ART IN THE SECONDARY SCHOOL

3 credits

Prerequisite: ART 121

Techniques of teaching art to the secondary school student with emphasis on the development of the student's creative work. Included are drawing, design,

ceramics, and painting. Three hours per week. Offered Semester I only.

ART 329 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Study and research in areas of particular interest to the student.

ART 421 STUDIO II

2-6 credits

Prerequisites: ART 321 and permission of Division Chairman.

Continuation of individual development. May be repeated for credit. Two hours of studio per week per hour of credit. \$25.00-\$50.00 fee only in ceramics.

ART 429 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Study and research in areas of particular interest to the student.

ART 499 SENIOR SEMINAR IN ART

3 credits

Prerequisite: Senior standing

Required of concentrators in Art one semester of the senior year. The integration of concepts within the field of art and the relation of these to other areas of study. One three-hour discussion per week.

BIOLOGY (BLY)

BLY 121 INTRODUCTION TO BIOLOGY

(Non-Concentrators)

3 credits

A general, coordinated study of living organisms including man. The course covers these topics: cell structure and function, a survey of the Protist, plant and animal kingdoms, early development of multicelled organisms and the principles of heredity. Three lectures and one one-hour laboratory per week.

BLY 123 GENERAL BIOLOGY

(For Concentrators)

4 credits

A course designed to familiarize students with the four major areas of study in biology: cellular and molecular biology;

genetics and development; ecology; organismal biology. Three lectures and one three-hour laboratory per week.

BLY 220 HUMAN ANATOMY AND PHYSIOLOGY

3 credits

Prerequisites: BLY 121 or 123

Required of students concentrating in Physical Education. Functional anatomy and physiology with emphasis on the central nervous, muscular, appendicular, and endocrine systems. Three lectures per week.

BLY 221 INVERTEBRATE ZOOLOGY

4 credits

Prerequisite: BLY 123

A study of the main characters of the

principal invertebrate phyla, including general trends in the development of body systems, behavior and adaptations to particular modes of life. Three lectures and one three-hour laboratory per week.

BLY 222 VERTEBRATE

ZOOLOGY 4 credits

A study of the structure, physiology, reproduction, ecology, behavior, and evolution of the vertebrates. Three lectures and one three-hour laboratory per week.

BLY 223 PLANT

MORPHOLOGY 4 credits

Survey of the plant kingdom. Study of the structure, life processes, reproduction and evolutionary relationships of plants. Local flora serve as a basis for taxonomic studies. Three lectures and one three-hour laboratory per week.

BLY 224 HEALTH SCIENCE 3 credits

Study of health problems and programs relating to individuals as a means of improving living. Establishes a basis for positive health through the study of various conditions which affect health. Three lectures per week. Available in the Military Education Program.

BLY 321 VERTEBRATE

EMBRYOLOGY 4 credits

Prerequisite: BLY 123

Combines the traditionally solid morphological approach with the modern experimental and conceptual approach. Three lectures and one three-hour laboratory per week.

BLY 322 COMPARATIVE

VERTEBRATE ANATOMY 4 credits

Prerequisite: BLY 123

Elective for biology concentrators. Comparative study of the vertebrate groups with particular reference to the phylogenetic development. Three lectures and one three-hour laboratory per week.

BLY 323 INTRODUCTION TO

PLANT TAXONOMY 4 credits

Prerequisites: BLY 123 and BLY 223.

A study of the principal families of the angiosperms including phytography and

its terminology, the construction and use of keys, nomenclature, concepts of taxa, and a survey of taxonomic literature. Three lectures and one three-hour laboratory per week.

BLY 324 CELL PHYSIOLOGY 4 credits

Prerequisites: BLY 123; CY 124.

An in-depth study of the anatomy and physiology of the animal and plant cell. Techniques such as electrophoresis, paper and thin layer chromatography, and slide preparation will be emphasized in the laboratory. Three lectures and one three-hour laboratory per week.

BLY 325 ECOLOGY 4 credits

Prerequisite: BLY 123.

Principles of ecology based on field and laboratory studies of local plant and animal communities. Three lectures and one three-hour laboratory per week.

BLY 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

Independent Study and undergraduate research.

BLY 421 GENETICS 4 credits

Prerequisites: BLY 123 and CY 222 or Consent of Instructor.

Principles of genetics (evolutionary and biochemical) dealing with the molecular nature of heredity determinants. Three lectures and one three-hour laboratory per week.

BLY 422 IMMUNOLOGY 3 credits

Prerequisite: BLY 324.

A study of the immune response with emphasis on antigenicity and the structure of antibodies. Three lectures per week.

BLY 424 PARASITOLOGY 4 credits

Prerequisite: BLY 221.

A study of the more important protozoan, helminth and arthropod parasites including their taxonomy, morphology, physiology, pathogenesis, and treatment. Special emphasis will be placed upon human parasites. Three lectures and one three-hour laboratory per week.

BLY 425 MICROBIOLOGY 4 credits*Prerequisites:* BLY 123 and CY 124.

A study of the lower protists and fungi including their morphology, physiology and pathogenesis. Three lectures and one three-hour laboratory per week.

BLY 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

BLY 499 SENIOR SEMINAR IN BIOLOGY 1 credit

Prerequisite: Senior standing and permission of Division Chairman.

CHEMISTRY (CY)**CY 121 CHEMISTRY AND SOCIETY 3 credits**

This course discusses briefly the principles underlying the science of chemistry and applies the knowledge of basic chemistry to major problems facing us currently. It discusses the broad scope of chemistry and its relation to problems of pollution, drugs, energy resources, food production and life processes, and to products of major importance such as fuels, plastics, rubber, textiles, detergents and agricultural chemicals. Three lectures per week.

CY 123 GENERAL CHEMISTRY I 4 credits

Required of students concentrating in science. A beginning course in chemistry. Fundamental laws and theories, including atomic and molecular structure. The periodic law, gas laws, mass and energy relationships, chemical equilibrium and

other topics. Three lectures and one three-hour discussion laboratory per week.

CY 124 GENERAL CHEMISTRY II 4 credits

Prerequisite: CY 123.

A continuation of general chemistry with qualitative analysis. Three lectures and one three-hour discussion laboratory per week.

CY 221 ORGANIC CHEMISTRY I 4 credits

Prerequisite: CY 124.

Fundamental principles of organic chemistry. Laboratory includes qualitative analysis. Three lectures and one four-hour laboratory per week.

CY 222 ORGANIC CHEMISTRY II 4 credits

Prerequisite: CY 221.

Continuation of CY 221. Three lectures and one four-hour laboratory per week.

CRIMINOLOGY

See Sociology (SY)

DANCE (DE)**DE 110 DANCE COMPANY 1 credit**

Enrollment by consent of instructor. Three hours per week rehearsal. May be substituted for a 300-level PHE course.

DE 125 INTRODUCTION TO DANCE 3 credits

Dance explored as a performing art

through the areas of dance technique, dance composition, and dance history. Three hours of studio per week.

DE 225 INTERMEDIATE DANCE 3 credits

Prerequisite: DE 125.

A study of composition fundamentals

and intermediate dance technique. Develops kinesthetic perception of line, movement, rhythm and grouping. May be repeated for credit. Three hours per week.

DE 325 BALLET 3 credits

Prerequisite: DE 225.

Mastery of the fundamentals of Ballet to the individual dancer's needs. Demonstrated mastery of steps and vocabulary. May be repeated for credit. Three hours per week.

DE 329 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Study and research in areas of particular interest to the student. May be repeated for credit.

DE 425 COMPOSITION I 3 credits

Prerequisite: DE 421 or consent of Instructor.

An analysis and study of the elements which make up the dance art form. Students will be asked to solve problems creatively in terms of dance movement, both in solo and in group work. Various period styles as well as modern forms will be covered. Three hours per week.

DE 429 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Study and research in areas of particular interest to the student. May be repeated for credit.

DE 499 SENIOR SEMINAR IN DANCE 3 credits

Prerequisite: Senior standing.

Required of Dance students one semester of the senior year.

ECONOMICS (ECS)

ECS 102 PERSONAL FINANCE 3 credits

A study of personal income as related to budgeting, borrowing, investments, insurance, home ownership, retirement planning and annuities and estate planning. Three hours per week.

ECS 201 PRINCIPLES OF MACROECONOMICS 3 credits

An introduction to the study of the determination of income, output, employment and prices in the American economy. Emphasis on the Gross National Product and its components. Three hours per week.

ECS 202 PRINCIPLES OF MICROECONOMICS 3 credits

A study of economic analysis concerning the factors at work in the marketplace. Emphasis on demand and supply analysis. Three hours per week.

ECS 301 MANAGERIAL ECONOMICS 3 credits

Prerequisites: ECS 201, 202.

Analysis of demand, production and distribution, and the application of

microeconomic tools and methods to the solution of problems of the business firm. Three hours per week.

ECS 325 BUSINESS STATISTICS 3 credits

Prerequisites: MS 117 or MS 123 or equivalent.

An introduction to probability theory and statistical analysis with application to business affairs. Sampling and distribution theory, estimation, testing hypotheses, analysis of time series, index numbers, and accuracy and error in the collection and reporting of data. Three hours per week.

ECS 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

ECS 366 MONEY AND BANKING**3 credits***Prerequisites:* ECS 201, 202.

A study of the nature and function of money in our economy and its effect on prices, output, and employment. Monetary theory and policy are investigated. Three hours per week.

ECS 423 PUBLIC FINANCE AND TAXATION**3 credits***Prerequisites:* ECS 201, 202.

A study and economic analysis of governmental expenditures, taxation, public debt, and monetary and fiscal policies, a critical examination of the role of the public sector in a mixed capitalistic system. Three hours per week.

ECS 424 DEVELOPMENT ECONOMICS**3 credits***Prerequisites:* ACC 202, ECS 201, Junior standing.

Problems, policies, and dynamics of emerging nations. The relevance of economic theories of growth and development are examined within the context of

the social and political environment of underdeveloped nations. Three hours per week.

ECS 427 ECONOMIC HISTORY OF THE UNITED STATES**3 credits***Prerequisites:* ECS 201, ECS 202.

Analysis of such problems in American economic history as land policy, working conditions and organization of labor, expansion of national income, development of transportation, production and distribution, and changing public policy. Relates such problems to money, banking, tariff, public expenditures, taxation, the national debt, and American political philosophies. Three hours per week. Offered Semester II only.

ECS 429 ADVANCED INDEPENDENT STUDY**1-3 credits***Prerequisite:* Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

EDUCATION

EN 110 PRE-INTERNSHIP:**(Non-Instructional)****2 credits***Prerequisite:* To be taken with other Education course(s).

A planned apprenticeship program involving 4 hours per week in a school classroom-based situation. Provides for supervised non-instructional activities in public or private schools, involving Clerical, Managerial and Audiovisual classroom related duties. Time in assignment is used also for prescribed observations and tasks emanating from education courses taken concurrently.

EN 112 FOUNDATIONS OF EDUCATION**3 credits**

Survey of the theories and practices which have affected the institution of the school; exploration of the historical and sociological issues of education and their influence on the individual. Structure and

operation of the American school system. Three hours per week.

EN 210 PRE-INTERNSHIP:**(Instructional)****2 credits***Prerequisite:* To be taken with other Education course(s).

A planned apprenticeship program providing for supervised activities involving 4 hours per week in schools. Students are assigned to classrooms in public or private schools to work with students and teachers in the areas of instruction and supervision. Time in assignment is used also for prescribed observations and tasks emanating from education courses taken concurrently.

EN 221 HUMAN GROWTH AND DEVELOPMENT**3 credits**

A longitudinal study of human development, considering the emotional, physical,

social, and intellectual factors of growth from a psychological approach. Three hours per week.

EN 225 SOCIAL STUDIES IN THE

ELEMENTARY SCHOOL 3 credits

Prerequisite: GY 221 and HY 122. (For Elementary Education concentrators)

The examination of teaching strategies in the development of a social studies program. Topics include a study of current trends in social studies instruction, procedures in developing a concept, preparing the student for social instruction, developing tests, using resources, developing materials for resources and methods of formal and informal instruction. Offered Semester II only. Three hours per week.

EN 227 MATHEMATICS IN THE

ELEMENTARY SCHOOL 3 credits

Prerequisite: One mathematics course from MS 115, 117 or 123.

A study of methods and problems in the teaching of mathematics in the elementary school. Topics include: developing number concepts, examination of the algorithms in relation to common errors made by students, diagnosing areas of difficulties of students, developing individualized programs of instruction, constructing tests of pre-and post-assessment, grading the individual, and use of informal reinforcement aids. Three hours per week.

EN 300 THEORY AND RESEARCH IN

EARLY CHILDHOOD 3 credits

Prerequisite: EN 221.

A survey of the theories and research related to child development and the teacher-learning process as applied to current early childhood programs. Lecture, seminar, and observations are combined to establish relationships between theory and practice. Three hours per week. Offered Semester I only.

EN 301 EARLY CHILDHOOD 3 credits

Prerequisite: EN 221.

An experientially based study of desired behaviors in young children and of

teaching attributes effective in producing such desired behaviors. Study and observation of programs, curricula materials, and methods in early childhood education. Three hours per week. Offered Semester II only.

EN 304 THE EXCEPTIONAL

CHILD

3 credits

Prerequisite: EN 221.

Study of various exceptionalities and their incidence; includes etiology and identification of classifications of exceptionalities and relevant sociological, philosophical, and psychological implications for education. Offered Semester II only. Three hours per week.

EN 310 PRE-INTERNSHIP: SCHOOL

SUPPORT PERSONNEL 2 credits

Prerequisite: To be taken with other Education course(s).

An internship experience for upper-level students who have been admitted to the Teacher Education Program. Provides for contact and interrelationship with educational personnel and programs which function outside of the classroom. Assignments involve 4 hours per week in a school system for apprentice work and analyses of various groups, or individuals, who assist in the overall educational enterprise. Time in assignment is used also for prescribed observations and tasks emanating from education courses taken concurrently.

EN 321 THE SCHOOL

PROGRAM

3 credits

Prerequisite: Concurrent with EN 410.

An overview of the elementary through secondary school program, organization, administration, and evaluation of curricula. Survey of current trends and innovations, instructional media, and accountability in the student's area and level of interest.

EN 323 METHOD: THEORY AND

PRACTICE

3 credits

Prerequisite: Concurrent with EN 410.

A critical study of method in teaching, its

theoretical development and practical applications, laboratory work including micro-teaching practice will be undertaken in the areas of instructional methods and behavior control. Particular emphasis will be given to classroom management for situations where hyperactive children or children with specific learning disabilities are present. Available only to EN 410 interns.

**EN 328 SCIENCE IN THE
ELEMENTARY SCHOOL 3 credits**

Prerequisite: EN 221 and at least two science courses.

Study of fundamental concepts in natural science; analysis of techniques, materials, and procedures in the instruction of all aspects of natural science at the elementary level. Three hours per week.

**EN 329 DIRECTED STUDY AND
RESEARCH 1-4 credits**

Prerequisite: Permission of Division Chairman.

Designed for Teacher Education Program students to pursue rigorous in-depth study and research related to their particular professional goal or interest. Entails weekly meetings with assigned faculty mentor.

**EN 331 CHILDREN'S
LITERATURE 3 credits**

Prerequisite: Junior standing.

The study of literature for children from its historical, evaluative, and foundational perspectives. Literature is analyzed as a part of the body of literature from folklore on through contemporary stories expressly written for children. Emphasis is on literature as an integral part of the total curriculum. Three hours per week. Offered Semester II only.

**EN 332 LANGUAGE ARTS
DEVELOPMENT 3 credits**

Prerequisite: EN 331.

A survey of the development of language arts from birth through the elementary school years - listening, speaking, reading and writing. Activities to enhance

language arts skills development are devised and discussed

**EN 334 INTRODUCTION TO
TEACHING READING IN THE
ELEMENTARY SCHOOL 3 credits**

Prerequisite: EN 221.

Investigation of basic theories underlying traditional and newer approaches to the teaching of reading. Study and evaluation of essential reading skills involved in readiness, decoding, comprehension and study skills. Must be taken prior to internship. Three hours per week. Offered Semester I only.

**EN 335 DIAGNOSIS AND
REMEDATION OF READING
PROBLEMS 3 credits**

Prerequisite: EN 334.

Administration and the interpretation of informal reading inventories, criterion tests, and other diagnostic measures. Application of specific methods and materials for remediation of reading problems. Knowledge of causation and remediation of various types of reading problems. Three hours per week. Offered Semester I only.

**EN 336 READING IN MIDDLE AND
SECONDARY SCHOOLS 3 credits**

Prerequisite: EN 221.

Investigation of the nature of reading, reading in the content areas, readability formulas, reference and study skills, and techniques to foster interest in reading. Three hours per week. Offered Semester I only.

**EN 405 FOUNDATIONS OF MENTAL
RETARDATION 3 credits**

Prerequisite: EN 221.

Study of the biological, sociological, and psychological foundations of mental retardation. Study of the physical and mental causes of retardation and societal implications. Three hours per week. Offered Semester I only.

**EN 406 CURRICULUM AND METHODS
FOR THE EDUCABLE MENTALLY
RETARDED 3 credits**

Prerequisite: EN 304.

Study and analysis of curriculum, methods, and materials for the educable mentally retarded with regard to physical, intellectual, academic, occupational, personal, and social development. Three hours per week. Offered in alternate years.

**EN 407 CURRICULUM AND METHODS
FOR THE TRAINABLE MENTALLY
RETARDED 3 credits**

Prerequisite: EN 304.

Study of existing methods, curriculum, and materials in the instruction of the trainable mentally retarded. Includes areas of self-help and socialization, music, arithmetic, and the arts. Three hours per week. Offered in alternate years.

**EN 408 EDUCATING THE MENTALLY
RETARDED FOR MODERN
SOCIETY 3 credits**

Prerequisite: EN 304.

Study of the basic activities and functions in and out of the home to enable the mentally retarded child to achieve self-sufficient behaviors. Three hours per week. Offered Semester II only.

EN 410 THE INTERNSHIP 12 credits
Prerequisite: Division of Education application requirements.

A 420-hour observation and participation experience in the classroom. Taken in the senior year under the supervision of a qualified cooperating teacher and college supervisor. Student applies the knowledge and skills that were acquired in his professional preparation. Requires time block that coincides with daily schedules of teachers, usually from 8:00 a.m. to 3:30 p.m. \$25.00 fee. Open only to approved Teacher Education Program students who have applied for interning through the Division of Education.

**EN 420 PRACTICUM IN READING
METHODOLOGY AND TECHNIQUES
K-6 ELEMENTARY LEVEL 3 credits**

**EN 421 PRACTICUM IN READING
METHODOLOGY AND TECHNIQUES
7-12 SECONDARY LEVEL 3 credits**

These courses will provide an opportunity for the student to investigate and study diagnosis and correction of reading difficulties. Each will be a practicum in the true sense of the word in that each student will have an opportunity to work with the latest devices, techniques and evaluative procedures used by the classroom teacher in working with his students. Available in the Educational Services Program.

**EN 422 EDUCATIONAL
MEDIA 3 credits**

Consideration of concepts related to learning via multiple educational media. Development of skills in preparation and operation of media, including selection, utilization, and care of audiovisual materials and equipment. Three hours per week.

**EN 429 ADVANCED INDEPENDENT
STUDY AND RESEARCH 3 credits**

Prerequisite: Permission of Division Chairman.

Designed for Teacher Education Program students with advanced research and writing skills to pursue in depth a problem or research topic related to his particular professional goal or interest. Entails weekly meetings with assigned faculty mentor.

**EN 430 NATURE AND NEEDS OF
THE GIFTED 3 credits**

The purpose of the course is to review the characteristics and educational needs of children and youth who can be categorized as gifted or talented. Special attention will be paid to nomination, selection procedures, specialized programming, and non-categorical approaches. Three hours per week.

**EN 435 DIAGNOSIS AND
REMEDIATION OF
READING PROBLEMS 3 credits**

Prerequisite: EN 335.

Investigation of diagnostic tools and remediation techniques and materials for

the reading specialist. Testing and tutoring of children with reading problems. Preparation of case studies. Three hours per week. Available in the Educational Services Program.

EN 436 PRACTICUM IN READING 3 credits
Prerequisite: EN 435.

Examination of various reading programs including the Title I and Migrant programs including the Title I and Migrant programs of surrounding counties. Research of recent trends in reading. Clinical diagnosis and remediation of children with reading problems. Three hours per week. Available in the Educational Services Program.

EN 450 FOUNDATIONS OF MEASUREMENT AND EVALUATION 3 credits
Prerequisite: Junior standing.

Study of the principles of psychometrics, review and appraisal of psychological and educational tests with emphasis on educational diagnosis and interpretation, including testing of the exceptional child. Offered Semester I only.

EN 460 INDIVIDUALIZING INSTRUCTION 3 credits

Examination and application of various techniques used to plan individual learning plans for children with specific learning disabilities. Includes theory, practice and application of techniques in the classroom, both elementary and secondary. Course work designed for discussion and independent, programmed, and individually oriented study. Three hours per week.

EN 470 EVALUATION OF EDUCATIONAL PROGRAMS 3 credits
Prerequisite: EN 321.

Study of systematic methods of collecting data that are descriptive of outcomes of school programs and the assignment of

value to the data. Questionnaires, interview guides, and observation are studied; students construct, apply and assign value to instruments used in program evaluation procedures.

EN 472 THEORY AND PRACTICE OF CURRICULUM DEVELOPMENT 3 credits
Prerequisite: EN 323.

Study of theoretical bases in the development of school curricula; examination and analysis of current curriculum practices and issues and their effect upon the learning process.

EN 489 SPECIAL METHODS OF TEACHING SECONDARY SUBJECTS 3 credits
Prerequisite: EN 221 and major portions of concentration.

To be taken the semester preceding the Internship by students intending to teach at the secondary level. Study of methods and processes specific to the student's teaching area. Provides a laboratory experience for prospective secondary teachers with focus on teacher effectiveness and the facilitation of concept attainment and responsible behavior. Three hours per week.

EN 490 EDUCATIONAL THEORIES OF LEARNING DISABILITIES 3 credits

An investigation of the sources of specific learning disabilities with special emphasis on implications for educational planning and instructional management. Student observation, research and reports will be undertaken in order to achieve understanding of the problems of SLD children in the schools. Three hours per week.

EN 499 SENIOR SEMINAR 3 credits
Prerequisite: Concurrent with EN 410.

A seminar approach to the problems of the professional teacher. Topics covered relate to the interest and concerns of the interns.

ENGLISH (EH)

EH 111 VOCABULARY

BUILDING 3 credits

A course designed to increase the student's effective vocabulary. The course emphasizes Greek, Latin, and Anglo-Saxon prefixes, roots, and suffixes; but no knowledge of Greek or Latin is necessary. Three hours per week.

EH 112 READING

IMPROVEMENT 3 credits

Designed to help the student improve his basic reading and study skills. Includes classroom instruction and laboratory practice in developing vocabulary, comprehension, and rate of reading. Three hours per week.

EH 120 COMPOSITION 3 credits

A course designed to remedy the special problems of students whose English preparation reveals marked deficiencies in verbal skills. Three hours per week.

EH 120S COMPOSITION FOR

SPEAKERS OF OTHER LANGUAGES 3 credits

The same course as EH 120 except that increased emphasis is placed on English idiomatic usage. Three hours per week.

EH 121 COMPOSITION 3 credits

Prerequisite: EH 120 or waiver.

Required of all freshmen. The techniques of effective writing, logical thinking, and intelligent reading, with special emphasis on expository writing. Three hours per week.

EH 121S COMPOSITION FOR

SPEAKERS OF OTHER LANGUAGES 3 credits

Prerequisite: EH 120 or waiver.

The same course as EH 121 except that transformational grammar is used to compare English and other languages, and increased emphasis is placed on English idiomatic usage. Three hours per week.

EH 122 COMPOSITION AND

LITERATURE 3 credits

Prerequisite: EH 121 or 121S.

A continuation of EH 121. Expository writing based on analytical study of literary genres. Three hours per week.

EH 201 EXPOSITORY

WRITING 3 credits

Prerequisite: EH 121.

The writing of convincing articles, essays, and reports through clear organization, adequate development, and sound logic. Illustrative readings for analysis and discussion. Three hours per week.

EH 221 SURVEY OF ENGLISH

LITERATURE I 3 credits

Prerequisite: EH 122.

An introduction to the poetry, prose, and drama of English literature from the beginnings through the Restoration. Three hours per week.

EH 222 SURVEY OF ENGLISH

LITERATURE II 3 credits

Prerequisite: EH 122.

An introduction to English literature from the Eighteenth Century to World War I. Three hours per week.

EH 223 SURVEY OF AMERICAN

LITERATURE I 3 credits

Prerequisite: EH 122.

An introduction to American literature from the colonial writers through the romantics: Edwards, Taylor, Hawthorne, Poe, Emerson, Thoreau, Melville. Three hours per week.

EH 224 SURVEY OF AMERICAN

LITERATURE II 3 credits

Prerequisite: EH 122.

An introduction to American literature from the realists to the writers of the 1920's and after: Whitman and Twain through O'Neill and Hemingway. Three hours per week.

EH 225 WORLD

LITERATURE I 3 credits

Prerequisite: EH 122.

A survey of the literature of the Western World in translation, from the ancient Greek through the Renaissance periods.

EH 226 WORLD**LITERATURE II****3 credits***Prerequisite:* EH 122.

A survey of the literature of the Western World in translation, including the literary traditions of Neoclassicism, Romanticism, Naturalism, and Symbolism. Three hours per week.

EH 227 BASIC JOURNALISTIC**WRITING****3 credits***Prerequisite:* EH 122.

Basic theories and procedures in collecting and writing news. Three hours per week.

EH 317 BLACK AMERICAN**LITERATURE****3 credits**

A study of major black American authors, with emphasis on Langston Hughes, Richard Wright, Ralph Ellison, James Baldwin, and LeRoi Jones. Three hours per week. Offered 1977 and alternate years.

EH 321 THE ENGLISH**NOVEL****3 credits***Prerequisite:* EH 122.

The historical development of the English novel of the Eighteenth and Nineteenth Centuries. Three hours per week. Offered 1977 and alternate years.

EH 322 WORLD DRAMA**3 credits***Prerequisite:* EH 122.

A survey of representative plays in the historical development of dramatic literature from Aeschylus to Samuel Beckett. Three hours per week. Offered 1977 and alternate years.

EH 323 HISTORY AND**STRUCTURE OF THE
ENGLISH LANGUAGE****3 credits***Prerequisite:* EH 122.

An eclectic approach to the history of the English language through discussions of phonology, morphology, syntax, and vocabulary of the language. Three hours per week. Offered 1977 and alternate years.

EH 325 FICTION WRITING**3 credits***Prerequisite:* EH 122.

Technique in writing fiction: plot, characterization, point of view, setting, and style. Evaluation of student writing in individual conferences. May be taken twice for credit. Three hours per week.

EH 326 ADVANCED**COMPOSITION****3 credits***Prerequisite:* EH 122.

Advanced prose composition in description, narration, argumentation, and exposition, with emphasis on rhetorical and stylistic techniques. Three hours per week.

EH 327 WRITERS'**WORKSHOP****1-3 credits**

Prerequisite: EH 325 or approval of Instructor.

Imaginative writing in fiction, nonfiction, poetry, and drama. Evaluation by the departmental faculty and the students enrolled in the course. May be taken twice for credit. Three hours per week.

EH 417 STUDIES IN AMERICAN**LITERATURE****3 credits***Prerequisite:* EH 223 or 224.

Specialized study in American literature; selected literary figures or period. Three hours per week. Offered 1976 and alternate years.

EH 419 ENGLISH DRAMA**3 credits***Prerequisite:* EH 221 or 222.

A survey of exemplary texts from Medieval, Renaissance (exclusive of Shakespeare), Restoration, and Eighteenth- and Nineteenth-Century English drama. Three hours per week.

EH 420 MEDIEVAL ENGLISH**LITERATURE****3 credits***Prerequisite:* EH 122.

A study of Old- and Middle-English writers, with emphasis on Chaucer. Three hours per week. Offered 1977 and alternate years.

EH 422 SHAKESPEARE**3 credits***Prerequisite:* EH 122.

Selected sonnets, comedies, histories, and tragedies, with consideration of Shakespeare's dramaturgical development. Three hours per week.

**EH 425 SEVENTEENTH-CENTURY
ENGLISH LITERATURE 3 credits**

Prerequisite: EH 221 or 222.

A study of English literature from Donne to Milton and Bacon to Hobbes, including Cavaliers, Puritans, and Divines. Three hours per week. Offered 1977 and alternate years.

**EH 427 RESTORATION AND
EIGHTEENTH-CENTURY ENGLISH
LITERATURE 3 credits**

Prerequisite: EH 221 or 222.

A study of the literature of the Neoclassical period, with emphasis on Dryden, Swift, Pope, Addison, Steele, Johnson, and Boswell. Three hours per week. Offered 1976 and alternate years.

EH 429 INDIVIDUAL STUDY 3 credits

Prerequisite: Approval of Division Chairman.

Directed study in special projects.

**EH 431 NINETEENTH-CENTURY
ENGLISH LITERATURE 3 credits**

Prerequisite: EH 221 or EH 222.

A study of the poetry and prose of the Romantic and Victorian eras exclusive of the novel. Three hours per week. Offered 1976 and alternate years.

**EH 433 MODERN BRITISH AND
AMERICAN WRITERS 3 credits**

Prerequisite: EH 221, 222, 223, or 224.

A study of selected poetry and fiction by British and American writers since 1900. Three hours per week.

**EH 435 LITERARY
CRITICISM 3 credits**

Prerequisite: Approval of Instructor.

Principles and methods of literary criticism; application of critical methods to works by representative writers. Three hours per week. Offered 1976 and alternate years.

**EH 439 SELECTED TOPICS IN
ENGLISH 3 credits**

Prerequisite: EH 122.

A variable content course in theme or genre, with content to be determined by student and instructor interest. Such topics as current fiction, current drama, the role of the hero, and science fiction may be offered. Three hours per week.

EH 499 SENIOR SEMINAR 3 credits

Prerequisite: Senior standing.

Required of concentrators in English one semester of the senior year. Specialized study in English or American literature; selected literary figure or period. Three hours per week.

FINANCE (FIN)

**FIN 325 PRINCIPLES OF
FINANCE 3 credits**

Prerequisite: ACC 202.

An introduction to the fundamental concepts, including sources and uses of short-term and long-term funds. Three hours per week.

**FIN 329 INDEPENDENT STUDY AND
RESEARCH 1-3 credits**

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

**FIN 331 PRINCIPLES OF
INVESTMENT 3 credits**

Prerequisites: ACC 202; ECS 202; FIN 325 or consent of Instructor.

Survey of the risks and returns of investments made by institutions/individuals. Includes a critical examination of the capital markets as well as stock markets. Three hours per week.

**FIN 477 RISK AND
INSURANCE 3 credits**

Prerequisite: FIN 325.

A survey of problems and insurable risks of both business and individuals. An examination of the characteristics of those

areas of risk and uncertainty where insurance coverage can be an effective alternative. Includes study of chance and pooling theory. Three hours per week. Available in the Military Education Program.

FINE ARTS (FA)

FA 121 INTRODUCTION TO

FINE ARTS

3 credits

An approach to visual, musical and dramatic works of art designed to increase the student's understanding and aesthetic pleasure as well as to develop acquaintance with techniques and terminology in the arts. Available in the Military Education Program.

FA 123 INTRODUCTION TO

FILM

3 credits

A survey course treating the film as a modern art form, tracing its development from the late Nineteenth Century to the present day. Includes mechanics of film production and aesthetic problems which face film theoreticians. Three hours per week.



FOREIGN LANGUAGES FRENCH (FH)

FH 111 ELEMENTARY

FRENCH I 3 credits

The first course in the study of elementary French. Designed to develop the basic skills of aural comprehension, speaking, reading, and writing. Three hours per week.

FH 112 ELEMENTARY

FRENCH II 3 credits

Prerequisite: FH 111 or equivalent.

A continuation of French 111. Three hours per week.

FH 211 INTERMEDIATE

FRENCH I 3 credits

Prerequisite: FH 112 or equivalent.

A course designed to enable the student to communicate directly with a native speaker, to read with direct understanding, and to acquire basic knowledge about the culture of France and its people. Three hours per week.

FH 212 INTERMEDIATE

FRENCH II 3 credits

Prerequisite: FH 211 or equivalent.

A continuation of French 211. Three hours per week.

SPANISH (SH)

SH 111 ELEMENTARY

SPANISH I 3 credits

The first course in the study of elementary Spanish. Designed to develop the basic skills of aural comprehension, speaking, reading, and writing. Three hours per week.

SH 112 ELEMENTARY

SPANISH II 3 credits

Prerequisite: SH 111 or equivalent.

A continuation of SH 111. Three hours per week.

SH 211 INTERMEDIATE

SPANISH I 3 credits

Prerequisite: SH 112 or equivalent.

A course designed to enable the student to communicate directly with a native speaker, to read with direct understanding, and to acquire basic knowledge about the culture of Spain and its people. Three hours per week.

SH 212 INTERMEDIATE

SPANISH II 3 credits

Prerequisite: SH 211 or equivalent.

A continuation of Spanish 211. Three hours per week.

GENERAL BUSINESS ADMINISTRATION (GBA)

GBA 251 PRINCIPLES OF ELECTRONIC DATA

PROCESSING 3 credits

Prerequisite: ACC 202 or consent of Instructor.

A framework for the analysis and development of business information systems through a study of business computer systems, required input,

programs, files, documents, reports, and managerial implications of implemented accounting information systems. Three hours per week.

GBA 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

GBA 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

GBA 431 BUSINESS LAW I 3 credits

Prerequisite: ACC 202.

Fundamentals of torts, contracts, sales, agency and business organization; emphasis on the uniform commercial code and recognition of legal problems in the business world. Three hours per week.

GBA 432 BUSINESS LAW II 3 credits

Prerequisite: GBA 431.

A continuation of GBA 431. Three hours per week. Offered Semester II only.

GEOGRAPHY (GY)

GY 221 INTRODUCTION TO PHYSICAL AND CULTURAL GEOGRAPHY 3 credits

Prerequisite: Sophomore standing or permission of Instructor.

Topics in this course include maps and map reading, the history of geography, earth forms, weather, climate, soils, water, plants, minerals, conservation, and natural resources, along with political, economic and cultural developments, population, settlement, and urbanization. The teaching of geography at the elementary and second-

dary levels is also emphasized. Three hours per week.

GY 421 POLITICAL GEOGRAPHY 3 credits

(Same as PCL 421)

Prerequisite: GY 221 or permission of Instructor.

An analysis of the geographical factors upon the political development of the world. Special emphasis upon the use of maps. Three hours per week.

HISTORY (HY)

HY 121 UNITED STATES HISTORY TO 1865 3 credits

A survey of the principal movements, events, ideas, and personalities in U. S. History from Colonial times to the Civil War. Three hours per week.

HY 122 UNITED STATES HISTORY SINCE 1865 3 credits

A survey of the principal movements, events, ideas, and personalities in U. S. History from the Civil War to the present. Three hours per week.

HY 123 WESTERN CIVILIZATION TO 1500 3 credits

A survey of the principal movements, events, ideas, and personalities in the Western World from ancient times to 1500. Three hours per week.

HY 124 WESTERN CIVILIZATION SINCE 1500 3 credits

A survey of the principal movements, events, ideas, and personalities in the Western World from 1500 to the present. Three hours per week.

HY 225 FAR EASTERN CIVILIZATION SINCE 1850 3 credits

A study of the historical development of the civilizations of China and Japan, with emphasis on their classical traditions, the impact of Western issues and practices, and developments in the post-World War II era. Three hours per week.

HY 227 LATIN AMERICA IN THE TWENTIETH CENTURY 3 credits

A survey of the major currents, events, ideas, and problems of Latin America from

the revolutionary movements of the nineteenth century to the present.

HY 322 RACE AND ETHNICITY IN AMERICAN CULTURE 3 credits
(Same as SY 322).

Prerequisite: SY 121 or permission of Instructor.

An analysis of the historical development of the principal racial and ethnic groups in American society, with emphasis on the minorities, such as Blacks, Chicanos, Puerto Ricans, Orientals, and American Indians. Three hours per week.

HY 323 AFRICA SOUTH OF THE SAHARA to 1880 3 credits

An examination of one ethnic group in depth in order to obtain a more personal feel of the human element involved in African history. An examination in detail of African civilizations that existed many centuries before European penetration of interior Africa. Three hours per week.

HY 324 AFRICA SOUTH OF THE SAHARA SINCE 1880 3 credits

An examination of the European seizure of black Africa with attention to the effects on and reaction of the various African peoples, a tracing of the rise of African nationalism and drive for independence from European domination, an analysis of the first years of independence, the major problems that developed and African approaches to solving them. Three hours per week.

HY 325 RUSSIA IN THE TWENTIETH CENTURY 3 credits

Prerequisite: Junior standing or permission of Instructor.

An intensive study of the history and development of Russia since 1900. Three hours per week.

HY 329 READINGS IN HISTORY 3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of selected readings in European and American history. Three hours per week.

HY 333 THE MODERN MIDDLE EAST 3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of the social, political, religious and economic forces present in the Modern Middle East with emphasis on the period since World War I, Arab-Israeli Conflict, and oil. Three hours per week.

HY 335 WOMEN IN AMERICAN SOCIETY 3 credits
(Same as SY 335)

A study of the evolution of the American woman. Three hours per week.

HY 337 THE LEGACIES OF THE BRITISH EMPIRE 3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of British imperial policy and its effects on the historical origins of the racial/ethnic conflicts in Northern Ireland, Israel, South Africa, and India/Pakistan. Three hours per week.

HY 421 EUROPE IN THE NINETEENTH CENTURY 3 credits
Prerequisite: HY 124.

An intensive study of the principal movements, events, and ideas in the Europe of the nineteenth century. Three hours per week.

HY 422 EUROPE IN THE TWENTIETH CENTURY 3 credits
Prerequisite: HY 124.

A study of the major currents, events, and ideas in European history from 1870 to the present. Three hours per week.

HY 423 THE UNITED STATES IN THE TWENTIETH CENTURY 3 credits
Prerequisite: HY 121, 122.

A study of the major currents, events, and ideas in United States history from the rise of big business and progressivism to the present. Three hours per week.

HY 425 UNITED STATES DIPLOMATIC HISTORY 3 credits

Prerequisite: HY 121, 122 or permission of Instructor.

An analysis of the nature of diplomacy,

the principal schools of thought or interpretations of American foreign policies, and the chief themes in U. S. Diplomatic History, with emphasis on the Twentieth Century. Three hours per week.

HY 427 HISTORY OF IDEAS 3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of the major intellectual currents which have dominated historical thought, particularly in the Western World. Three hours per week.

HY 428 THE FAR EAST

SINCE 1945

3 credits

Prerequisite: HY 225.

A survey of the internal development and international relations of the Far Eastern nations since the end of World War II. Three hours per week.

HY 429 ADVANCED INDEPENDENT

STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

A study of historical areas of interest to students on an independent basis.

**HY 430 THE ROLE OF THE MILITARY
IN THE MODERN WORLD 3 credits**

Prerequisite: Junior standing or permission of Instructor.

An examination of the relationships between the soldier, the civilian, defense

establishments, and society within the United States and throughout the world. Three hours per week. Available in the Military Education Program.

**HY 490 REVOLUTION: YESTERDAY
AND TODAY 3 credits**

Prerequisite: Junior standing or permission of Instructor.

A comparative study of the major revolutions in world history with emphasis on U. S., France, Russia, and China, and a study of the relationship between revolution and other forms of social change particularly in the Third World. Three hours per week.

HY 498 ISSUES IN HISTORY 3 credits

Prerequisite: Junior standing or permission of Instructor.

Analysis and discussion of such topics as the nature of history, philosophies of history, or such current issues as the Watergate Affair and other special topics. Three hours per week.

**HY 499 SENIOR SEMINAR IN
HISTORY 3 credits**

Prerequisite: Senior standing in History.

Directed research and the development and presentation of a senior thesis on a significant historical issue.

HUMAN RESOURCES ADMINISTRATION (HRA)

**HRA 498 SEMINAR IN DECISION
MAKING AND**

PROBLEM SOLVING

3 credits

Prerequisite: Senior standing.

A study of decision making as a major dependent variable of administrative theory and the processes by which decisions are made, implemented and evaluated. Provides reinforcements of concepts and processes by experiential exercises, role playing, and simulation. Available in the Education Services Program and the Military Education Program.

**HRA 499 SEMINAR IN HUMAN
RESOURCES**

ADMINISTRATION

3 credits

Prerequisite: Senior standing.

A capstone course designed to integrate previous coursework into a cohesive framework leading to the achievement of organizational effectiveness through enlightened management. Provides basis for applying relevant contributions of behavioral sciences to the management of organizations. Available in the Educational Services Program and the Military Education Program.

HUMANITIES (HS)

HS 420 HUMANITIES IN THE ELEMENTARY SCHOOL 3 credits

This course concerns itself with the teaching of humanities in the elementary school. Materials and methods will be explained and course content carefully considered. Available in Educational Services Program.

HS 429 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Advanced reading and study to achieve a synthesis of concepts in areas of the humanities selected with regard to the student's need, interest, and preparation. May be repeated for credit.

LIBERAL ARTS (LA)

LA 100 SURVEY OF THE HUMANITIES 3 credits

A survey of the social sciences and humanities. It includes literature, economics, history, philosophy, ethics, and fine arts. This course is designed for the student starting a college program or the mature student needing a refresher survey of these fields. Available in the Military Education Program.

LA 101 SURVEY OF THE SCIENCES 3 credits

A survey of the physical and biological sciences and mathematics. This course is designed for the student starting a college program or the mature student needing a refresher survey of these fields. Available in the Military Education Program.

MANAGEMENT (MGT)

MGT 301 PRINCIPLES OF MANAGEMENT 3 credits

Prerequisite: Junior standing or permission of Instructor.

The structure and organization of a business and the functions of the policy makers in relation to the objectives of the business; emphasis on problems of management through analysis of case studies. Three hours per week.

MGT 311 HUMAN BEHAVIOR IN ORGANIZATIONS 3 credits

Prerequisite: MGT 301 or consent of Instructor.

Investigates some of the complex factors important for a basic understanding of human behavior in the formal and informal organization. Within a systems framework using the experiential approach, topics include motivational aspects of individual, inter-group, and intra-group behavior. Three hours per week.

MGT 321 COMMUNICATIONS FOR MANAGEMENT 3 credits

Prerequisites: Junior standing or consent of Instructor.

Communication theory and practice for managers in verbal and written media. Letters, memoranda, reports, and other methods of business communications are studied and practiced. Three hours per week.

MGT 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

MGT 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division of Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

**MGT 499 SEMINAR IN
ORGANIZATIONAL
DEVELOPMENT**

3 credits

Prerequisites: MGT 311, ACC 326 and Senior status.

Discussion of educational strategies intended to change the beliefs, attitudes, values, and structure of organizations so that they can better adapt to changing technologies, markets, and environmental pressures. Three hours per week.

MARKETING (MKT)

**MKT 301 BASIC
MARKETING**

3 credits

Prerequisite: ACC 202; ECS 201.

The marketing of goods and services coupled with an integration of functional, commodity, and institutional approaches from the viewpoint of both the consumer and the manager. Three hours per week.

**MKT 305 PRINCIPLES OF
SALESMANSHIP AND SALES
MANAGEMENT**

3 credits

Prerequisite: MKT 301.

Personal selling and sales management as basic elements of the firm. Includes scientific management of resources and dynamics of consumer behavior and interpersonal behavior in small groups.

**MKT 329 INDEPENDENT STUDY AND
RESEARCH**

1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

**MKT 429 ADVANCED INDEPENDENT
STUDY AND RESEARCH**

1-3 credits

Prerequisite: Permission of Division Chairman.

An honors course designed to meet the needs of the exceptional student who wishes to pursue a particular subject at an advanced level.

**MKT 433 MARKETING
PROBLEMS**

3 credits

Prerequisite: MKT 301.

A study of solutions to special marketing problems. Includes case analyses. Three hours per week.

MATHEMATICS (MS)

**MS 115 INTRODUCTION TO
MATHEMATICS**

3 credits

A survey of mathematical ideas and methods, with emphasis on the fields of algebra and geometry. Special emphasis on arithmetic methods and the algebra of the real numbers. Three lectures per week.

**MS 117 COLLEGE
MATHEMATICS**

3 credits

Topics in arithmetic and algebra with emphasis on those topics such as function, graphs, and probability, which are espe-

cially useful in statistics. Three lectures per week.

**MS 123 PRECALCULUS ALGEBRA
AND TRIGONOMETRY**

4 credits

Algebra and trigonometry with emphasis on topics preparatory for calculus. Four lectures per week.

**MS 124 INTRODUCTORY
CALCULUS**

4 credits

Prerequisite: MS 123.

Limits, derivatives and integration of basic functions with applications. Simple

differential equations. Four lectures per week.

MS 125 INTRODUCTION TO COMPUTERS 3 credits

Prerequisite: MS 115, 117 or 123.

A course in mathematics using the computer. Algorithms, flow charts, Fortran programming, elementary logic, Boolean algebra, iterative methods, Monte Carlo methods. Three lectures per week.

MUSIC (MC)

MC 102 CLASS PIANO 1 credit

This course is designed to acquaint the student with techniques of playing the piano including reading, terminology and positions. The course is intended primarily for those students with little or no keyboard experience. Two hours per week.

MC 103 THEORY DRILL I 1 credit

Required of students enrolled in MC 121. Laboratory in sight-singing, keyboard, and ear training. Two meetings per week.

MC 104 THEORY DRILL II 1 credit

Required of students enrolled in MC 122. Laboratory in sight-singing, keyboard, and ear training. Two meetings per week.

MC 111 ORATORIO CHORUS 1 credit

Open to all students. May be repeated for credit. One two-hour rehearsal per week.

MC 112 COLLEGE CHOIR 1 credit

Enrollment by consent of instructor. May be repeated for credit. Four one-hour rehearsals per week.

MC 113 SAINT LEO SINGERS 1 credit

Enrollment by consent of instructor. May be repeated for credit. One two-hour rehearsal per week.

MC 114 COLLEGIUM MUSICUM 1 credit

Enrollment by consent of instructor. May be repeated for credit. One two-hour rehearsal per week.

MC 116 WIND ENSEMBLE 1 credit

Open to all students. May be repeated for credit. Three one-hour rehearsals per week.

MC 117 ORCHESTRA 1 credit

Open to all students. May be repeated for credit. One two-hour rehearsal per week.

MC 118 STAGE BAND 1 credit

Open by audition and/or permission of instructor. One two-hour rehearsal per week. A laboratory performance course designed to allow the student to participate in the exploration and performance of standard and contemporary jazz literature. May be repeated for credit. One two-hour rehearsal per week.

MC 119 PERCUSSION ENSEMBLE 1 credit

Prerequisite: Permission of instructor.

The study and performance of literature in the percussion medium. One hour rehearsal per week. May be repeated for credit.

MC 120, 220, 320, 420 PRIVATE INSTRUCTION 1 credit

Private instruction is offered at each level in the following areas: brass, guitar, percussion, strings, voice, woodwind, and keyboard. May be repeated for credit. One private lesson per week. \$50.00 fee per semester.

MC 121 MUSIC THEORY I 3 credits

Teaches the principles of musical structure and style through the draft of homophonic writing and visual analysis and polyphonic. Three hours per week.

MC 122 MUSIC THEORY II 3 credits

Prerequisite: MC 121.

A continuation of MC 121. Three hours per week.

MC 123 INTRODUCTION TO MUSIC 3 credits

An introduction to the art of music, based upon the techniques and repertory of music of the world. Three hours per week.

MC 203 THEORY DRILL III 1 credit

Required of students enrolled in MC 221. Laboratory training in sight-singing, keyboard, and ear training. Two hours per week.

MC 204 THEORY DRILL IV 1 credit

Required of students enrolled in MC 222. Laboratory training in sight-singing, keyboard, and ear training. Satisfactory performance in the proficiency examination area is required for completion of this course. Two hours per week.

MC 221 MUSIC THEORY III 3 credits

Prerequisite: MC 122.

Continuation of analysis, craft, and skills. Introduction to Twentieth Century compositional idioms. Three hours per week.

MC 222 MUSIC THEORY IV 3 credits

Prerequisite: MC 221.

Advanced compositional procedures, with emphasis on orchestration and original writing. Analysis of large musical forms and contrapuntal techniques. Three hours per week.

MC 310 PRACTICUM IN MUSIC EDUCATION 2 credits

A practicum experience in music for students in the Music Education program. Provides for contact and inter-relationship with Music Education personnel and programs or provides assistance to in-school faculty. Includes visitations, assistance seminars, and apprentice work. May be repeated for credit.

MC 321 MUSIC HISTORY I 3 credits

Prerequisite: MC 123.

The evolution of musical thought and literature from the Middle Ages to 1685. Three hours per week. Offered in alternate years.

MC 322 MUSIC HISTORY II 3 credits

Prerequisite: MC 123.

The evolution of musical thought and literature from 1685 to the present. Three hours per week. Offered in alternate years.

MC 323 CONDUCTING 2 credits

Prerequisite: MC 121.

Techniques used in conducting vocal and instrumental ensembles. Two hours per week. Offered in alternate years.

MC 324 ADVANCED CONDUCTING 2 credits

Prerequisite: MC 323.

A study of advanced conducting and rehearsal techniques. Interpretation of score, and a survey of literature. Two hours per week. Offered in alternate years.

MC 325 MUSIC IN THE ELEMENTARY SCHOOL 3 credits

Prerequisite: MC 123.

For music and elementary school concentrators. A study of the objectives, theories, and techniques of teaching music in the primary and intermediate grades, with special attention to repertory and to the supervision of creative activities. Directed observation in the elementary school will be required. Three hours per week. Offered Semester I only.

MC 326 MUSIC IN THE SECONDARY SCHOOL 3 credits

Prerequisite: MC 222.

Open only to music concentrators. Junior and senior high school music organization and management. A study of the materials and methods for musical groups. Directed observation in the secondary school will be required. Three hours per week. Offered in alternate years.

**MC 327 CLASS INSTRUMENTS—
b.p.r.v.w 1 credit**

Prerequisite: MC 123.

A comprehensive study of all brass, percussion, string instruments, voice, and woodwinds with attention given to associated textbooks, pedagogy, and performance. Two rehearsals per week.

MC 329 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Reading, advanced analysis, or other projects in accordance with student's needs and capabilities. Some topics which

have been taught are Ethnic Music, Musical Theatre, Liturgy, Seminar in Rock Music, and Piano Tuning and Servicing Techniques. May be repeated for credit.

MC 397 JUNIOR RECITAL 0 credit
Prerequisite: Consent of Private Instructor

Required of all music concentrators, offered in the areas of brass, percussion, string, voice, woodwind and keyboard. Grading on a P or F basis only. A capital C following the course title indicates a closed recital; e.g., MC 397 Junior Recital - C indicates a Junior Recital closed to the public.

MC 421 SEMINAR: PRINCIPLES, PRESENT PRACTICES AND FRONTIERS IN MUSIC EDUCATION 3 credits

This course deals with the continuing examination of the instructional methods in music. Available in Educational Services Program.

MC 425 CHORAL LITERATURE 2 credits
Prerequisite: MC 123.

A study of larger vocal forms, such as cantata and oratorio. Two hours per week. Offered in alternate years.

MC 426 SYMPHONIC LITERATURE 2 credits
Prerequisite: MC 123

A study of the development of the symphony and the symphonic poem. Two hours per week. Offered in alternate years.

MC 429 SPECIAL TOPICS 1-4 credits
Prerequisite: Permission of Division Chairman.

Advanced reading, analysis or projects involving research and experimentation. Some topics which have been taught are Introduction to Computer in Music, Music and Therapy, and Introduction to Research in Music Education. May be repeated for credit.

MC 485 PRIVATE INSTRUCTION 1 credit
Prerequisite: One credit in MC 420 and

acceptance into the Certificate of Performance Program. May be repeated for credit. \$50.00 fee per semester.

Advanced private instruction in brass, percussion, string, voice, woodwind and keyboard.

MS 497 SENIOR RECITAL 0 credit
Prerequisite: Consent of Private Instructor.

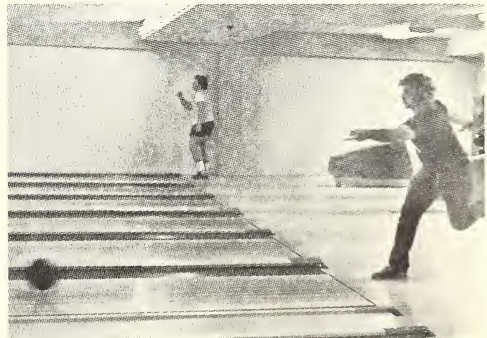
Required of all music and music education concentrators, offered in the areas of brass, percussion, string, voice, woodwind and keyboard. Grading on a P or F basis only. A capital C following the course title indicates a closed recital; e.g., MC 497 Senior Recital - C indicates a Senior Recital closed to the public.

MC 498 CERTIFICATE OF PERFORMANCE RECITAL 0 credit
Prerequisite: Consent of Private Instructor and acceptance into the Certificate of Performance Program.

Offered in the areas of brass, percussion, string, voice, woodwind, and keyboard. Grading on a P or F basis only. A satisfactory grade is required for attainment of the Certificate of Performance.

MC 499 SENIOR SEMINAR IN MUSIC 3 credits
Prerequisite: Senior standing.

Required of music concentrators one semester of the senior year. The integration of concepts within the field of music and the relation of these to the student's area of study. One three-hour discussion per week.



PHILOSOPHY (PY)

PY 121 INTRODUCTION TO PHILOSOPHY 3 credits

An introduction to some of the major issues involved in man's philosophical quest for wisdom; to provide an insight into the various perspectives from which these problems have been approached historically. Three hours per week.

PY 222 PHILOSOPHY OF MAN 3 credits

A study of man, with particular emphasis on man as a dynamic subject, his freedom and his fundamental attitudes of hatred, indifference, love and justice. Three hours per week.

PY 223 LOGIC 3 credits

A systematic inquiry into both Aristotelian and modern contributions to the science of logic, emphasizing the compatibility of traditional and symbolic logic. Three hours per week.

PY 224 ETHICS 3 credits

Concerns man's quest for happiness and the attainment of his ultimate end. Explores a range of value systems from that of Aristotelian-Thomism to existentialism and phenomenology. Three hours per week.

PY 234 CONTEMPORARY MORAL ISSUES 3 credits

Prerequisite: One PY or TY course.

Discussion of contemporary moral issues such as sexual equality, racism, censorship, economic justice, and population control. Three hours per week.

PY 236 RELIGION AND ATHEISM 3 credits

Prerequisite: One PY or TY course.

A study of the scientific and humanistic forms of atheism, as proposed by Comte, Feuerbach, Marx, Nietzsche, Freud, Sartre, Merleau-Ponty, Ayer and others. Special attention will be given to the atheistic features present in numerous forms of belief in God. Three hours per week.

PY 324 MEDICAL ETHICS 3 credits

Moral problems that arise in the practice of medicine are examined. Various theories about what is good and what is right are considered and related to bio-ethical and socio-ethical issues. Three hours per week. Available in the Educational Services Program.

PY 329 SPECIAL TOPICS 3 credits

Prerequisite: One PY course and permission of Division Chairman.

PHYSICAL EDUCATION (PHE)

PHE 101 CONCEPTS OF PHYSICAL EDUCATION 1 credit

A functional course required of all students consisting of lectures and activity participation. Two hours per week.

PHE 103-104 LIMITED ACTIVITIES 1 credit

Designed for students unable to engage in the regular program. Two hours per week.

PHE 121 INTRODUCTION TO PHYSICAL EDUCATION 3 credits

An introduction to the basic preparation and knowledge needed for the professional

program. The course includes information and facts about the physical education profession and related areas of career opportunities. It serves as reinforcement of general knowledge related to specific areas of Physical Education. Three hours per week.

PHE 201-202 SWIMMING 1 credit each

Prerequisite: Sophomore standing.

Required of all students: Beginning and Intermediate Swimming. Two hours per week.

PHE 203-204 LIMITED ACTIVITIES 1 credit each

Designed for students unable to take PHE 201-202 for physical causes. Two hours per week.

PHE 221 STANDARD FIRST AID, PHYSICAL EDUCATION 3 credits
Prerequisite: PHE 121 and sophomore standing.

Contemporary theory and practice in physical education, emphasis on history, philosophy and objectives. Three hours per week.

PHE 225 STANDARD FIRST AID, PERSONAL SAFETY AND CARDIO-PULMONARY RESUSCITATION (C.P.R.) 3 credits

Designed to prepare the participants, through knowledge and skill development to meet the needs of most situations involving personal safety, emergency first aid care and basic life support in the form of cardio-pulmonary resuscitation until additional medical assistance becomes available. Three hours per week.

PHE 301-302 ACTIVITIES 1 credit each

Each student selects and engages in individual sports and recreational activities from the following: golf, tennis, archery, bowling, handball, weightlifting, karate, sailing, and others as offered. Two hours per week.

PHE 303-304; 305-306 CONCENTRATORS ACTIVITIES 2 credits each

Prerequisite: Sophomore standing.
 A two-year sequence of activities emphasizing instruction in performance, instructional and officiating skills, and techniques for physical education concentrators. Sophomores: PHE 303 - Archery, Bowling, Games and Relays; PHE 304 - Track and Field (women), Wrestling (men), Golf, Badminton; Juniors: PHE 305 - Swimming, Weightlifting, Rhythms; PHE 306 - Tumbling and Apparatus, Tennis, Handball, and Paddleball. Three hours per week.

PHE 311 SENIOR LIFESAVING 3 credits

Prerequisite: PHE 201.
 Knowledge and skills necessary for saving oneself or others in the event of aquatic emergency. ARC certification included. Three hours per week.

PHE 313 WATER SAFETY INSTRUCTION 3 credits

Prerequisite: PHE 311.
 Examination of the various swimming strokes leading to identification of appropriate methods and techniques for instructing others. Three hours per week.

PHE 320 PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL 3 credits

Prerequisite: Sophomore standing.
 Designed for elementary education concentrators and those physical education concentrators who may teach in the elementary schools. Emphasis is on skills needed by the teacher and reference materials and equipment used. Observation and participation in elementary schools. Three hours per week.

PHE 321 PHYSICAL EDUCATION IN THE SECONDARY SCHOOL 3 credits

Prerequisite: Junior standing and PHE 221.

A study of the role and responsibilities of the physical education teacher in relation to the student and to the program in a secondary school. Emphasis is placed upon the mastery of teaching skills, such as: curriculum planning, unit and lesson planning, class management and control, and scheduling.

PHE 323 TEAM SPORTS AND GAMES FOR WOMEN 3 credits

Prerequisite: Junior standing.
 The principles and practices of coaching and teaching women's sports, including fundamentals and skills. Three hours per week. May be offered in alternate years.

PHE 325 COACHING FOOTBALL AND TRACK

3 credits

Prerequisite: Junior standing.

The principles and practices of coaching football and track, emphasizing the development of a philosophy of coaching, and the general mental and physical training of an athletic. Three hours per week. May be offered in alternate years.

PHE 327 COACHING BASKETBALL AND BASEBALL

3 credits

Prerequisite: Junior standing.

The principles and practices of coaching basketball and baseball, emphasizing the development of a philosophy of coaching, and the general mental and physical training as an athlete. Three hours per week. May be offered in alternate years.

PHE 329 ADAPTIVE PHYSICAL EDUCATION

3 credits

Prerequisite: PHE 221; BLY 220 and Junior standing.

Theory and practice in developing physical education programs for the temporarily disabled and for those students who can seldom, or never take an active part in regular physical education programs. Three hours per week.

PHE 350 PHYSIOLOGY OF EXERCISE

3 credits

Prerequisite: BLY 220 and Junior standing.

Designed to help the physical education major apply the principles of physiology directly to the fields of physical education, athletic training and corrective therapy and other related areas. Three hours per week.

PHE 415 CLINICAL INTERNSHIP IN CORRECTIVE THERAPY

15 credits

Prerequisite: Senior standing.

An internship to provide the physical education concentrator with additional specialized training required to become a certified corrective therapist. Students will be involved in treating disabilities

such as medical, surgical, neurological, cerebral vascular accidents, orthopedics, and visual impairment patients. Therapeutic exercises will involve muscle re-education, progressive resistive exercises, range of motion and coordination exercises.

PHE 421 RECREATIONAL LEADERSHIP AND ADMINISTRATION

3 credits

Prerequisite: Junior standing.

The history, practices, policies, leadership, and supervision of school and community playgrounds, centers, and campuses. Special emphasis on study of student leadership. Three hours per week.

PHE 423 ADMINISTRATION OF PHYSICAL EDUCATION AND ATHLETICS

3 credits

Prerequisite: PHE 321 and Senior standing.

Policies, standards, and procedures in the organization and administration of the program of education, intramural activities, and varsity athletics. Emphasis on the education perspective and the many administrative problems.

PHE 425 PREVENTION AND TREATMENT OF ATHLETIC INJURIES

3 credits

An in-depth study of and practical experience in the practices and techniques utilized in preventing and/or treating injuries in teaching physical education, in athletic coaching, in recreational leadership, and in intramural supervision. Three hours per week.

PHE 450 KINESIOLOGY

3 credits

Prerequisite: PHE 350.

To prepare physical education majors entering this field and allied fields, such as Athletic Training; Corrective Therapy; and Health; to understand the application of anatomy and mechanical principles to the area of movement in everyday life and sport activity. Three hours per week.

PHYSICS (PS)

PS 121 FUNDAMENTAL CONCEPTS OF PHYSICS 3 credits

A series of topics in physics is presented for students whose concentration is outside the Division of Natural Science and Mathematics. Fundamental concepts and their impact on our culture and daily life are stressed. Topics are selected and organized around a variety of student interests and needs. Three lectures and one one-hour laboratory per week.

PS 123 GENERAL PHYSICS I 4 credits

Prerequisite: MS 123.

A study is made in depth of the fundamental concepts and laws of physics and their applications. Topics considered are mechanics, heat, and wave motion. Three lectures and one one-hour laboratory per week.

PS 124 GENERAL PHYSICS II 4 credits

Prerequisite: PS 123.

This is a continuation of PS 123 and includes: electricity, magnetism, optics, nuclear physics, and modern physics. Three lectures and one one-hour laboratory per week.

POLICE SCIENCE (PSE)

PSE 230 POLICE SCIENCE 6 credits

This course serves to introduce students to various fields relating to police science. Areas covered include: introduction to law enforcement, ethics and professionalization, basic law for police, criminal evidence, administration of criminal law, crime investigation, patrol procedures, police community relations, traffic control, juvenile procedures, defensive tactics, civil disorders, firearms training and first aid. Completion of this 320 hour program satisfies the Florida Police Standards Basic Recruit Training requirements. Available in the Education Services Program.

PSE 260 INTERMEDIATE POLICE SCIENCE ACADEMY 3 credits

An extension and advanced work of the 320 Police Science Academy, including classification and analysis of crimes. Available in the Educational Services Program.

PSE 321 CRIMINAL LAW I 3 credits

The introduction to statutes and how to understand them. Includes terminology, coding, sources, landmark decisions. The judicial system, and how to maintain a current opinion. Available in the Educational Services Program.

PSE 329 INDEPENDENT STUDY AND RESEARCH 3 credits

Requires the student to seek out information on a specific field of law enforcement. Primarily a senior year course, the student is encouraged to utilize his knowledge, skill, and experience culminating in the research project.

PSE 421 CRIMINAL LAW II 3 credits

An in-depth research of laws and how to interpret the decision. The practice of developing an understanding of evidence and procedure, and the protective rights of society.

PSE 425 CRIMINAL AND DELINQUENT BEHAVIOR 3 credits

Analysis and consideration of recidivist, criminal and delinquent behaviors. Includes referral, rehabilitative, mental and custodial agencies available to law enforcement. Course includes visitation and/or seminars in each field.

PSE 443 POLICE ORGANIZATION AND ADMINISTRATION 3 credits

An advanced course to examine the various administrative forms of police agencies. Includes current Public Service concept, traditional Police-Chief-Superintendent, Commission form, and civilian director. Includes role playing and

simulated construction. Personnel practices, civil service, planning, public relations, confidentiality of records, training, and elements of supervision shall also be included.

**PSE 499 SENIOR SEMINAR IN
CRIMINAL JUSTICE 3 credits**

POLITICAL SCIENCE (PCL)

**PCL 121 INTRODUCTION TO
POLITICAL SCIENCE 3 credits**

A broad first exposure to the field including discussion of the main approaches to the study of politics; the perennial questions asked by political scientists; the major subfields within the field; discussion and analysis of contemporary events. Three hours per week.

**PCL 123 THE LAW AND
SOCIETY 3 credits**

A study of the law and its application to, or effect upon, all aspects of our society. An insight into sources and kinds of law, court systems, crimes, property and personal rights, contracts, and laws affecting marriage and the family. Three hours per week.

**PCL 223 AMERICAN FEDERAL
GOVERNMENT 3 credits**

A study of the U. S. government including its theory, origins, formal structures and institutions, informal politics and public policy information. Three hours per week.

**PCL 224 AMERICAN STATE AND
LOCAL GOVERNMENT 3 credits**

Prerequisite: PCL 223.

Problems of the cities, counties and states in our federal system. Interrelationships among the three levels. Particular attention to certain aspects of government in neighboring areas. Students will be expected to examine the functioning of a local board, commission or agency. Three hours per week.

**PCL 311 POLITICAL
THEORY I 3 credits**

Prerequisite: PCL 223.

The culminating group work in which current trends, reactions and problems may be simulated and discussed. Provides the student with impact from other agencies and/or divisions which may institute new approaches in law enforcement.

An enquiry into the role of the State, its auxiliary agencies and functions as exemplified by the writings of political philosophers from Plato to Hobbes. Three hours per week.

**PCL 312 POLITICAL
THEORY II 3 credits**

Prerequisite: PCL 223.

An analysis of political philosophers from Locke to modern times. Three hours per week.

**PCL 320 METHODS OF SOCIAL
RESEARCH 3 credits**

(Same as PSY 320 and SY 320)

Prerequisite: Junior standing or permission of Instructor.

An analysis of research methods in social science; training in techniques and materials of research; individual studies of social situations. Three hours per week.

**PCL 323 COMPARATIVE
GOVERNMENT 3 credits**

Prerequisite: PCL 224.

A study of the political systems and governments of the United Kingdom and the commonwealth system, France, Italy, the U.S.S.R., Germany, China, and others, noting the similarities with and differences from the institutions of the United States. Three hours per week.

**PCL 324 INTER-AMERICAN
RELATIONS 3 credits**

Prerequisite: Junior standing or permission of Instructor.

An analysis of the relations between the United States and Latin America from the Revolutionary period to the present, with emphasis on recent themes and the problems of the entire Third World. Three hours per week.

PCL 325 PUBLIC ADMINISTRATION 3 credits*Prerequisite:* PCL 224.

An analysis of the nature of public administration, its structures and limitations; its staff organization and chain of command; its unemployment policies and personnel training and management; its employees' organizations, and its public relations. Three hours per week.

PCL 326 UNITED STATES CONSTITUTIONAL LAW 3 credits*Prerequisite:* Junior standing or permission of Instructor.

An intensive study and analysis of the U. S. Constitution with analysis of the more important Supreme Court decisions. Particular attention will be paid to civil liberties development. Three hours per week.

PCL 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits*Prerequisite:* Permission of Division Chairman.

Advanced reading and special study in areas of interest to the individual student. May be repeated for credit.

PCL 412 POLITICAL IDEOLOGIES 3 credits*Prerequisite:* PCL 311, 312.

A description and analysis of the practical application of trends of political thought. The course will examine such basic ideas as democracy in all its shades and authoritarian and totalitarian political thought, including Communism, National Socialism, and Fascism. Three hours per week.

PCL 421 POLITICAL GEOGRAPHY 3 credits

(Same as GY 421)

Prerequisite: GY 221 or permission of Instructor.

An analysis of the geographical factors upon the political development of the world. Special emphasis upon the use of maps. Three hours per week.

PCL 423 INTERNATIONAL RELATIONS 3 credits*Prerequisite:* Junior standing or permission of Instructor.

An analysis of the relations among subnational, national, and supranational factors: foreign policy formation. Problems and developments of international politics and organizations. Three hours per week.

PCL 425 PRE-LAW SEMINAR 3-6 credits*Prerequisite:* Permission of Instructor.

Analysis of the legal process, extensive readings, and when offered for 6 credits, supervised field study with practicing attorneys.

PCL 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits*Prerequisite:* Permission of Division Chairman.

Advanced reading, study and research in areas designed to fit the special needs and interest of the individual student. May be repeated for credit.

PCL 499 SENIOR SEMINAR IN POLITICAL SCIENCE 3 credits*Prerequisite:* Senior standing in Political Science.

Directed research and the development and presentation of a senior thesis on a significant issue in Political Science.

PSYCHOLOGY (PSY)**PSY 101 SEMINAR ON SELF-AWARENESS 1 credit**

This course is designed to enhance the student's awareness of self by means of studying the latest techniques of self-

awareness psychology and auto-hypnosis. Attention is given to the areas of memory and concentration, study habits, and self-image improvement. Available in the Educational Services Program.

PSY 121 INTRODUCTION TO PSYCHOLOGY 3 credits

A survey of major topics in psychology. Three hours per week.

PSY 222 PSYCHOLOGY OF ADJUSTMENT 3 credits

Psychology factors involved in the processes of human adjustment. Three hours per week.

PSY 225 DESCRIPTIVE STATISTICS FOR THE SOCIAL SCIENCES 3 credits
(Same as SY 225)

Description of a sample by graphic methods (for example, histogram, cumulative frequency curve, scatter diagram) and by numerical methods (for example, mean, median, and other percentiles, variance, standard deviation, correlation coefficients). Interpretation is stressed, but computation is required. Three hours per week.

PSY 226 INFERENTIAL STATISTICS FOR THE SOCIAL SCIENCES 3 credits
(Same as SY 226)

Use of theoretical distributions (normal, t , Chi-Square, F) in making deductions about populations from which a sample is drawn; confidence intervals and significance; analysis of variance. Interpretation is stressed, but computation is required. Three hours per week.

PSY 228 SOCIAL PSYCHOLOGY 3 credits

This course is designed to develop an understanding of the relationship between the physical environment and the behavior of man. Three hours per week.

PSY 319 HUMAN BEHAVIOR IN STRESS AND CRISIS 3 credits

(Same as SW 319)

Prerequisite: Junior standing or permission of Instructor.

A study of the nature of stress, its reactions and effects on the individual, along with an introduction to the theory and practice of crisis intervention and counseling. Three hours per week.

PSY 320 METHODS OF SOCIAL RESEARCH 3 credits

(Same as PCL 320 and SY 320)

Prerequisite: Junior standing or permission of Instructor.

Analysis of research methods in social science; training in techniques and materials of research; individual studies of social situations. Three hours per week.

PSY 321 PSYCHOLOGICAL TESTS AND MEASUREMENT 3 credits

Prerequisite: PSY 121.

A review of standard tests and questionnaires used to evaluate ability, achievement, and personality. Individual projects in constructing, administering, scoring, and interpreting individual and group tests. Three hours per week.

PSY 322 PHYSIOLOGICAL PSYCHOLOGY 3 credits

Prerequisite: PSY 121, BLY 220.

The structure and function of the central nervous system as related to emotion, motivation, learning and theory of brain functions. Three hours per week.

PSY 324 EXPERIMENTAL PSYCHOLOGY 3 credits

Prerequisite: PSY 121, PSY 225, and PSY 226.

The application of major scientific research methods and strategies to psychology. Three hours per week.

PSY 326 DEVELOPMENTAL PSYCHOLOGY 3 credits

Prerequisite: PSY 121.

Facts and theories concerning psychological development and change throughout the life span are considered. Attention is given to normal problems of adjustment at crucial phases of development. Three hours per week.

PSY 327 ABNORMAL PSYCHOLOGY 3 credits

Prerequisite: PSY 121 or 222.

The analysis of the "how" and "why" of disordered behavior. Three hours per week.

PSY 328 PSYCHOPHARMACOLOGY
3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of the principal narcotics and an analysis of their physiological, psychological and sociological impact. Three hours per week. Available in the Educational Services Program.

PSY 329 INDEPENDENT STUDY AND RESEARCH
1-3 credits

Prerequisite: Permission of Division Chairman.

Directed reading, testing, or projects involving research and experimentation. May be repeated for credit.

PSY 420 SMALL GROUP PROCESSES
3 credits

(Same as SW 420)

Prerequisite: Junior standing or permission of Instructor.

Principles of group behavior and techniques. Emphasis on experiential learning. The group provides its own data, supplemented by lectures, readings, and exercises in the development of human relation skills. Three hours per week.

PSY 422 LEARNING AND MOTIVATION
3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of the basic learning and motivational processes with emphasis on the nature of the problem, experimental procedures and theoretical significance. Three hours per week.

PSY 423 EDUCATIONAL PSYCHOLOGY
3 credits

Prerequisite: PSY 121.

Understanding of the applications of psychological principles to the educational process. Three hours per week.

PSY 424 INDIVIDUAL INTELLIGENCE TESTING
3 credits

Prerequisite: Junior standing or permission of Instructor.

A study of intelligence testing. Experience in the administration and interpretation of the Wechsler and the Stanford Binet tests. Materials cost approximately \$100. Three hours per week.

pretation of the Wechsler and the Stanford Binet tests. Materials cost approximately \$100. Three hours per week.

PSY 425 PRACTICUM IN PSYCHOLOGY
15 credits

Prerequisite: Senior standing in Psychology and approval by the Psychology Practicum Committee.

Supervised Field placement giving students an opportunity to work in local agencies with individuals and groups for approximately 40 hours per week for 12 weeks. Placements are available in such facilities as psychiatric hospitals, youth services, and mental health clinics.

PSY 427 PERSONALITY THEORY
3 credits

Prerequisite: PSY 121 or PSY 222.

A review of the development of personalities theories influencing modern psychological thought. Three hours per week.

PSY 428 COUNSELING PRINCIPLES AND PRACTICES
3 credits

(Same as SW 428)

Prerequisite: Junior standing or permission of Instructor.

An examination of theory and practice in counseling. Professional and ethical issues are considered. Three hours per week.

PSY 429 ADVANCED INDEPENDENT STUDY AND RESEARCH
1-3 credits

Prerequisite: Permission of Division Chairman.

Advanced reading or projects involving research and experimentation. May be repeated for credit.

PSY 431 BEHAVIOR DISORDERS IN CHILDREN AND ADOLESCENTS
3 credits

Prerequisite: Junior standing or permission of Instructor.

An analysis of the etiology and management of behavioral and emotional problems of children and adolescents. Three hours per week.

PSY 440 SMALL GROUP

LEADERSHIP 4 credits

Prerequisite: PSY 420 and permission of Instructor.

Advanced study of the theory and process of group dynamics. Emphasis on the development of skills and techniques for effective group leadership. Four hours per week.

PSY 441 HUMAN SERVICES IN

MENTAL HEALTH 3 credits

(Same as SW 441)

Prerequisite: Junior standing or permission of Instructor.

A study of the professional aspects and current issues in the delivery of human services in mental health settings. Emphasis is placed on the team approach to rendering service. Three hours per week.

PSY 499 SENIOR SEMINAR IN

PSYCHOLOGY 3 credits

Prerequisite: Senior standing in Psychology.

Analysis and interpretation of the principal concepts in the field of Psychology. Three hours per week.

REAL ESTATE (RE)

RE 200 INTRODUCTION TO THE REAL ESTATE PROGRAM 1 credit

An introductory course designed to provide information and experiences related to the real estate profession to assist a person in the process of career choice. Course activities include lecture, directed reading of selected materials, round table discussions, and aptitude testing. Available in the Military Education Program.

RE 201 REAL ESTATE PRINCIPLES

AND PRACTICES 3 credits

An introduction to the major aspects of real estate including property rights, contracts, deeds, legal descriptions, financing, and appraising. It is designed to provide understanding, background and terminology as a foundation for further study in specialized courses and for the beginner in the real estate profession. It will also afford the layman an informed approach to personal real estate transactions. It meets requirements for a college level pre-licensing course for salesmen in Florida and Virginia. Available in the Military Education Program.

RE 202 REAL ESTATE LICENSE

LAW 2 credits

Prerequisite: RE 201 or permission of Instructor.

Provides a detailed knowledge of state

laws pertaining to the licensing of salesmen and brokers and the regulation of brokerage activities. The laws and regulations of the state in which classes are conducted are stressed. The course will also assist the student in preparing for the licensing examinations. Available in the Military Education Program.

RE 211 COMMERCIAL

BROKERAGE 3 credits

Prerequisite: RE 201 or permission of Instructor.

Provides specialized knowledge in industrial and commercial brokerage. Topics include: introduction to commercial and investment real estate; fundamentals of investment and taxation; fundamentals of development; techniques of marketing commercial and investment real estate brokerage are examined. Available in the Military Education Program.

RE 213 THE ROLE OF REAL ESTATE IN AMERICAN HISTORY 3 credits

Traces the history and the impact of real estate development in the United States from the colonial land barons of the land grant era, through the multimillion dollar development projects which shaped our cities and opened vast areas of swamps, desert, and wilderness and gave birth to great personal fortunes and led inexorably

to increasing control by governmental agencies over the use of all land. Available in the Military Education Program.

RE 305 REAL ESTATE

FINANCE 3 credits

Prerequisite: FIN 325 and RE 201 or permission of Instructor.

An analysis of the functions of real estate finances. The loan contract, mortgage market, elements of mortgage risk, loan policy and administration of loans, analysis of current market conditions. Available in the Military Education Program.

RE 307 REAL ESTATE

INVESTMENTS 3 credits

Prerequisite: RE 305.

Analysis of real estate investment including the effects of State and Federal laws and taxes on real estate investments. Securities exchange rules and regulations are analyzed and related to various forms of real estate holdings and investments. Problems of location, appraisal, financing and operation management are studied on a case analysis basis. Available in the Military Education Program.

RE 308 REAL ESTATE

APPRAISAL 3 credits

Prerequisite: RE 201.

A study of social, economic, and governmental forces influencing property values. Analysis of principles and practices essential to measurement of values. Included subjects are: site analysis, architectural style considerations; basic types of appraisals; correlation and final value conclusions; and the comprehensive appraisal report. Available in the Military Education Program.

RE 309 REAL ESTATE BROKERAGE

AND MANAGEMENT 3 credits

Prerequisite: RE 201, MGT 301.

Organization and administration of a brokerage office and related managerial and professional activities. Social, economic, legal, and ethical aspects of the

real estate broker and real estate property manager. Available in the Military Education Program.

RE 312 REAL PROPERTY

MANAGEMENT 3 credits

Prerequisite: RE 211 or permission of Instructor.

Provides the fundamentals for a professional understanding of the principles and practices of property management. The role of the property manager in marketing, maintaining and administering all aspects of residential, commercial, and industrial properties on behalf of a client owner is stressed. Available in the Military Education Program.

RE 403 REAL ESTATE TAXATION

AND TAX PLANNING 3 credits

Prerequisite: RE 305 and 309 or professional experience in real estate brokerage.

A detailed study of taxation as applicable to real estate transactions. Covers tax planning involved in the acquisition, disposal, and use of real estate. Included subjects are: capital gains; depreciation; tax free exchanges; developments; cooperatives; condominiums; investment trusts and the several forms of ownership. Available in the Military Education Program.

RE 406 REAL ESTATE LAW 3 credits

Prerequisite: Senior standing or permission of Instructor.

Legal aspects of real property ownership, development, transfer and brokerage. Available in the Military Education Program.

RE 407 REAL ESTATE

SYNDICATION 3 credits

Prerequisite: RE 307 or permission of Instructor.

An in-depth study of the syndication of real estate ownership. Rules, regulations, practices, and income tax consideration of real estate and real estate securities transactions and holdings are covered in detail. Designed for advanced students and

those with extensive experience in real estate brokerage, investment, and finance. Available in the Military Education Program.

RE 408 REAL ESTATE

APPRAISAL II

3 credits

Prerequisite: RE 308.

A continuation of RE 308. Provides additional information and practical experience in the application of capitalization concepts and techniques. Emphasis is placed on the appropriate selection of alternative methods for the evaluation of

various income producing properties. Available in the Military Education Program.

RE 415 URBAN GROWTH AND LAND USE

3 credits

Prerequisite: RE 201 and ECS 202 or permission of Instructor.

Basic operation of the real estate market in land allocation. Theories of city growth and urban sprawl. Basic theories applied to urban renewal and current city and regional planning. Available in the Military Education Program.

RELIGIOUS EDUCATION (REN)

REN 209 PRE-INTERNSHIP IN

RELIGIOUS EDUCATION

2 credits

Supervised participation in C.C.D. programs offered in local parishes. Class preparation and teaching involved.

REN 212 INTERNSHIP IN RETREAT WORK

1-3 credits

Supervised experience in planning and directing retreats.

REN 224 MONTESSORI AND OTHER METHODS IN EARLY CHILDHOOD EDUCATION

3 credits

Application of Montessori and other methods to early childhood religious education. Three hours per week.

REN 225 METHODS AND MATERIALS IN ELEMENTARY RELIGIOUS EDUCATION

3 credits

Catechetical methods, resources and media for teaching religion. Three hours per week.

REN 227 METHODS AND MATERIALS IN SECONDARY RELIGIOUS

EDUCATION

3 credits

Catechetical methods, resources and media for teaching religion at the secondary school level. Three hours per week.

REN 401 TEACHING RELIGION IN THE PUBLIC SCHOOLS

2 credits

U.S. Supreme Court decisions pertaining to teaching religion in public schools. Teaching and curriculum materials appropriate for use in public schools. Two hours per week.

REN 409 INTERNSHIP IN RELIGIOUS EDUCATION

6 credits

Prerequisite: REN 209.

Practice teaching of religion in grade school and/or high school. May be performed in one or two semesters.

SECRETARIAL SCIENCE (SSC)

SSC 121 ELEMENTARY SHORTHAND

3 credits

Gregg Shorthand Diamond Jubilee Theory and Practice. Development of reading and writing ability. Four hours per week. Offered Semester I only.

SSC 122 INTERMEDIATE SHORTHAND

3 credits

A continuation of SSC 121 with increased practice in dictation and transcription skills. Four hours per week. Offered Semester II only.

SSC 123 ELEMENTARY**TYPING 2 credits**

Keyboard mastery drills for speed and accuracy, letters and other business forms. Four hours per week. \$15.00 lab fee.

SSC 124 INTERMEDIATE**TYPING 2 credits**

A continuation of SSC 123. Four hours per week. Offered Semester II only.

SSC 221 SECRETARIAL**PRACTICE 3 credits**

Prerequisites: SSC 223, 227.

The study of personal aspects of office problems, secretarial duties, and professional and ethical responsibilities. Four hours per week. \$15.00 fee.

SSC 223 ADVANCED**SHORTHAND 3 credits**

Prerequisite: SSC 122 or equivalent.

Designed to further develop the ability to take dictation and to transcribe rapidly and accurately. Four hours per week. Offered Semester I only.

**SSC 224 ADVANCED
SHORTHAND****3 credits**

Prerequisite: SSC 223.

A continuation of SSC 223 with emphasis on speed building. Four hours per week. Offered Semester II only.

SSC 227 ADVANCED**TYPING 2 credits**

Prerequisite: SSC 124 or equivalent.

A continuation of basic production skills with application of these skills to advanced office problems. Four hours per week. \$15.00 lab fee. Offered Semester I only.

SOCIAL WORK (SW)**SW 221 INTRODUCTION TO****SOCIAL WORK 3 credits**

An introductory study of major areas of work practice to provide understanding and appreciation of social work. The course includes a brief history and philosophy of social welfare and social institutions. The student is introduced to the career opportunities within the field of social welfare. Three hours per week.

SW 319 HUMAN BEHAVIOR IN**STRESS AND CRISIS 3 credits**

(Same as PSY 319)

Prerequisite: Junior standing or permission of Instructor.

A study of the nature of stress, its reactions and effects on the individual, along with an introduction to the theory and practice of crisis intervention and counseling. Three hours per week.

**SW 333 METHODS OF SOCIAL WORK
PRACTICE I 3 credits**

Prerequisite: Junior standing.

Deals primarily with a beginning overview of each of the three methods of social work practice. In presenting each

methodology attention will be given to the ethics involved, the methods for approaching information-getting, the communication skills involved—both verbal and written, and professional skills and attitudes.

**SW 334 METHODS OF SOCIAL WORK
PRACTICE II 3 credits**

Prerequisite: SW 333.

An in-depth study of the three social work methods. It includes an exposure to various theories of personality, theories with individuals and families, with groups and with communities.

**SW 420 SMALL GROUP
PROCESSES 3 credits**

(Same as PSY 420)

Prerequisite: Permission of Instructor.

A study of group work as related to personality adjustment. The theory and practice of group work will be studied and demonstrated. Three hours per week.

**SW 422 SOCIAL WELFARE
POLICY 3 credits**

Prerequisite: Junior standing.

A study of the evolving delivery systems of social welfare services in relation to the larger social system with its changing belief and value orientations. Course includes such current issues as: income maintenance, national health insurance, role of the government in relation to voluntarism. Three hours per week.

SW 425 FIELD PLACEMENT IN

SOCIAL WORK

15 credits

Prerequisite: Senior standing in Social Work; SW 333 and 334; and approval by the Social Work Field Placement Committee.

Supervised field placement giving students an opportunity to work in local agencies with individuals, families, groups, and communities for a minimum of thirty-two (32) hours per week for approximately 12 weeks. Placements are available in such areas as probation and parole, youth services, alcohol and drug rehabilitation, and child welfare. Additional attendance at a weekly seminar is required.

SW 427 COMMUNITY

ORGANIZATION

3 credits

Prerequisite: Junior standing or permission of Instructor.

Basic models of community organization, social planning, social action and community development. Primary focus is

on development of community resources. Three hours per week.

SW 428 COUNSELING PRINCIPLES AND PRACTICE

3 credits

(Same as PSY 428)

Prerequisite: Junior standing or permission of Instructor.

An examination of theory and practice in counseling. Professional and ethical issues are considered. Three hours per week.

SW 440 SMALL GROUP

LEADERSHIP

4 credits

(Same as PSY 440)

Prerequisite: PSY 420 and permission of Instructor.

Advanced study of the theory and process of group dynamics. Emphasis on the development of skills and techniques for effective group leadership. Four hours per week.

SW 441 HUMAN SERVICES IN

MENTAL HEALTH

3 credits

(Same as PSY 441)

Prerequisite: Junior standing or permission of Instructor.

A study of the professional aspects and current issues in the delivery of human services in mental health settings. Emphasis is placed on the team approach to rendering service. Three hours per week.

SOCIOLOGY (SY) **(Including Criminology)**

SY 121 INTRODUCTION TO

SOCIOLOGY

3 credits

A survey of the major issues and ideas in Sociology, including basic conceptual frameworks. Three hours per week.

SY 222 SOCIAL PROBLEMS

3 credits

An introduction to the major social problems affecting individuals and groups in modern industrial society. Three hours per week.

SY 225 DESCRIPTIVE STATISTICS

FOR THE SOCIAL SCIENCES

3 credits
(Same as PSY 225)

Description of a sample by graphic methods (for example, histogram, cumulative frequency curve, scatter diagram) and by numerical methods (for example, mean median, and other percentiles, variance, standard deviation, correlation coefficients). Interpretation is stressed, but computation is required. Three hours per week.

SY 226 INFERENTIAL STATISTICS

FOR THE SOCIAL SCIENCES

3 credits
(Same as PSY 226)

Use of theoretical distributions (normal,

t, Chi-Square, F) in making deductions about populations from which a sample is drawn; confidence intervals and significance; analysis of variance. Interpretation is stressed but computation is required. Three hours per week.

SY 320 METHODS OF SOCIAL RESEARCH 3 credits
(Same as PCL 320 and PSY 320)

Prerequisite: Junior standing or permission of Instructor.

An analysis of research methods in social science: training in techniques and materials of research; individual studies of social situations. Three hours per week.

SY 321 SOCIAL STRUCTURE AND SOCIAL ORGANIZATION 3 credits

Prerequisite: SY 121.

An examination of modern organizational structures, with an in-depth analysis of basic theoretical frameworks. Three hours per week.

SY 322 RACE AND ETHNICITY IN AMERICAN CULTURE 3 credits
(Same as HY 322)

Prerequisite: SY 121 or permission of Instructor.

An analysis of the historical development of the principal racial and ethnic groups in American society, with emphasis on the minorities, such as Blacks, Chicanos, Puerto Ricans, Orientals, and American Indians. Three hours per week.

SY 323 SOCIOLOGICAL THEORY 3 credits

Prerequisite: SY 121.

An analysis of the fundamental principles underlying social theory and an evaluation of major sociological theories, both classical and contemporary. Three hours per week.

SY 324 MARRIAGE AND THE FAMILY 3 credits

Prerequisite: SY 121.

A pragmatic study of marriage and the family with the major focus on the preparation for marriage. Three hours per week.

SY 325 URBAN SOCIOLOGY 3 credits
Prerequisite: SY 121.

An analysis of the major issues confronting modern industrial, urbanized societies. Three hours per week.

SY 326 CRIMINOLOGY 3 credits
Prerequisite: SY 121.

A study of criminal behavior, law and law enforcement, crime in the United States and crime prevention. Three hours per week.

SY 327 CULTURAL ANTHROPOLOGY 3 credits
Prerequisite: SY 121.

A study of the formation, structure, and function of cultural organization and dynamics. Three hours per week.

SY 329 INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

Advanced reading and research in fields designed to fit special needs, or supervised field experience. May be repeated for credit.

SY 335 WOMEN IN AMERICAN SOCIETY 3 credits

(Same as HY 335)

A study of the evolution of the American woman. Three hours per week.

SY 421 JUVENILE DELINQUENCY 3 credits

Prerequisite: SY 121.

An examination of deviant juvenile behavior in terms of theory, methods of analysis, prevention, and treatment. Three hours per week.

SY 424 FAMILY ANALYSIS 3 credits

Prerequisite: Junior standing or permission of Instructor.

Theory of inter-personal relations and interaction in the modern family. Analysis of role and function. Three hours per week.

SY 425 FIELD PLACEMENT IN CRIMINOLOGY 15 credits

Prerequisite: Senior standing in Criminology and approval by the

Criminology Field Placement Committee.

Supervised field placement giving students an opportunity to work in local agencies for approximately forty (40) hours per week for 12 weeks. Placements are available in such areas as law enforcement agencies, and the offices of the State Attorney and Public Defender.

SY 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 1-3 credits

Prerequisite: Permission of Division Chairman.

Advanced reading and research in fields designed to fit special interests. May be repeated for credit.

SY 430 PENOLOGY

3 credits

Prerequisite: SY 121.

The historical and contemporary analysis of penal systems and reformatories in terms of organization, procedures, programs, and effectiveness. Three hours per week.

SY 499 SENIOR SEMINAR 1-3 credits

Prerequisite: Senior standing in Sociology, Social Work or Criminology.

The integration of concepts within the fields of Sociology, Social Work, or Criminology and the relation of these with other areas of study. Three hours per week.

SPEECH (SPH)

SPH 221 FUNDAMENTALS OF

SPEECH 3 credits

Study of the fundamental principles of public speaking, including practice in the preparation and delivery of extemporaneous speeches. Three hours per week.

SPH 223 PHONETICS AND

ARTICULATION 3 credits

Study of the scientific bases of voice and speech; analysis of the phonetic structure of our speech and language through application of the International Phonetic Alphabet. Three hours per week.

SPH 321 INTRODUCTION TO SPEECH DISORDERS 3 credits

Prerequisite: SPH 223.

The nature, causes, and treatment of certain speech disorders, such as defective articulation, stuttering, cleft palate, and voice disorders. Three hours per week.

SPH 331 DISCUSSION AND DEBATE 3 credits

The study and application of reasoning and evidence as used in public deliberation. Three hours per week.

THEATRE (TE)

TE 110 COLLEGE THEATRE 1 credit

Open to all students and townspeople. Participation in play production. May be repeated for credit.

TE 121 FUNDAMENTALS OF

THEATRE ARTS 3 credits

Investigates the imaginative processes involved in creating theatre. Emphasizes dramatic literature in performance and examines roles of playwright, director, actor, designer, and theatre architect. Three hours per week.

TE 123 TECHNICAL

THEATRE 3 credits

The theory and practice of building,

painting, rigging and shifting scenery; construction and use of properties; familiarizes student with lighting instruments and their control. Six hours per week.

TE 221 PERFORMANCE I 4 credits

Prerequisite: TE 121 or permission of Instructor.

A workshop in the fundamentals of acting in which the beginning steps in creating a role are introduced. Exercises in voice production and stage movement are important features of the program. Six hours per week.

TE 222 PERFORMANCE II 4 credits

Prerequisite: TE 221.

A workshop in the problems of acting which continues work begun in TE 221 and introduces techniques of characterization and style. Six hours per week. Required laboratory.

TE 321 DIRECTING 3 credits

Prerequisite: TE 121.

Development of the director's role from the first reading of a script to its actual performance. Each student will direct a series of scenes for performance in College Theatre. Three hours per week. Offered in alternate years.

TE 322 DIRECTING II 3 credits

Prerequisite: TE 321.

A continuance of work begun in TE 321. Each student will direct a one-act play for performance in College Theatre. Three hours per week. Required laboratory.

TE 323 TECHNICAL PRODUCTION 4 credits

Prerequisite: TE 121, 123.

Advanced technical practice in scenery, lighting, and design. Students will design scenery and lighting, and be assigned major crewhead responsibilities for College Theatre productions. Four hours per week. Required laboratory.

TE 325 PLAYWRITING 3 credits

Prerequisite: TE 121 or permission of Instructor.

Fundamentals of writing for the stage. The student playwright is guided from initial idea to completed manuscript. Emphasis on characterization, dialogue, and plotting. Selected plays will be

produced by the College Theatre. Three hours per week.

TE 329 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Designed to enable the student to pursue through directed study and research a subject related to his particular interest.

TE 421 HISTORY OF THEATRE I 3 credits

Prerequisite: TE 121.

A survey of the chief periods of theatrical history from pre-classical times to the French neo-classical. Three hours per week. Offered in alternate years.

TE 423 HISTORY OF THEATRE II 3 credits

Prerequisite: TE 121.

A survey of the chief periods of theatrical history from the French neo-classical to the present. Three hours per week. Offered in alternate years.

TE 429 SPECIAL TOPICS 1-4 credits

Prerequisite: Permission of Division Chairman.

Designed to enable the student to pursue through independent study and research a subject related to his particular interest.

TE 499 SENIOR SEMINAR IN THEATRE 3 credits

Prerequisite: Senior standing.

Required of theatre students one semester of the senior year. The integration of concepts within the field of theatre and the relation of these to other areas of study. One three-hour discussion per week.

THEOLOGY (TY)

TY 124 INTRODUCTION TO THE OLD TESTAMENT 3 credits

A basic introduction to the literature and theology of the Jewish Scriptures. Three hours per week.

TY 125 INTRODUCTION TO THE NEW TESTAMENT 3 credits

A basic introduction to the literature and

theology of the Christian Scriptures. Three hours per week.

TY 131 INTRODUCTION TO RELIGION 3 credits

An introduction to the principal issues involved in understanding the nature of religion and evaluating its relevance in today's world. Three hours per week.

TY 221 RELIGIONS OF THE WORLD 3 credits

An examination of the religious contributions of three major cultures; Chinese, Hindu, and Islamic. Evaluating the common elements in each. Three hours per week.

TY 233 SURVEY OF CATHOLIC THEOLOGY I 3 credits

Catholic theology from the time of Jesus to the Reformation. Three hours per week.

TY 234 SURVEY OF CATHOLIC THEOLOGY II 3 credits

Prerequisite: TY 233.

Catholic Theology from the Reformation to the present. Three hours per week.

TY 241 THEOLOGICAL ASPECTS OF MARRIAGE 3 credits

The role of religion as a science and an art as a practical foundation and energizing influence in the areas of marriage and family under the auspices of the Christian life style. Three hours per week.

TY 324 STUDIES IN CHRISTIAN THOUGHT 3 credits

A survey of classical Christian writings from the Patristic, Reformation, and Post-Reformation periods, dealing with such authors, as Augustine, Luther, Calvin, Rahner, and Tillich. Three hours per week.

TY 325 THE GOSPELS OF MATTHEW, MARK, AND LUKE 3 credits

A study of the three "synoptic" gospels: How the gospels were developed, how they relate to the historical Jesus, and their theological significance. Three hours per week.

TY 326 THE GOSPEL OF JOHN AND RELATED WRITINGS 3 credits

John's gospel and epistles studied in detail with particular emphasis on the theological content. Three hours per week.

TY 327 THE LIFE AND WRITINGS OF PAUL 3 credits

The life of Paul and a study of his writings. Problems of law and freedom, faith and works, the idea of the Church, early Christian worship. Three hours per week.

TY 329 INDEPENDENT STUDY AND RESEARCH 3 credits

Prerequisite: Permission of Division Chairman.

TY 331 SEMINAR ON RELIGION AND THE PERSON 3 credits

Prerequisite: One TY or PY course.

A study concentrating on twentieth century autobiographical examples of the variety of ways in which people have found religious meaning in life. Three hours per week.

TY 424 DEATH AND THE MEANING OF LIFE 3 credits

Prerequisite: One TY or PY course.

Human beings' awareness of their mortality and how this affects their life and culture. Sources of courage in the face of death are considered. Three hours per week.

TY 429 ADVANCED INDEPENDENT STUDY AND RESEARCH 3 credits

Prerequisite: Permission of the Division Chairman.

TY 431 LITURGY 3 credits

A study of Christian worship and sacramental theology. Three hours per week.

TY 433 THE SECOND VATICAN COUNCIL 3 credits

The place of Vatican II in Catholic Theology and its relations to the modern world. Three hours per week.

administration and faculty



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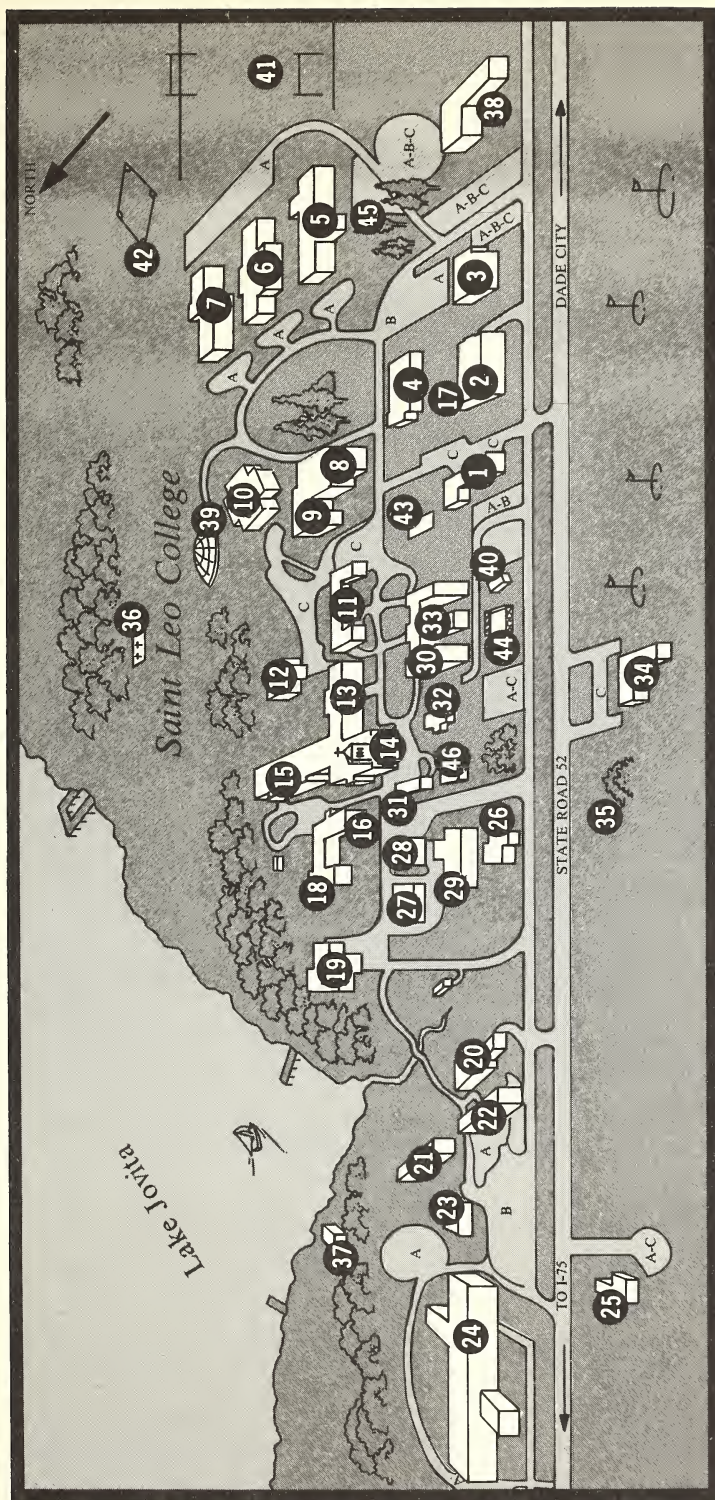
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| 2. Julia Deal Lewis Hall of Science | 13. Saint Leo Hall | 26. Paint Shop | 39. Dome - Painting Studio |
| 3. Caged Lion - Club '67 | 14. Abbey Church | 27. Garage | 40. Saint Leo Post Office |
| 4. Crawford Hall | 15. Saint Charles Hall | 28. Saint Leo Press | 41. Soccer and Football Field |
| 5. Roderick Hall | 16. Carmel Faculty Offices | 29. Carpentry Shop | 42. Baseball Field |
| 6. Benoit Hall | 17. Selby Auditorium | 30. Saint Leo Health Center | 43. Tennis Courts |
| 7. Lee Marvin Hall | 18. Pilgrim House | 31. Pilgrim Shop | 44. Tennis and Handball Courts |
| 8. Old Gym | 19. Plant Operations - Laundry | 32. Office Building "A" | 45. Basketball Court |
| 9. Theatre | 20. Marmion Cafeteria | 33. Saint Edward Hall | 46. Pilgrim Center Office Complex |
| 10. William P. McDonald Student Center; Campus Store, Lion's Lounge and Duncan Lounge | 21. Snyder Hall | 34. Golf Club House | |
| 11. Saint Francis Hall | 22. Marmion Hall | 35. Grotto | PARKING |
| | 23. Saint Scholastica Hall | 36. Cemetery | A. Resident Student Parking |
| | 24. Priory Hall | 37. Lake House | B. Day Student Parking |
| | | | C. Faculty, Staff, Visitors Parking |

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